

# Dodderhill Parish Council

Meeting of the Parish Council held at 7:30PM on Monday 31<sup>st</sup> July 2017 at Wychbold Community Centre, School Road, Wychbold, WR9 7PU

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## Minutes

Present: Alyson Keane (Chair), Sean Mulvey, Suzanne Shinn, Mike Jones, Joanne Lammas, Helen Leadbeater, Adam Joynes, Lady Anne Judge, Doug Webb

In attendance: David Hunter-Miller (Clerk), Hugh Hamilton (District Councillor), members of the public

### 1. Apologies for absence

Apologies were received from Peter Tomlinson (County Councillor).

### 2. Election of a Vice-Chair

Shaun Mulvey and Adam Joynes received nominations for Vice-Chair. A vote was taken and Adam Joynes secured the majority vote and was duly elected.

### 3. Declarations of interest

Helen Leadbeater declared a non-pecuniary interest in item 10.1.

### 4. Dispensations

Nil received.

### 5. To consider and adopt the minutes from the Parish Council meeting on 3<sup>rd</sup> July 2017.

It was noted that Adam Joynes' name had been incorrectly spelt. Otherwise the minutes were agreed as a true record and signed by the Chair.

### 6. Progress reports:

#### 1. Youth Club

It was noted that the Youth Club had been held but attendance was low. There was continued concern over the lack of supervision.

#### 2. Ford Lane waste bin

It was noted that Wychavon District Council had undertaken a litter pick of the area. It was agreed to provide a 100 litre waste bin at this location at a cost of £350 plus fitting and emptying.

#### 3. Grass management schedule

No update was available at this time but it was confirmed that enquiries were ongoing.

A short update was given on Fiona's Orchard.

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## **7. Open Session:**

### **1. To receive a report by the District Councillor**

Hugh Hamilton gave an update on air quality management. It was noted that a more detailed update should be available for the next meeting of the Parish Council.

The Parish Council were asked if they wanted to pursue a Neighbourhood Development Plan. A briefing session would be arranged with Wychavon District Council to discuss.

### **2. To receive a report by the County Councillor**

Peter Tomlinson had provided a written report regarding Junction 5 of the M5 motorway and the future proposed work at the Oldbury Viaduct Junctions 1 and 2.

### **3. Public participation (10 minutes)**

A resident raised concern at the A38 and M5 traffic issues. It was noted that the responsibility for the problems resided with Highways England and it was suggested that residents bring their concerns to the attention of the MP.

Further concerns were raised at speeding on the A38 and it was requested that the proposed 30mph speed limit be extended at either end of the village. It was agreed that the Clerk would make further enquiries.

A resident voiced concern at the air quality through the village. Hugh Hamilton confirmed that a technical report was imminent.

A resident reported the poor state of the footways through the village, from Stoke Heath to Wychbold. It was agreed that the Lengthsman would be asked to side out the footway. It was noted that most of the footway resided in Upton Warren Parish, so the Clerk would report the matter to their Clerk so that similar action could be considered. It was reported that the footways at Rashwood also needed attention.

A resident requested the Parish Council's support in objecting to 17/01133/FUL Rashwood Lodge (item 10.2). It was stated that the visibility splays were inadequate and would be unsafe for the intended use by equine traffic, horseboxes and trailers.

## **8. Correspondence**

The Council agreed to arrange for an arboricultural survey to assess the oak tree on the playing fields. It was noted that Wychavon District Council may be able to assist with this.

## **9. Co-option**

The Clerk provided an update on co-option; there were four vacancies on the Council and one application had been received.

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## 10. Planning and Updates

1. **17/01253/HP - Rose Dene, Worcester Road, Wychbold, WR9 7PA. Single storey extension.**

No objections were raised by the Parish Council.

2. **17/01133/FUL - Rashwood Lodge, Rashwood Hill, Rashwood, Droitwich Spa, WR9 0BW. Change of use of office/storage.**

The Parish Council would object to the application, reiterating previous objections and also drawing attention to a recent fatal accident at this location.

3. **17/01404/CLE - Sherwood Bungalow, Rashwood Farm Lane, Rashwood, WR9 0BW. Certificate of Lawful Use existing for the erection of Sherwood Bungalow not in accordance with planning permissions D.R92/61 and D.R 74/62.**

No objections were raised by the Parish Council.

## 11. Velo Birmingham

The Parish Council raised concerns over access during the proposed road closures, especially for visitors to the Priory Care Home.

The Clerk would write to highlight concerns to Peter Tomlinson (County Councillor) and Nigel Huddleston (MP).

## 12. Lighting column 4, St Richards Close

The Clerk would pursue the matter with Worcestershire County Council as it was felt this should be covered by the maintenance contract.

## 13. Finance:

1. **Clerks salary and expenses - £860.14**
2. **HMRC PAYE - £ 32.23**
3. **Martin Hill (playground inspections) - £80.00**
4. **B Clean Services (village hall cleaning) - £144.00**
5. **David Miles (Lengthsman) - £180.00**
6. **R D Addy (graffiti removal) - £20.00**
7. **R D Addy (expenses) - £4.19**
8. **Alyson Keane (Caretaker payment) - £100.00**
9. **Alyson Keane (Handyman payment) - £80.00**
10. **Alyson Keane (200 Club payment) - £45.00**
11. **Access & Vision (Midlands) Ltd (CCTV) - £108.00**
12. **S. Barnett (village hall accounts) - £150.00**

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## **13. Barrie Beard Ltd (defibrillator)- £78.00**

## **14. British Telecommunications PLC - £102.60**

All of the above payments were agreed and cheques duly signed.

A query would be lodged with BT regarding additional charges that had been incurred and whether a lower tariff was available (especially for line rental).

## **15. Parish Council bank account update**

An update was given on the Parish Council's bank account and new signatory access.

## **16. To approve the bank reconciliation**

The Parish Council's finances were considered and the bank reconciliation was approved and signed by the Chairman.

## **17. To consider pension arrangements for the Parish Clerk**

It was noted that the Parish Council were obliged to provide a pension scheme for the Parish Clerk in order to comply with the Pensions Regulator. The Parish Council considered the pension options available and agreed to enter into the Local Government Pension Scheme.

## **14. Village Hall Committee**

No update available.

## **15. Meeting of Neighbouring Parish Councils**

It was agreed that members would attend the meeting with neighbouring Parish Councils on the 6<sup>th</sup> September 2017. The Clerk would write to confirm attendance. It would be added to the next agenda to confirm who would attend.

## **16. Lengthsman**

It was noted that there were persistent drainage issues on Crutch Lane, south of Gracelands Equestrian Centre, and the matter would be referred to Worcestershire County Council for investigation and repair.

It was agreed to review the Lengthsman Scheme arrangements and contracts at a future meeting.

## **17. Playing Field Improvements**

An update was given on progress of the Steering Group. Quotes had been pursued for a design and build scheme for the playing field.

## **18. Councillors' reports and items for the next agenda**

It was reported that both notice boards required new Perspex windows.

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The following matters would be added to the next agenda:

- Neighbourhood Development Plan
- Parking issues at the Village Hall
- Village Hall Committee (including website)
- Lengthsman Scheme
- Defibrillator training

## **19. Date of the next meeting**

The next meeting of the Parish Council would be 4<sup>th</sup> September 2017 at 7:30PM.

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