

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 7th March, 2017**

Present: Cllrs Mrs R Collie, Mrs K Redfern, Messrs D Hubbard, C Bevan, J Rugman, R Lear, J Powell.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell, Cllr K Pollock
Mr J Rugman chaired the meeting.

- 1) **Apologies:** J Barnes.
- 2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question

- 3) **District/County Councillor's Report.** Cllr Dell advised that there is still some of his ward budget left, applications need to be in by Friday. Drainage issues at Tavern Lane development are still to be resolved. Thanks were given to Cllr Dell, he left the meeting.
Cllr Pollock advised that County were raising council tax by 2.94%, the Worcester Parkway project is going ahead. Children's services have been rated as inadequate, plans are in place to improve. Broadband continues to roll out, generally coverage is good, but still some areas that are bad, mobile coverage is also bad in areas. Tesco opens on 27th April following the public realm work, further work from the Regal to the Crow to be carried out later in the year. The new parking area at Palmers Meadow is open. Thanks were given to Cllr Pollock, he left the meeting.
- 4) **Minutes:** Minutes of meeting held on 7th February, 2017 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) BT Kiosk adoption. BT are currently wading through a backlog of applications, we will be contacted in due course.
- 6) **Planning**
 - a) There was one planning application:
17/00096/HOU Leacott, Tavern Lane, NB. New detached garage/store to replace existing garage and garden shed. No comment.
 - b) The following determination was granted:
16/01574/REM The Tavern, Tavern Lane, NB. Approval of reserved matters for application 14/00841/OUT.
 - c) Planning applications determined under delegated powers: none.
 - d) Development at Bickley Lane. Complaints had been received regarding building rubbish not being disposed of and which is now being blown about in the road. To be reported to the enforcement team.

- e) South Worcestershire Water Management and Flooding SPD / review of planning training. D Hubbard reported back from the training session that there was money available for drainage issues, having looked at the document it appears to be developer based. Noted.
- 7) **Finance.**
- a) Clerks salary £232.02 and expenses £25.32. Agreed.
 - b) Change of bank signatory – being progressed.
 - c) 3rd quarter accounts were circulated for approval, agreed and signed by J Powell.
 - d) Photocopies for January-March approved at £12.36.
- 8) **Highways**
- a) Lengthsman Scheme. Account for February to be placed on the next agenda.
 - b) Wildlife verges / review of seeds. To be followed up for the next meeting.
 - c) Damaged seat outside Maes Court. The seat has been fixed in place and looks good, the concrete slab is cracked but not considered too much of a concern. This will be identified on the next risk assessment. A cheque has been received from the insurance company. Thanks to all involved.
 - d) Pothole by Strawberry Cottage – reported and repaired. Another has appeared and will be reported.
 - e) Pothole by Mathon – reported and repaired.
 - f) Pothole between Mill Lane and Bickley Lane – reported, to be checked.
 - g) Litter Pick – 19th March. Advertised and equipment has arrived, a risk assessment is in place.
 - h) Station House – a meeting with the maintenance crew took place on 13th February with the Clerk and D Hubbard. Areas were identified for cutting back, awaiting further information.
- 9) **Vacancy for a Councillor.** Malvern have advised that no election has been called, co-option notices to be posted with a deadline of 31st March to apply. To be placed on the next agenda. One candidate has expressed an interest, details have been forwarded.
- 10) **Councillors’ reports and items for future agenda.**
A further pothole to be reported by Strawberry Cottage, and two outside The Old Rectory. Ian to be asked to check the drain here also and the area near the gates need cutting away where water holds. The drain below Tavern Lane in heavy rain, the water now extends across the road, to be reported. Water holding outside High Hall, and the ongoing partial collapse of the road will also be reported.
- 11) **Date of next meeting:** 7.30pm on Tuesday 4th April, 2017.
There being no other business, the meeting closed at 8.20pm.

Signed
Chairman

Date