

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 14<sup>th</sup> March 2017

**Present:** Cllr Blount (Chairman), Cllr Miles  
Cllr Adams, Cllr Clarke

**In Attendance:** Clerk, No Members of the Public, District Cllr Chris Dell

1. **Apologies:** Apologies received and accepted from Cllr Taylor and Cllr Carver.
2. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
  - b. **Disclosable Pecuniary Interests** – Cllr Adams Planning - item 10 - 17/00092/LBC – Audoll Cottage, Bayton DY14 9LL due to owning the property.
  - c. **Other Disclosable Interests** – Cllr Adams see (b) above.
3. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
4. **Public Question Time** – See notes at end of minutes.
5. **Minutes of Parish Council Meeting** held on 7<sup>th</sup> February 2017 were agreed by all and signed by Chairman.
6. **County Cllr Report** – Apologies sent, report circulated noted at end of minutes.  
**District Cllr Report** – See report at end of minutes.
7. **Progress reports for information:**
  - a. **Vacancy on Parish Council** – No applications received to date, new notices to be put up.
8. **Reports on Meeting attended by Clerk or Councillors:**  
**Clerk Audit training 6<sup>th</sup> March** – some procedures to be updated.
9. **Finances** –
  - a. **Payments made** – Bayton Village Hall (Rent April 2016-March 2017) = £84.00, Mrs S Burrows (printer ink 2016-2017) = £65.03, Bayton Parish Council (see item 9d) = £3761.19.
  - b. **To report receipts since last meeting** – WCC LM September 2016 = £162.50, October/November 2016 = £325.00, Mrs S Burrows (overpayment of November 2016 Salary bank error) = £220.97.
  - c. **Bank Reconciliation December 2016 to 28<sup>th</sup> February 2017** – Signed by Cllr, balance agreed as £17910.65.
  - d. **HSBC Bank Account** – It was agreed to transfer balance of £3761.19 to new Lloyds account, cheque signed.
  - e. **Internal Audit Review (circulated)** – It was agreed that all matters are being adhered to.
  - f. **Internal Auditor** – It was agreed to appoint usual Auditor for 2016/17 accounts.
  - g. **Clerk Salary (circulated)** – It was noted the National increase in Salary. Letter for bank to change Standing Order was signed, new payment £225.41 from 1<sup>st</sup> April 2017.
10. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. **Decisions received since last meeting-**  
**16/01709/FUL– Shrub Hill Villa, Clows Top DY14 9HR** – Erection of two semi-detached dwellings.  
**Refused by MHDC.**  
**17/00092/LBC – Audoll Cottage, Bayton DY14 9LL** – Part demolition of existing garden wall, erection of Rear facing garden room extension. **Approved by MHDC.**
  - c. **Plans for comment on tonight** – **None.**
  - d. **Tree Works – 17/00227/CAN – Wheatsheaf Cottage, Bayton DY14 9LY** – To fell one silver birch tree.  
**Approved by MHDC.**
  - e. **Wolverhampton Halfpenny Green Airport** – Consultation regarding changes to flight path. The changes will not affect this Parish so it was agreed to make no comments.
11. **Road report**
  - a. **Lengthsman** – Grips, gullies to be cleared.
  - b. **Problems to report** – Clows Top Road, Bayton, Ninevah Road, Norsgroves End Road – potholes.

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- Houghtons Pole Bridge is causing concern, cracks in structure and road surface breaking up.
- c. **Pavement Clows Top** – WCC have apologised for delay in resurfacing, it is to be finished 24/25<sup>th</sup> March.
- d. **Clows Top Road, Bayton** – Drain by 1 The Leasowes has been blocked since December. WCC thought it had been cleared, Clerk will pass to County Cllr if work not undertaken this month.
12. **BT Boxes lighting** – BT box lights are not working. Cost of three lights £46.68 + VAT, fitting £60.00 total. It was agreed by all to replace the lights and for the money to come out of Defib reserves. Defib signs for top of Bayton Common BT Box have been ordered.
13. **Parking in Bayton** (letter sent 28<sup>th</sup> February 2017) – One resident wishes the following to be noted in the minutes.  
**‘The owner of Hopton Cottage has contacted the Clerk and wished it to be known that he does not feel any of their vehicles are causing an obstruction to the Highway whilst parked outside their property. The Clerk advised the resident that the property was named in the letter to identify that area of road within Bayton Village’.** A copy of the minutes will be given to the resident.
14. **Newsletter May 2017** – Clerk to draft Newsletter, items to include request for email contact for residents, Vacancy for a Cllr, Wish List for Parish, updates on land at Clows Top and other Parish issues that have been discussed over the year.  
**Annual Parish Meeting** – To have reports from Bayton School/Hall and Police. If possible to invite a speaker involved in a local project.
15. **Correspondence for information** –  
Email correspondence circulated - list in minute’s folder.  
MHDC Health & Wellbeing Workshop – 17<sup>th</sup> March - 10.30-1.30pm – Clerk to attend.  
CALC Area Meeting – 3<sup>rd</sup> April – 7.30pm – Clerk to attend.  
MHDC Conference – 24<sup>th</sup> April – 6.00-8.30pm – Clerk to attend.  
Cleobury Crime Reduction Meeting – 24<sup>th</sup> April - 11am – Clerk to attend.  
CALC Spring Training Dates as circulated – Clerk booked for two dates.
16. **Clerks report on Urgent Decisions since last meeting** – None
17. **Councillors’ reports and items for the next agenda.**  
**Agenda items** – Vacancy, End of Year Accounts.
18. **Date of next meeting: TUESDAY 9<sup>th</sup> MAY 2017 – ANNUAL PARISH MEETING**  
**To be followed by Annual Meeting of Parish Council at close of Parish Meeting.**
19. **Cllrs agreed to close meeting to the Public due to the confidential nature of the business to be discussed.**
20. **Mowing Contract Severne Green 2017-2019** – It was agreed to renew contract with present contractor.
21. **Lengthsman Contract 2017-18** – It was agreed by all to renew contract with present LM. WCC have agreed funding.
22. **Coronation Corner Wall improvements** – Quotes have been requested from three contractors. Only one has given a price. It was agreed this item be discussed at April meeting.
23. **Meeting Closed 8.25pm.**

Signed----- **Date 11<sup>th</sup> April 2017**  
**Chairman**

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## District Cllr Report –

**Waste collection** – changes from April 2018 so savings can be made. Wheelie bins will be offered to residents for the storage of landfill waste. Collections will be Week 1 Recycling, Week 2 Landfill. Residents in the lanes will continue with bag collections on the new rota.

**Planning applications** - fees will be increasing.

Dist Cllr still has a small amount of his funding left for local good causes.

## Summary of County Cllrs Report

1 - The £12 million programme of highway repairs is underway under the Driving Home banner. The £6 million work on pavements is also progressing, largely in urban estates. In addition, £5 million has been allocated for small congestion hot spots, where relatively minor works may be expected to have a large benefit on relieving congestion. As well as the broadband stakeholders’ board that I chair, that seeks to facilitate the extension of

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broadband as fully as possible, a new connectivity board is being established to seek better mobile connectivity across the county.

**2 – Highways Liaison Engineers** - The County will be recruiting two new officers, probably in May, Gerry Brienza will be adding this area to his existing one in the interim. Gerry is familiar with the area.

**3 - Housing in Great Witley** - Last week a Parish Council meeting was held in Great Witley to consider the new application for 175 houses. There was not a single vote in favour among the 150 or so people present. I was able to comment that there will be no improvement to Holt Fleet Bridge, being a listed structure, and that any relief in crossing the Severn, will have to wait for the completion of the Northern Link and that won't start till after 2030.

**4 - LTP4** - Consultation period for the Local Transport Plan 4 ends t17<sup>th</sup> March.

**5 - Local road works** - I regret that the footway work outside the post office has been done so poorly. I can assure you that your clerk has been assiduous in seeing that it is properly completed. You have also had road closure on the Clows Top/Cleobury road and those linking the village to the north east. I hope that these works have not proved too disruptive and that the quality of the finish is satisfactory. Please let me know of any deficiencies in this area.

**Cllr Ken Pollock**