

# West Malvern Parish Council

## Minutes of the Annual Parish Council Meeting held on Monday 8<sup>th</sup> May 2017 in West Malvern Village Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner.

### In Attendance

District & County Cllr. Prof. J Raine, District Cllr. N McVey, Mr C Penn (Malvern Hills Conservators), Mr D Sharp (Clerk).

### 53/17 Election of Chairman

Cllr Shearer was elected unanimously and duly completed his acceptance of office.

### 54/17 Apologies

**To consider acceptance of apologies for absence from Councillors:** There were none.

### 55/17 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 56/17 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Turner

Community Woodland Working Group – Cllrs. Shearer & Turner

Playing Fields Working Group – Cllrs. Shearer, Harnden & Turner

Tree Wardens – Mr John Nixon & Mr Robert Eyre

Footpaths Warden – Cllr. C Bower

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representatives – Cllr. Shearer

Playground Inspector- Cllr. Turner

Village Hall Representative – Cllr. Burford

### 57/17 Reports from other representatives

#### To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:

Reports were submitted at the Parish meeting held earlier. Newly elected District Cllr. Natalie McVey introduced herself to the council.

### 58/17 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 10<sup>th</sup> April were approved and signed by the Chairman.

### 59/17 Progress Reports and other matters arising from the minutes

Since the last meeting a tree survey had been completed and the report distributed to councillors.

### 60/17 Planning

**To consider responses to the following and any late submitted applications:**

Application No	From	Details
17/00328/HP	Mr Chris Marks Spring Cottage 246 West Malvern Road	Two storey extension
17/00401/HP	Catherine Adams 24 Croft Bank	Gazebo

The following responses were agreed:

17/00328/HP - 'No Objection'.

17/00401/HP - 'The Parish Council has no objection to the principle of this development. However the roof angle of 45 degrees creates a structure that is taller and more dominant than seems necessary. If the angle were to be shallower we feel this would result in a lower structure that would be more sympathetic to the surrounding area'.

### 61/17 Playing Fields

The Clerk confirmed that the damaged shackle on one of the swing chains had been replaced. He also confirmed that there was only sporadic evidence of residual knotweed on the bank by the football pitch and further spraying would be done to eradicate these.

The Clerk and Chairman had met with Paul Esrich from Malvern Hills AONB and Laura Wood, an ecologist with Worcestershire County Council, to review maintenance of the Bluebell Field. The display as usual was stunning but there were areas of bramble and raspberry which needed to be controlled. The bracken itself was beneficial to the bluebell development and was to be left. The full report was expected later in the week and a possible maintenance programme drawn up.

A tree survey had been undertaken and the report distributed to councillors. No major issues had been highlighted but some remedial work was suggested.

### 62/17 Allotments & Community Woodland

The insurance claim for damage to a greenhouse adjacent to the allotments was complete. It was planned to remove several more trees adjacent to the glade to improve vistas.

### 63/17 Highways & Footpaths

No matters were discussed

### 64/17 Finance

*i. To consider payment of invoices presented:* The following payments were approved:

From/Due to	Date	Amount	Details
Michael Barrett	03/05	£86.20	Bus Shelters (April)
Zurich Municipal	27/04	£1,147.72	Annual Insurance
Copse & Woodland Management Ltd.	01/05	£270.00	Tree Survey
West Malvern Village Hall	17/04	£36.00	Hall Hire
British Gas Trading Ltd.	04/04	£674.04	Gas Supply Charge
DA Sharp	-	£100.00	2 <sup>nd</sup> ½ Yearly Expenses 16/17
DA Sharp	08/05	£330.00	Clerk's Fees (£412.20 SP25)
<b>Total</b>		<b>£2,643.96</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,485.61</b>	<b>Community Account B/F</b>	<b>£9,325.98</b>
Interest	£1.43	MHDC Precept	£8,700.00
		May Payments	-£2,643.96
<b>Savings Account C/F</b>	<b>£14,487.04</b>	<b>Community Account C/F</b>	<b>£15,382.02</b>

### 65/17 Correspondence

*To consider the following correspondence previously circulated:*

FROM	* email	SUBJECT
Malvern Town Council	*	Malvern Mayor's Civic Service – 22/04
WCC	*	West Malvern Road, Malvern (no 119) - Proposed Disabled Persons' Parking Space
MHDC	*	Parish and Town Council Forum
Copse & Woodland Management	*	Tree Survey
Clerk	*	Bluebells
CPRE		Countryside Voice

### 66/17 Councillors' items for Report

It was noted that the gas lamp at the Lower Dingle was out.

### 67/17 Next Meeting

The next Parish Council Meeting will be held on Monday 12<sup>th</sup> June 2017 in the Fisher Hall.

There being no further business the meeting closed at 9.40 pm.