

The Minutes of Lindridge Parish Council Annual Meeting
Wednesday 10^h May 2017 at Lindridge Parish Hall

Present: Cllr Mrs A Winwood, Cllr Mrs T Lowe, Cllr N J Benbow, Cllr Mrs K Pardoe,
Cllr H Williams, Cllr D Evans, Cllr Mrs M Morris.

In Attendance: None.

PC1. Elect a Chairman

Cllr Mrs Winwood was nominated by Cllr Benbow, seconded by Cllr Mrs Lowe and duly elected.

PC2. Elect a Vice-Chairman

Cllr Workman was nominated by the Chairman, seconded by Cllr Williams and duly elected.

PC3. Accept a Declaration of Office from Elected Chairman

Declaration was signed by Cllr Mrs Winwood.

PC4. Receive Apologies for Absence

Apologies received from: District Councillor C Dell, County Councillor K Pollock and PCO V Snape. Cllr S Workman due to holiday.

PC5. Register of Interest Forms

None to be completed.

PC6. Declarations Personal and Prejudicial Interest

None declared.

PC7. Minutes of the 8th March 2017 Meeting

The Minutes were adopted and signed by the Chairman.

PC8. Appoint Parish Council Representatives

- **Parish Hall Committee:** Cllr Williams agreed to continue as representative. Cllr Benbow Proposed and Cllr Evans Seconded. The Parish Council thanked Cllr Williams for continuing to serve as the representative.
- **Public Path Warden:** The Chairman, Cllr Mrs Winwood, declared that she had resigned from this role. The Clerk would advertise this voluntary role in the Temespan. The Council thanked Cllr Mrs Winwood for all her support which at times could be a challenging role.
- **Worcs Council Association of Local Councils:** Chairman/Vice-Chairman/representatives of the Parish Council would attend as and when available.

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PC9. Agree, check and minute accounts

Cllr Evans and Cllr Williams agreed, checked and signed accounts.

There was a question raised to the reimbursement of the drains fee carried out by the Parish Hall. After discussion, it was agreed that it was useful to know of this information. Six Councillors voted out of a majority for the reimbursement to go ahead.

Accounts paid since last meeting

- The Post Office – Jan-March 2017 Tax Payments £ 51.60
- Parish Clerk, Salary – March & April 2017 £ 579.79

Accounts Unpaid

- Parish Clerk, Expenses for March & April 2017 £
94.85
- Parish Lengthsman – March & April 2017 £ 644.75
- Lindridge Parish Hall – Hire – 08/03/2017 £ 24.00
- Lindridge Parish Hall – Interest on NS&I Account £ 1.77
- Stocksigns Ltd – Final payment for the VAS Sign £1468.80
- Worcestershire CALC – Annual Fee £ 419.10
- Mrs J Marks – Reimbursement for Sewer Map bought £
24.00
- In 2 Out – 50% costs of 1st grass cutting & collection at Parish Hall £ 32.50
- BT Payphones – Adoption of Eardiston/Frith Common boxes £
2.00
- Came & Company – Insurance Renewal £
289.97

Amendment to Clerks monthly standing order. Increase to scale point 25 after successful appraisal.

Members had received a copy of the End of Year Report. The figures were approved and the Chairman and RFO signed to agree.

PC10. Progress Reports for Information
District Councillor – Nothing to report.

County Councillor – See attached report.

Police Representative – See attached report

Parish Hall Representative – Cllr Williams reported that bees had recently nested at the front of the building and were quite aggressive; correct measures had been taken place to remove the bees and for the safety of the public. The recent drains survey carried indicates that some old pipes could have collapsed. Currently looking into whether the Hall has its own septic tank. Quotes are being carried out to establish the cost of connecting to the main sewer.

Consideration is being sought as to whether the gas tank could be sunk underground. This could make space for a storage shed for the Baby and Toddler Group.

The new owners of the former Nags Head pub have agreed that the Parish Hall can have the old pub sign. Thoughts are for the school children to redesign it and erect outside the hall.

Public Path Warden – Footpath 579 at Frith Common still ongoing. Also, the Countryside Centre had contracted out to a private contractor for the erection of footpath signs.

Councillors

Cllr Mrs Pardoe was dismayed on the recent felling of the trees at the end of the car park. The trees had been cleared by the electricity people. Also, the cherry tree had telephone lines coming through it, and asked if branches could be cleared. The Chairman replied that this was the action of BT if interference of lines occurred. Cllr Mrs Pardoe also commented that at the recent WI at Menith Wood, local first responder Martin Bennett attended. The Parish Council agreed for the Clerk to contact Mr Bennett to see if it was possible to arrange another Heart Start training session.

Cllr Mrs Winwood commented that a resident of Frith Common had asked if the telephone box could be used for a defibrillator. On the advice of our local first responder it was thought not to be good idea. Again, it was thought to run the training sessions again to equip people with life-saving skills.

Cllr Benbow asked if Development Control could advise on the static caravan sited at the Nags Head. The Clerk to report back. He has also been asked by residents of when the verges would be cut this year, as last year it was done far too early. The Clerk had received a reply from Mr W Muggleton of WCC who indicated that an early cut is preferred to allow plants to flower and seed. The general thought was not to cut at all; the Chairman would prepare a response.

Clerk – The Clerk reported that she had obtained a quotation for the replacement of the Council laptop. Cllr Benbow confirmed that reserves had built up since 2011 for a replacement and that sufficient funds were available to cover the cost of a replacement. The Clerk confirmed that the contract had been received from BT for the adoption of the telephone boxes in Eardiston and Frith Common. Cllr Lowe had previously checked the contract and all seemed appropriate. Cllr Evans proposed and Cllr Mrs Winwood seconded. The Chairman signed the contract and a cheque was prepared. The Clerk would send off to BT. The Clerk also commented that MyParish Website would not be available for use in a time in the near future and we would need to readdress the issue of developing a Parish Council website. The Clerk had received a quote and information from a local web developer. The Clerk would follow up further. A working party would be set up comprising of the Clerk, Cllr Evans, Cllr Benbow and Cllr Mrs Lowe. The Clerk confirmed that she had received information

from Mamble Parish Council as to the type of lighting being used at M&M Timber, following the complaints of light being emitted at night. It was still felt that Planning Services should be asked to identify if the lights fitted were permissible. The Clerk to contact the Clerk of Mamble Parish Council and ask to investigate further on our behalf and also to ask if white lines could be marked to the entrance of the company; as at the moment HGV's and employees tended to not stop when exiting the site, thus causing some near miss accidents.

PC11 – Insurance Renewal – The Clerk reported that a quotation had been received from Came & Co. All assets and categories were covered. The quotation received was in line with a 2% index linked increase. The renewal was agreed by the Parish Council.

PC12 - Complete Section 1 – Annual Governance Statement of Annual Return

The Statements were read out and confirmed as correct for the Chairman's signature. The Clerk would upload relevant documents to My Parish website.

PC13. Approve the Accounting Statements of Section 2 of Annual Return

The Statements were approved and signed as correct by the Chairman and the Responsible Financial Officer.

PC14 – Road and Drainage Issues within the Parish

Mill Lane The Clerk confirmed that the ditch had been dug out by Mr N Dennison and that this should ease some of the flooding. A request has also been put into the Hub to have a long stretch of the ditch dug out on the right hand side travelling towards the river. The Clerk had also requested that a NO HGV sign be erected in Mill Lane. The Clerk is to meet with Highways to discuss the ridge in the road, which causes water to flow back up the drain system, which causes flooding. Thoughts are by removing the ridge; water will flow naturally into drains further down the road. Also, the Clerk had received reports of grey water entering the ditch water. This may be from a local company. If problem was to persist then Severn Trent or Environmental Services would be asked to investigate.

Frith Common – Works were planned to begin in Early April, however, due to problems with negotiations of the landowner who lived abroad, work has been delayed. The Parish Council have let their disappointment known to WCC and will endeavour to keep this as an urgent action.

Lower Frith Common – Mud and water running onto the Lower Frith Common road. Hub to be advised.

Also, it had been noticed that grey soapy water is being allowed to enter a stream. Environmental services to be contacted.

PC15 – Speed Reduction Measures in Eardiston

Cllr Workman had prepared a report for the Parish Council in his absence. This will be included in the minutes. Within the report, Cllr Workman had noted that the cost of the White Gates were to cost more by £190. After discussion, it was voted 4 in

favour, 1 against and 3 abstentions for the gates. Therefore the gates would now be ordered. A suggestion was put forward that we should consider renting out for two months of the year our VAS sign to a neighbouring Parish. This would assist with covering the extra cost of the white gates and also having the VAS sign in a permanent position would lose its effectiveness. The Chairman would ask Cllr Workman to look into this. A vote was held and 5 in favour and 1 abstention.

PC16 –Emergency Plan

Cllr Evans confirmed to no further progress had been made since the last meeting. Before progressing further with the Emergency Plan, it required adoption. Cllr Williams Proposed and Cllr Benbow Seconded; unanimously carried forward. A date would be set for the Councillors to get together to schedule a read through of the document.

Cllr Evans also reported that a local firm could develop flood doors to act as a defence system for the hall; however; once in place, they hall would be out of use. The Parish Hall was not in favour of this device. Cllr Mrs Lowe to confirm the legal view as the Council is the Custodian Trustees of the Hall. Cllr Evans had explored the idea of representatives of the Emergency Plan to have bespoke high viz vests made with “Parish Councillor” written on them.

PC17 – Risk Assessments – Postponed to next meeting.

PC18 – Review planning matters, applications and decisions

PLANNING REFERENCE – 17/00418/NMA

Notification of minor amendment upon previously approved planning application.

Application for a non-material amendment following a grant of planning permission 15/00759/FUL to alter the internal layout and external fenestration.

Lambswick, C2089 Lindridge, Worcs

Discussions held felt that the Parish Council should reiterate the same comments as to previous application of 2015. The Chairman would contact Development Control for more information as to the garage.

PC19 – Report of Matters Arising from Last Meeting –

The Chairman asked if a letter had been written to Stonewater Housing regarding the parking at Cutmill Bridge. The Clerk said she would follow up, now that an address had been confirmed for correspondence.

PC20 – Correspondence for information –

- Email from Cllr Pollock – Additional comments to the LTP
- Letter to Harriet Baldwin MP – Worcestershire’s LTP
- Letter received from Mr B Andrewes on behalf of Temespan donation
- Letter received from Mrs V Melling on behalf of Lindridge & Baby

Toddler Group

- Email from Cllr Pollock – installation of white gates
 - Letter to Stonewater Housing – re: Emergency Planning
 - Email to and from Jon White – Footpath 579 – installation of gates
 - Email from Mrs J Thomas – Footpath behind Marble Cottage, Lower Frith Common
 - Email received for a NO HGV sign to be installed in Mill Lane
 - Quotation received for renewal of Parish Council laptop
 - Email received from Mr N Swift – Eardiston telephone box
 - Email received from BT – contract for adoption of telephone boxes
 - Email to and from Chris Bunn – grass cutting at Lindridge Parish Hall
 - Reporting to MHDC – emptying litter bin at Broombank
 - Email to and from Development Control – siting of static caravan at The Nags Head
 - Email to and from Wade Muggleton – Asking when verge cutting is expected
 - Email to and from Mr W Austin, Duke Austin & Company – donation towards restoration of telephone box and bench at Frith Common
- **PC21 – Items for Future Agenda**
 - - Emergency Plan
 - Risk Assessments
 - Road and Drainage Issues
 - Speed Restrictions in Eardiston
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PC22 – Items for Teme Span and Next Meeting Date

Items to be submitted:-

- Chairman's Report to Annual Parish Meeting
- Footpath Warden Vacancy
- Parish Councillor Vacancy

The next meeting will be on Wednesday 12th July at 7.00pm at the Old Chapel Hall, Menith Wood.

The meeting ended at 10.20 p.m.