

MALVERN WELLS PARISH COUNCIL

Minutes of the Annual General Meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on **Wednesday 24th May, 2017**

Present: Councillors M Victory
Mrs C O'Donnell
Mrs J Smethurst
N Chatten
B Knibb
J Black

Also in attendance: David Taverner (Clerk and Responsible Finance Officer)

11/17 Apologies for absence: Councillors K Wagstaff, J Wagstaff, S Freeman, T O'Donnell, N Johnson, Mrs H Burrage

12/17 Declarations of Interest

Register of Interests: Councillors were reminded of the need to update their register of interests: Cllr Chatten had submitted an updated form to reflect the fact that he was no longer serving as a Governor at the Wyche Primary School.

It was noted that Cllr C O'Donnell had been elected to the position of Leader of Malvern Hills District Council.

No other changes were noted.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none

13/17 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none

14/17 Election of Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Neil Chatten** should be elected as **Chairman of the Parish Council** for the ensuing year. Cllr Chatten indicated that he would accept the post and signed the appropriate Declaration of the Acceptance of Office.

15/17 Election of Vice Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs J Smethurst** should be elected **as Vice-Chairman of the Parish Council** for the ensuing year.

16/17 Election of members to serve on the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the **Finance and General Purposes Committee** for the ensuing year: -

Cllrs Johnson, Burrage, Freeman, Knibb, Victory, K Wagstaff together with the Chairman and Vice-Chairman of the Parish Council, ex-officio

17/17 Election of Chairman & Vice Chairman of the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Johnson** should be elected as the Chairman of the Committee and that **Cllr M Victory** should be elected as its Vice-Chairman.

18/17 Election of members to serve on the Planning Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year: -

Cllrs Burrage, Black, Chatten, Ditchburn, Freeman, Johnson, Knibb, T O'Donnell, Smethurst, Victory, K Wagstaff, J Wagstaff

19/17 Election of Chairman & Vice Chairman of the Planning Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr J Smethurst** should be elected as its Vice-Chairman.

20/17 Election of members to serve on the Neighbourhood Plan Working group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Neighbourhood Plan Working Group for the ensuing year: -

Cllrs Burrage, Black, Chatten, T O'Donnell, Smethurst, J Wagstaff

21/17 Election of Chairman of the Neighbourhood Plan Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr T O'Donnell** should be elected as the Chairman of the working group for the ensuing year.

22/17 Appointment to the Environment Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs J Smethurst** should be appointed to serve on the Environment Committee. The Chairman of each Environment Committee meeting to be appointed at each of its meetings on a rolling basis.

23/17 Appointment to the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Cemetery Committee for the ensuing year: **Councillors Black, Burrage and Johnson**

24/17 Election of Chairman of the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs H Burrage** should be elected as the Chairman of the Committee.

25/17 Appointment of members to the Staffing Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year: -

Councillors, Burrage, Freeman, Knibb, Smethurst and K Wagstaff together with the Chairman of the Parish Council, ex-officio.

26/17 Election of Chairman of the Staffing Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs J Smethurst** should be elected as the Chairman of the Staffing Committee.

27/17 Appointment of members to the Grievance Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year: -

Councillors Black, O'Donnell and Victory

28/17 Appointment to the Appeals Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year: -

Councillors Ditchburn, Johnson and J Wagstaff

29/17 Appointment to the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Gas Lamps Working Group for the ensuing year: - **Councillors Black, Chatten, Burrage, Smethurst, Freeman**

30/17 Appointment of Chairman of the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr Freeman** should be elected as the Chairman of the Gas Lamps Working Group.

31/17 Appointment to the Play and Open Spaces Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Play and Open Spaces Working Group for the ensuing year: - Councillors Knibb, Victory, C O' Donnell, Freeman, J Wagstaff, K Wagstaff and Chatten

32/17 Appointment of the Play and Open Spaces Working Group Chairman

It was proposed, seconded and **resolved unanimously** that **Mrs C O' Donnell** be elected as the Chairman of the Play and Open Spaces Working Group and that **Cllr B Knibb** be elected as its Vice-Chairman.

33/17 Appointment to the Community Events Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Community Events Working Group for the ensuing year: -

Councillors Mrs H Burrage, Johnson, Black and Mrs C O'Donnell

34/17 Appointment of the Community Events Working Group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr Johnson** be elected as the Chairman of the Community Events Working Group for the ensuing year.

35/17 Appointment to the Communications Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Communications working group for the ensuing year: -

Burrage, Johnson, C O'Donnell, T O'Donnell, Smethurst, J Wagstaff and Freeman

36/17 Appointment of the Communications working group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs J Smethurst** be appointed as the Chairman of the **Communications Working Group** for the ensuing year.

37/17 Representation on outside bodies

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the undermentioned outside bodies as follows:

Malvern CAB Management Cttee

Cllr N Johnson

**Malvern Wells Village Hall
Management Committee**

Cllr J Black

**Hanley Castle Almshouse &
Relief in Need Charities**

Cllr K Wagstaff

**Monitoring Group of the
Three Counties Showground**

Cllr Mrs C O Donnell

Abbey College Liaison Group

Cllr K Wagstaff

Abbey House Liaison Group

**Cllrs Mrs C O'Donnell and
S Freeman**

CALC Malvern Hills Area

Cllr B Knibb

Emergency Plan Liaison

Cllr Mrs H Burrage

Wyche Institute

Cllr B Knibb

The Annual General meeting was then declared closed at 7.25pm

Chairman..... Cllr N Chatten

Dated 28th June 2017