

# Stoke Bliss, Kyre and Bockleton Group Parish Council.

## Minutes.

Clerk: Carole Hirst – 07903 377066 – stokeblissgroupclerk@gmail.com

### Monday 14<sup>th</sup> August 2017 at 7.30pm at Stoke Bliss & Kyre Village Hall

Present: Cllr's J.B.Adams; J. Middleton; B. Farmer; O. Turner; A Yarnold.

Absent: Cllr's T.Powell; C. Rea;

**1/8/17 Apologies for Absence: M. Bowdler, J. Williams, D. Phillips;  
P. Basford;**

**2/8/17 Declarations of Interest – None**

**3/8/17 To Consider Written Requests from Councillors for the Council to Grant a  
Dispensation (S33 of the Localism Act 2011) - None**

**4/8/17 Minutes of the Annual Parish meeting of the 5<sup>th</sup> June 2017 were duly  
approved and signed as a true record.**

**5/8/17 Matters arising from the minutes - None**

**6/8/17 Report received from Cllr Ken Pollock – Worcestershire County Council -**  
WCC have appointed Steve Stewart as an interim Chief Executive on the same salary as the full time post.

**Tenbury Developments:** While the financial situation is not as we would like, I am confident that the final phase of the Tenbury Public Realm improvements will take place this autumn. This could well include some tidying up of the work done by the team from Tesco's, and further street scene improvements.

**Velo Birmingham cycle event:** July saw a change in the route, which will mean that the 15,000 cyclists will not penetrate further west than Great Witley and not involve the B4204 or the B4214 at all.

**Road improvements:** Cllr Pollock is very conscious of the needs for road repairs on Kyre Bank and Romers Common among other places.

**Divisional Fund:** Cllr Pollock reminds parishes of the existence of the Divisional Fund from which individual councillors can fund money to support worthy causes no more than £1,000 per grant.

**7/8/17 Finance: -**

**(a) Approval of the payment of Accounts- The following accounts were approved for payment:**

<b>Payee</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>TOTAL</b>	<b>Cheque</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>Number</b>
C Hirst	reimbursement for purchase of lap top computer and office software from Transparency grant	£ 297.49	£ 59.49	£ 356.98	425
J.P.Moore	Lengthsman July Worksheet	£ 236.00	-	£ 236.00	426
HMRC	Clerk Income Tax Decuction	£ 2.60	£ -	£ 2.60	427
Clerk Salary	Clerk Salary June & July 2017	£ 513.49	£ -	£ 513.49	428
Clerk Expenses	Clerk Expenses as per sheet	£ 129.19	£ -	£ 129.19	429
J.P.Moore	Lengthsman July Worksheet	£ 236.00	£ -	£ 236.00	430

**TOTALS**

<b>£</b>	<b>£</b>	<b>£</b>
<b>1,414.77</b>	<b>59.49</b>	<b>881.28</b>

**(b) Bank reconciliation as at 14th August 2017 – The Bank Reconciliation below was approved by the parish council and was reconciled to the Bank Statement.**

<b>2017/18 Reconciliation to 14th August 2017</b>			
<b>opening balances at 01/04/2017</b>			<b>£ 1,523.96</b>
add receipts			
10/04/2017	Worcestershire CALC	Transparency Grant	£ 474.12
27/04/2017	MHDC	Precept	£ 1,450.00
09/06/2017	Worcestershire CALC	Transparency Grant	£ 1,349.71
05/07/2017	HMRC	Reclaimed VAT 01/06/14 TO 31/05/17	£ 86.17
26/07/2017	Worcestershire CC Lengthsman	Lengthsman	£ 472.00
<i>sub total</i>	-		<b>£ 3,832.00</b>
<b>less payments to date</b>			
05/04/2017	J.P.Moore	Lengthsman	£ 118.00

12/04/2017	G. LUNGLEY	MISC. CALC Training	£ 22.50
19/05/2016	CALC	Annual Fees 2017 /18	£ 294.07
25/04/2017	J.P.Moore	Lengthsman	£ 118.00
22/05/2017	Diane Malley	Internal Auditor	£ 85.00
05/06/2017	Stoke Bliss Village Hall	Hall Hire	£ 20.00
02/06/2017	J.P.Moore	Lengthsman	£ 236.00
02/06/2017	Clerk Expenses	Clerk Expenses march apr may	£ 101.78
09/06/2017	Clerk Salary		£ 698.55
09/06/2017	HMRC	Clerk Income Tax deduction	£ 49.00
10/06/2017	Carole Hirst (used personal credit card) reimbursement	PC World New computer equip	£ 356.98
11/07/2017	J Lungley	Parish Council Websites	£ 140.70
14/07/2017	J.P.Moore	Lengthsman	£ 236.00
<b>Payments total</b>			<b>£ 2,476.58</b>
<b><u>Reconciliation to statement</u></b>			<b>£ _____ -</b>
Unpresented Cheques			£ -
<b>Actual cash to bank</b>			<b>£ 2,879.38</b>

**8/8/17 Planning Matters:** 17/00584/FUL- 1 Foxall Cottages Bockleton – Decision Notice – Approved subject to conditions.

**9/8/17 Adoption of the Council’s Financial Regulations Policy, Standing Orders Policy and Risk Assessment Policy.** All policies were unanimously approved.

**10/8/17: Correspondence –**

- (a) A statement regarding the Vélo Birmingham cycle race which will now not impact on the Stoke Bliss Group Parish area was discussed and accepted.
- (b) AON Insurance Policy. Important changes to local council policies. AON has decided to cease its involvement in the local council market in line with its strategy and will not be offering renewal at its Sept 2018 renewal date. Members resolved that the Clerk would seek alternative quotes when renewal is due in 2018.
- (c) Historic England have written to confirm that Bockleton War Memorial will be considered for listed status.

**11/8/17: Items of business for future consideration - None**

**12/8/17: Date of next meeting:** Monday November 13<sup>th</sup> 2017 at 7.30pm at Stoke Bliss and Kyre Village Hall.