

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 13th June 2017

Present: Cllr Blount (Chairman), Cllr Clarke (Vice Chairman),
Cllr Miles, Cllr Carver, Cllr Taylor

In Attendance: Clerk, no Members of the Public, District Cllr Chris Dell.

1. **Apologies:** Received and accepted from Cllr Adams.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None declared.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
4. **Public Question Time** – No queries raised.
5. **Minutes of Annual Parish Council Meeting** held on 9th May 2017 were agreed by all and signed by Chairman.
6. **County Cllr Report** – Apologies received, no report given.
District Cllr Report – See notes at end of minutes.
7. **Progress reports for information** – None.
8. **Reports on Meetings attended by Clerk or Cllrs:**
Clerk - CALC Area Meeting 6th June – Minutes to be circulated.
9. **Finances** –
 - a. **Payments made** – Mr I Mapp (LM April 2017) = £195.00, Mr I Mapp (LM May 2017) = £195.00, Mrs P Howell (Internal Auditor) = £50.00, Mamble PC (50% minibus grant from Shropshire Council) = £125.00.
 - b. **To report receipts since last meeting** – WCALC (Grant for Transparency Code compliance) = £650.00, WCC LM February/March 2017 = £317.00, Shropshire Council (minibus grant) = £250.00.
 - c. **Bank Reconciliation 30th April 2017**(circulated) – Signed by Cllr balance agreed as £21480.41 in cash book.
 - d. **HSBC Bank Account** – Statement received confirming account closed.
 - e. **Internal Auditors Report** – No queries had been raised, it was agreed to pay £50.00 fee.
10. **Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. **Decisions received since last meeting-**
17/00409/CLPU – **Tanners Bungalow, Beach Hay, Bayton DY14 9NF** – Application for a Lawful Development Certificate for the conversion of a roof void to include a gable roof, roof lights and windows. **Approved by MHDC.**
17/00355/AGR – **Carton Farm, Clows Top, DY14 9NW** – Creation of two farm tracks. **MHDC have advised applicant no planning application is required.**
 - c. **Plans for comment on tonight** –
17/00429/HP + 17/00703/LB – **2 Clows Top Road, Bayton DY14 9NB** – **Demolition of existing garage and workshop and replacement with two storey garage, workshop and home office. After discussion it was agreed to support this application.**
 - d. **APPEAL** – **APP/J1860/W/17/3173675** – **Shrub Hill Villa, Clows Top, DY14 9HR** – **Erection of two semi-detached dwellings.** It was agreed to make no further comments, the PC response to the planning application will be taken into account by the Planning Inspector.
11. **Road report**
 - a. **Lengthsman** – Grips, gullies to be cleared.
 - b. **Problems to report** – Blocked drain Ninevah Road.

BAYTON PARISH COUNCIL

- c. **Clows Top Road, Church Lane, Bayton** – Drains have been reported but not yet cleared by WCC. Clerk has been in contact with WCC and County Cllr.
- d. **Houghtons Pole Bridge** – Update on website showing end of July opening. Clerk requested road closure signs but has received no response from WCC.
12. **Standing Orders** (circulated) – It was agreed to change item 18a (para v) and 18c to £5000.00, see item 13.
13. **Financial Regulations** (circulated) – It was agreed to change item 11h Contracts to show £5000.00 for both figures referring quotations and estimates.
14. **Council's Risk Assessment (circulated)** – It was agreed for Chairman to sign as drafted, all risks covered.
15. **Coronation Corner improvements** – Chairman had drawings made to show how the area by holly bush could be landscaped at minimal cost. MHDC advised we need Pre-planning advise, there would be no charge for this. After much discussion it was agreed to look at this matter again in 6 months.
16. **Parking for Election at Bayton Village Hall** – Chairman had complained to Village Hall regarding gate to bottom carpark not being unlocked, it was opened at 3.30pm. Clerk had also received two complaints, one regarding a car parked in turning bay restricting disabled access. Clerk has asked Hall to review their booking form to ensure parking arrangements are made clear when hall is being booked.
17. **General Power of Competence (GPC)** (circulated) – It was agreed to pass a resolution confirming that on this date Bayton Parish Council meet the following criteria in order to be able to adopt the GPC -
- At least two-thirds of its Members have been elected.
 - The Clerk is qualified having gained the relevant CiLCA
- This will enable the PC to do things anyone can do subject to certain restrictions.
18. **Bayton Mini Library (supported by WCC Library Services)** – A volunteer has offered to open a mini library in Bayton Village Hall. The Hall are supporting the idea and will not charge for the use of the room. It was agreed to purchase two small bookcases to support this project at a total cost of £50.98. Bookcases to be put on PC asset register. WCC will loan some books and residents have offered to give books to the library.
19. **Correspondence for information** –
Email correspondence circulated - list in minute's folder.
CALC Training dates 2017-18 circulated.
20. **Clerks report on Urgent Decisions since last meeting.**
Payments – 26th May 2017 – Came & Company = £197.30. Quotes for Insurance renewal were circulated during May, it was agreed by all to remain with the company the broker has suggested due to the competitive price quoted.
21. **Councillors' reports and items for the next agenda.**
Agenda items –
22. **Date of next Meeting – 11th July 2017**
23. **Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
24. **Coronation Corner improvements** – A quote had been obtained but the matter has been deferred for 6 months.
25. **Meeting Closed 8.23pm.**

Signed----- Date 11th July 2017
Chairman

District Cllr Report

Dist Cllrs grant funding for 2017-18 is £500.00, needs to be allocated by December 2017. MHDC want to send Deputy CEO David Chambers out into Parishes to meet residents/businesses. It was discussed what would be the benefit of such a visit and no answers were given. Dist Cllr to be contacted with suggestions, ideas by end of June.