

MALVERN WELLS PARISH COUNCIL

Minutes of the Parish Council Meeting of Malvern Wells Parish Council duly convened and held in All Saints Church, Wells Road, Malvern Wells at 7.30pm on **Wednesday 28th June 2017**

Present: Councillors N Chatten (Chairman) S Freeman
 B Knibb Mrs H Burrage
 P Ditchburn Mrs J Smethurst
 K Wagstaff Mrs T O'Donnell
 J Wagstaff

Also in attendance: David Taverner (Clerk and Responsible Finance Officer)

48/17 Apologies for absence: Councillors, Mrs C O'Donnell, J Black, M Victory, N Johnson

49/17 Declarations of Interest
a) Register of Interests: Councillors were reminded of the need to update their register of interests: No such changes were required.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.
c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none.

50/17 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none

51/17 Minutes of the Parish Council Annual General meeting held on 24th May 2017
The minutes of the Annual General Meeting, held on 24th May 2017 had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were duly signed by the Chairman. *Reference minute 25/17:* Cllr K Wagstaff indicated that he wished to stand down from his position on the Staffing Committee

52/17 Minutes of the Parish Council meeting held on 24th May 2017
The minutes of the Parish Council Meeting, held on 24th May 2017 had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were duly signed by the Chairman

53/17 Matters arising from the minutes
There were none.

At this point in the meeting the Council adjourned to observe a minute's silence in memory of the victims of the Grenfell Tower Block disaster.

54/17 Reports from working groups
a) Gas lamps working group
Cllr Freeman advised that he and the Clerk would be meeting with David Armitage of the Malvern Hills AONB shortly to finalise the lottery/heritage fund grant bids and to discuss the overall scheme progress

b) Events working group

The next meeting of the working group had been scheduled for Monday 10th July to discuss further preparations for the summer fête

c) Communications working group.

Discussions had taken place regarding the use of the front page of the council's website for the dissemination of information on the progress of the Neighbourhood Plan.

Cllr Smethurst had completed new parish councillor contact information which would appear in the Wells News.

The working group would be considering a protocol for the treatment of all Council correspondence.

d) Open spaces working group

No meeting had taken place since the previous Parish Council meeting.

e) Jubilee Gardeners Working group

Steve Maund had spent further time re-setting the lawn edging stones on the Grundy's Lane side and undertaking general maintenance works. Some new plants had been planted The Clerk had confirmed the Council's entry of the garden to the RHS "Its Your Neighbourhood competition and the judging assessment date was due to be set imminently.

f) Cemetery working group

Following the removal of spoil from the Cemetery the Clerk had met with the maintenance team to discuss the construction of a pathway in the new graves section. This work was due to be completed by the end of September

g) Neighbourhood Plan Working Group

Cllr Smethurst had compiled an initial residents survey / background information article which was due to appear in the forthcoming edition of the Wells News. The Clerk advised that he was in the process of contacting consultants who would quote for the costs for the overall production and submission of the final plan

55/17 Chairman's Correspondence

a) Traffic Regulation Order Wyche School

The waiting restrictions had now been agreed and are due to become operational at the end of August. Following consultation, the proposals had been changed so that the original double yellow lines on the east side will now be a daytime parking ban only. Due to this modification signage would be needed. The County Council want to avoid installing new posts in this area and have requested that the Parish Council permit the use of the adjacent gas lighting columns for this purpose (Column numbers 11-15 on the Wells Road).

Members were asked to return their comments to the Clerk on this issue by 7th July

b) Verges and Grassland Management

Paul Esrich of Malvern Hills AONB had requested permission to raise awareness of the initiatives being undertaken to promote verges and grassland management in the area by means of an article in the forthcoming edition of the Wells News. This request was unanimously agreed.

56/17 Planning applications - to confirm decisions made under the planning protocol between meetings

[17/00574](#) **7 The Moorlands, Malvern, WR14 4PS
Single storey rear extension**

Members raised no objections to this application

[17/00483](#) **109 Fruitlands Malvern WR14 4XB
Two storey side extension and construction
of workshop**

Members resolved to object to this application on the basis that the completed extension would be over dominant and not subservient to the main dwelling house. It was felt that the completed building would also be out of character with other properties in the area and would cause overshadowing and loss of light to neighbouring property

57/17 Finance

a) The following accounts were approved for payment.

REF	Payee	FOR	NET £	VAT £	GROSS £
L95	David Taverner	Admin expenses May/June	230.00	-	230.00
L 96	David Taverner	Clerk/RFO salary - June	1,623.97	-	1,623.97
L97	NEST	Clerks Pension - June	27.58	-	27.58
L98	Steve Maund	Outdoor work -June	2,549.06	12.17	2,561.23
L99	HMRC	PAYE & N Insurance June Qtr	1,222.60	-	1,222.60
L100	Trevor Brooke Grab Hire	Cemetery spoil clearance	160.00	32.00	192.00
L101	County Building Supplies	Cemetery Materials	60.40	12.08	72.48
L102	N Power	Cemetery Electricity	81.28	4.06	85.34
L103	Ian Burrage	Jubilee Garden Plants	95.78	8.87	104.65
L104	Sight Designs Ltd	Gas Lamps maintenance	774.50	154.90	929.40
	TOTALS		6,825.17	224.08	7,049.25

**58/17 Report of County Councillor
The report is available at the following weblink
[County Councillor latest report](#)**

**59/17 Report of District Councillor
The report is available at the following weblink
[District Councillor latest report](#)**

There being no other business the Chairman closed the meeting at 8.35pm

Approved..... Chairman
26th July 2017