

EASTHAM PARISH COUNCIL

Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 8.00pm on Tuesday 23rd June 2009

Present: Cllr Inge (Chairman), Cllr Horsfall, Cllr Adams, Cllr Norman, Cllr Brookes, Cllr Dowling

In Attendance: Clerk.

1. **Apologies:** Cllr Moseley apologies received and accepted.
2. **Declaration of Interests –**
 - a. Register of Interests - No changes reported.
 - b. To declare any Personal interests –
 - Cllr Adams 9(a) 09/00/586/HOU – Lower Bank Farm - due to family interest.
 - Chairman, Cllr Horsfall item 12 Memorial Hall funding due to being on Committee.
 - c. To declare any Prejudicial Interests – Cllr Adams see above.
3. **Public Question Time** – No members of the public present.
4. **Minutes of last Meeting** – Minutes of Annual meeting held on 19th May 2009 were agreed after Cllr Normans name was added to item 9(b) (Planning Working Party). Minutes signed by the Chairman and addition initialled.
5. **District Cllrs report** – Apologies received.
County Cllrs report – Apologies received.
6. **Progress Reports for information:**
 - a. **BT Telephone Box** – Telephone now disconnected, Clerk to arrange disconnection of electric. Box to be used as shelter, use to be monitored.
7. **Reports on Meeting attended by Clerk or Councillors:**

None attended.
8. **Finances:**
 - a. **Payments made** – Internal Audit = £40.00.
 - b. **Payments received** – Investment Account May 09 interest 17p.
 - c. **Bank Reconciliation** - May 09 signed. (Investment and Current Account).
 - d. **End of Year Accounts** – Accounts had been to Internal Auditor, no queries raised. Annual Governance Statement circulated and all agreed that matters were being done correctly. End of year Accounts agreed by all and signed by Chairman.
9. **Risk Assessment** – All agreed for Chairman to sign.
10. **Planning:**
 - a. Plans circulated since last meeting.
09/00586/HOU - Lower Bank, Eastham – Garage conversion and first floor extension (**see Item 15**).
 - b. Decisions received since last meeting – **None**
 - c. Plans for consideration tonight – **None**.

EASTHAM PARISH COUNCIL

11. Road Report:

- a. **Lengthsman** – B road off Eastham Bridge – cut grass at junction.
- b. **Any problems to report** –
 - Potholes again by Old Farm, Highwood.
- c. **Update on outstanding queries** –
 - **Landslide at Highwood** – Repaired. Railing on turning missing. Clerk to query.
 - **Resurfacing** – all roads suffering lack of maintenance. Clerk to query.
 - **Memorial Hall corner** – To report hole on corner, LM has found drain.
 - **New Road** – erosion of sides down for urgent repair, still not done.
 - **Robins End Corner** – water running down side of road, LM and Cllr to look into.

12. Memorial Hall

- **Funding for Hall repairs** – 2 letters received from Memorial Hall asking for funding for maintenance. Grant money to be looked into by Clerk. PC wishes to support Hall as much as possible but is restricted by their budget.
- **Painting of railings** – Prices to be obtained from LM and Cllr.

13. **Grievance and Disciplinary Procedure** – details circulated. PC need to establish Staffing Committee for initial complaints and Staffing Committee for Appeals. Staffing Committee agreed as Chairman, Cllr Norman, Cllr Horsfall. Appeal Staffing Committee agreed as Vice Chairman, Cllr Adams, Cllr Moseley.

14. Correspondence for information:

See list attached.

15. Clerks report on Urgent Decisions since last meeting –

- **09/00586/HOU see item 9(a)**. Application supported.
- **Insurance** – Payment made to Allianz for 09-10 = £275.00. After seeking new quotes our Insurers reduced fees for the same level of cover.
- **LM** – payment for May 09 = £160.00

16. Councillor's reports and items for the next agenda.

Suggested CSO attend meeting and talk about Neighbourhood Watch/Smartwater.
Clerk to contact CSO.

17. Date of next meeting: 22nd September 2009 (1st December 09).

18. Meeting closed 8.45pm.

Signed-----
Chairman

Date 28th July 2009