

MINUTES OF THE ANNUAL MEETING OF THE SHELSLEYS PARISH COUNCIL
Meeting held at the Village Hall on 9th May at 7pm in the year 2016

Present:D Styles (Acting Chairman), B Hart, D Bates and T Taylor.
C Roberts arrived during Item 8

In Attendance: The Clerk.

- 1.1 Election of Chairman:** Cassian Roberts was elected as Chairman.
- 1.2 Apologies:** W Sutherland (vacation) C Warren (work commitment) received and accepted. County Councillor Pollock and Councillor Palethorpe. Councillors have been reminded of their commitment to attend meetings. Reasons for absence will be noted and a decision made to accept them.
- 1.3 Election of Vice Chairman:**William Sutherland was elected as Vice Chairman.
- 1.4 Declaration of Interest:** D Bates for Item 12
1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any other Disclosable Interests in items on the agenda and their nature.
- Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.
- Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*
- The meeting was adjourned for **Public Question Time** but there were none.
- 1.5 To note the Code of Conduct:** Noted.
- 1.6 To consider the Council's Scheme of Delegation:**No change.
- 1.7 To review Council's Financial Regulations, Risk Assessment and Insurance.**It was confirmed that each Councillor has a copy of the Financial Regulations and Standing Orders.Insurance cover was deemed appropriate and the premium approved.
- 1.8 To appoint individual offices including:**
The Village Hall Committee representative to be confirmed at the next meeting. The Hill Climb liaison Councillor is D Bates and the Tree Warden is J Stinton.
The Chairman C Roberts arrived at 7.35 and took the chair from Acting Chairman D Styles.
- 1.9 To nominate two Councillors to attend the Worcestershire CALC Area Meetings.**
W Sutherland and C Warren.
- 1.10 Minutes:** The minutes of the meeting held on March 7th 2017 were approved and signed as a true record.
- 1.11 District and County Councillor Reports.**
Written reports were received from both councillors which will be available on the website.

- 1.12 Village Hall:** The accounts were viewed together with outlines of proposed? The Chairman C Roberts congratulated the VHMC on the improvements to the Village Hall.
- 1.13 Proposed Bicycle Race September 2017:** The Velo event scheduled for September 24th is currently under review by Herefordshire and Worcestershire County Councils due to the proposed road closures which have not been agreed and may be refused.
- 1.14 Broadband Update:**
Information received from Stephen Ashton from WCC and Ian Binks BT was relayed to the meeting. No start date has been confirmed but implementation is likely to be completed by December 2018.
- 1.15 Lengthsman:**
The lengthsman's contract with Worcester County Council will be renewed. The maximum payment from WCC is £2365.00
The lengthsman Rob Wilks's Annual Contract with the Parish Council, will be renewed in the same terms.
The Lengthsman Rob Wilkes will be thanked for his work throughout the parish and particularly for the improvements to Stanford Bridge.
Road sweeping and litter picking. District Councillor to be asked for details.
- 1.16 Highways:**
New Mill Bridge. The debris was removed promptly from under the bridge, without damaging the railings.
Camp Lane. The Clerk had received information and photographs of damage which has occurred due to heavy lorries currently engaged on building work. The Clerk reported the matter to WCC.
- 1.17 Urgent Decisions:** None.
17/00370/HP recommended approval.
17/00523/FUL Southwood Farm, recommended approval.
- 1.18 End of Year Accounts:** These had been circulated prior to the meeting. They were approved. The figures were inserted in the Annual Return 2016 2017
- 1.19 Audit:** Section 1 was agreed by members and completed and signed by the Chairman. The audit date is July 3rd 2017.
- 1.20 Audit:** Section 2 was agreed by members and signed by the Chairman and the Clerk.
- 1.21 Grants and Donations:** It was agreed to pay £50 to the Village Hall towards the cost of electricity.
- 1.22 Finance:** The following payments were approved:
Insurance £288.46
Clerk's salary and expenses £690.90
Lengthsman invoice for March £366.00
CALC subscription £234.00
CALC invoice for Clerk training £10.00
Clerk's PAYE, remuneration and HMRC payments are to be paid quarterly.
Bank balance at 8th May £
Monies received
Precept £2000
WCC payment for Lengthsman £600

1.23 Planning:

17/00520/HP Birch Berrow Cottage. Councillors approved the proposed development.
MHDC decisions received.
17/00370/HP Rose Cottage refused.

1.24 Correspondence for Information and Circulation:

All other correspondence for information delivered via email has been circulated. There were no responses to consultations and no matters raised, no further action required.
WCC due to financial restraints will no longer host the Parish Council website. Alternative arrangements will be investigated.

1.25 CALC: A letter received about the benefits of CALC was circulated, the subscription having been agreed above at 1.20

1.24 Councillors' reports and items for future agenda:

To ask for more information on the proposed Velo ride in September 2017
To clarify the situation re Broadband and Mobile telephone reception.

1.25 Date of the next meeting: July 11th 2017

The meeting concluded at 21.00
Jan Speyer Clerk May 10th 2017