

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 5th September, 2017**

Present: Cllrs Mrs K Redfern, Mrs C Albert, Messrs D Hubbard, C Bevan, J Rugman, J Barnes,
In attendance: Clerk, Mrs Karen Yates, Cllr C Dell, 2 members of the public
Mr J Rugman chaired the meeting.

1) **Apologies:** R Collie, J Powell, R Lear, K Pollock.

2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question Time

Answers were given to queries raised in relation to dormer windows and noise from the heat pump regarding plans for Aston Bank Cottage at 5a.

3) **District/County Councillor's Report.** Cllr K Pollock had circulated his report to all members. Cllr Dell is pursuing the local non-delivery of the district magazine. Suggestions for ward budget ideas are needed by December. It is proposed via consultation to remove the 1hr parking ticket in Tenbury, concerns should be forwarded to Malvern. Thanks were given, Cllr Dell left the meeting.

4) **Minutes:** Minutes of meeting held on 1st August, 2017 were approved.

5) **Planning**

a) There was one planning application.

17/00660/LB Associated Ref:17/00659/HP Aston Bank Cottage, KoT

Demolition of modern extensions, construction of linked extension and dormer windows to cottage. Repairs to the cottage, including timber, window and external wall panel repairs. Internal works include replacement of cement plaster with lime, introduction of insulation, breaking up of concrete floor and replaced with limecrete floor. No objections.

b) The following determinations were read out:

16/00729/HOU Aston Bank Cottage, KoT. Demolition of modern outbuilding and replacing with a cart shed with ancillary living accommodation and drive. Approved.

17/01151/HED Land at (OS6480 7013) Bickley House Farm, NB. Removal of 350m of old damson hedge. Refused.

c) Planning applications determined under delegated powers:

17/00622/HP Hopview, Newnham Court, NB. Two storey side extension. No objections.

17/01151/HED Land at (OS6480 7013) Bickley House Farm, NB. Removal of 350m of old damson hedge. No objections.

d) Development at Bickley Lane. No enforcement can take place as the properties stand now in relation to the rubbish and debris on site, but they will speak to the street clean team to see if the matter can be resolved.

- e) The Tavern-possible unauthorised development. Concerns were raised regarding a possible third floor at property 1 which is currently under construction. A staircase can be seen leading from the second floor to a third floor with rooflights. This will be followed up with the planning team.

6) Finance

- a) Clerks salary September-£235.40 and expenses £16.10, agreed.
- b) Appointment of Internal Auditor. No further comments to raise.
The Clerk advised at this point that the audit for last year is now closed, a minor query regarding petty cash was resolved.
- c) Photocopies - £11.82, agreed.
- d) Kiosk expenses, J Rugman - £74.86, approved.

7) Highways

- a) Lengthsman Scheme. Account for August-£180. Agreed.
- b) Wildlife verges. A reply had been received from Rob Deri in Highways advising that they are the responsible body for maintaining highway verges. Many landowners cut the verges adjacent to their property – this is unauthorised maintenance of the highway.
Laura Wood – Ecologist at WCC also advised that a charge would be made for surveys of RVNR’s. The scheme is limited to 50 RVNR’s, but at some point in the future our parish will be used as an example to discuss with colleagues, verge maintenance and possible ways forward.
- c) Station House – Our previous contact has left, enquiries continue.
- d) State of road below caravan park – nothing further to report.
- e) BT Kiosk – David Graham continues to paint the kiosk, photos were shown at the meeting, all agreed a vast improvement. John Rugman is awaiting the interior to be painted to erect some boards/shelves for notices and books. A sign to be made advising people to collect/leave books as required. The outside concrete base can be filled in to improve this area. R Collie has supplied further ideas for its use including bric a brac, seed exchange and art exhibitions.
- f) Pothole outside Black and White Cottage, Bickley – reported.
- g) BT hole in pavement along A456-completed.
- h) Seat at Maes Court – this was supplied planed and sanded. It was agreed to varnish the seat, D Hubbard to look into this.

8) Councillors’ reports and items for future agenda.

Potholes in Church Hill, outside The Old Rectory and along the A456 near the turning to Stipershill will be reported.

9) Date of next meeting: 7.30pm on Tuesday 3rd October, 2017.

There being no other business, the meeting closed at 8.35pm.

Signed

Date

Chairman