

POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 6th December 2017
at Callow End Village Hall commencing at 7.30pm

PRESENT:

A. Lamb (Chairman), C. Phillips (V/Chairman), J. Price, J. Allsopp, S. Underwood, J. Foy, D. Jones, R. Willetts, B. Pilcher, M. Richmond.

APOLOGIES:

P. Harris, R. Humpage.

CO-OPTION APPLICATION:

There had recently been a resident interested in becoming a Parish Councillor, however no application had been received to date. It was agreed that the Chairman & Clerk should seek confirmation of an application for the next meeting.

DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS

None

ITEM	MINUTE RECORDED	ACTION AGREED
62.	The Minutes of a meeting held 1st November 2017 were agreed and signed as a true record. Proposed J. Foy, seconded J. Price. All agreed. No matters arising.	
63.	Reports of Planning Committees held 1st November and 22nd November 2017 were agreed and signed as true records. Proposed J. Foy, seconded J. Price. All agreed. No matters arising.	
64.	Lengthsman Report All completed tasks were noted. B. Pilcher reported that County Council drainage works are underway at Old Hills.	
65.	Financial & Governance Matters The statement of accounts as circulated by the Clerk was agreed. The repairs to the bus shelter at the junction of Hospital Lane and A449 had been quoted by Queensbury Shelters and it was proposed by J. Allsopp, seconded by J. Price to progress works asap subject to insurance approval. All agreed. St Peters Church had written to request funding for churchyard maintenance during 2018. The	Clerk to arrange bus shelter repairs as agreed.

	<p>Clerk read the letter received to the PC and the request for £1100.00 was noted along with the fact that there had been recent community engagement activities despite there currently being no Vicar in post. It was proposed by C. Phillips, seconded by J. Allsopp that we agreed to fund £1100.00 in principal subject to funds being available at 1st April 2018. The matter to be deferred until the April meeting for final decision. All agreed.</p> <p>2018/19 Precept – a final decision to be made and notified to MHDC by 31st Jan 2018. It was agreed that the Clerk should prepare figures and circulate for the Jan meeting.</p>	<p>Clerk to notify the PCC of the decision made and the deferral to April 2018.</p> <p>Clerk to prepare precept figs as agreed for Jan meeting.</p>
66.	<p>Parish Matters</p> <p>Manor Farm – J. Foy raised concern re the potential reduction in church / driveway parking following the residential development at the farm. It was noted that the gates need to be relocated to allow access to the development. The church and farm also need to liaise re major events and associated parking.</p> <p>Link Nursery – M. Richmond has spoken to the nursery regarding their leaflet distribution and the potential for some flyers to be distributed with the next PC newsletter – approx. 1000 x A5 subject to capacity of Councillors. Link Nursery would be responsible for counting out the flyers in line with our distribution requirements. It was noted that Link Nurseries are a charitable institution which the PC is working closely with on other matters, therefore this should be regarded as a gesture of goodwill, not an ongoing business arrangement. It was also noted that the nursery represents clients with mental health issues which is a national topic. It was proposed by M. Richmond, seconded B. Pilcher that we should deliver the flyers with the next newsletter. A vote was carried 8:1.</p> <p>Old Hills waste bin – D. Jones had been asked by residents to look at the options for locating a dog waste bin at the entrance gate to Old Hills from Bush Lane. The Clerk had been advised by MHDC that a general waste bin would be better and could be collected from that location. Costs would be approx. £200 for the purchase and installation currently. B. Pilcher agreed to monitor the situation re dog waste at that location for a month to ascertain whether a bin is required permanently.</p>	<p>The parking arrangements at Manor Farm and the Church to be monitored by local Councillors.</p> <p>The Clerk to supply MR with distribution numbers for the flyers.</p> <p>B. Pilcher to monitor the situation for a month / Clerk to place the matter on the next agenda.</p>

	<p>Parking at Upper Ferry Lane – the Clerk read out an email received from a resident raising concern at the lack of parking management for events held at the Old Bush. The concerns were noted but it agreed that this is not a PC matter and should be reported to the Police via tel no. 101.</p>	<p>Clerk to notify the resident accordingly.</p>
<p>67.</p>	<p>Playing Field Reports Hospital Lane – The Chairman summarised recent events and a meeting held with S. Secretan, S. Rea, C. Phillips and the Clerk regarding the waste pipe connection and partial surface dressing of the access road past Link Nurseries. Taylor Wimpey have offered to connect the waste which has been supported and is currently work in progress. The access road surface dressing is considered premature and it was agreed that the PC should only make good any damage caused as the road is not our asset.</p> <p>It was noted that there it is now urgent to get a new application for to the pavilion to MHDC. S. Rea and the Clerk are progressing this as quickly as possible and are awaiting final reports for submission. It was agreed that the Urgent Business Committee should have delegated authority to submit the application along with the required application fee of £770 as soon as possible.</p> <p>Callow End PFA – no recent meeting. There had been a £1000.00 funding contribution to the PFA from Tesco tokens.</p>	<p>UBC to progress the pavilion application as agreed under delegated authority.</p>
<p>68.</p>	<p>District & County Councillor Reports None made. It was noted that MHDC Area Planning Committee meetings continue to be held on the same night as PC meetings which may account for the lack of attendance, however, emailed reports had been requested on a number of previous occasions to allow for this. It was noted that Elaine Newman has been sending through regular email updates. Tom Wells had historically attended PC meetings after leaving MHDC, but this now appears to have become less regular. B. Pilcher suggested that we should consider rescheduling PC meetings however it was generally felt that this is not appropriate.</p>	

69.	<p>Councillor Reports & Items for Future Agendas</p> <p>J. Foy – queried the current situation re Powick Playing Fields management. J. Allsopp confirmed that there is already concern re future management capacity and that the play equipment is also becoming worn and may begin to be unsafe. An article is to be placed in the April newsletter re the matter.</p> <p>M. Richmond reminded the PC of the H&W Fire & Rescue fire safety campaign which offers fire safety checks and advice for residents.</p> <p>J. Allsopp notified the PC re a Worcester News article re The Goodrest PH and proposed Co-op store.</p> <p>C. Phillips raised concern re the invoice presented to this meeting for pavilion works carried out by the CEPFA. There had been no prior notification to the PC to approve the spend which now had to be considered retrospectively. The Clerk agreed to raise this with the Treasurer. It was agreed that the arrangements between the PFA and the PC should be placed on the next agenda.</p>	<p>Newsletter (April) to contain an article re the playing fields – JA.</p> <p>Clerk to raise the matter with the PFA re the invoice.</p> <p>PFA /PC arrangements to be placed on the next agenda.</p>
70.	<p>Report of the Clerk</p> <p>Accounts for payment – proposed J. Foy, seconded S. Underwood, all agreed.</p> <p>£576.28 Clerks salary £420.00 Lengthsman fee £541.80 New Farm Grounds Maintenance £540.00 Callow End PFA maintenance £487.63 Callow End PFA caretaking fees £39.99 Petty cash imprest internet security £21.34 Newsquest Media Group delivery fee £90.00 Powick Parish Hall hire fees £480.00 S. Skeys grass cutting</p> <p>The Clerk reported on the CALC AGM attended and the need to respond to the Transparency Code and GDPR (data protection) which would form future on going agenda items.</p>	<p>Clerk to pay accounts as agreed.</p> <p>Clerk to monitor the Transparency Code and GDPR and place on future agendas as required.</p>
	<p>There being no further business the meeting closed at 9.05 pm</p>	