

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 2 November 2017 at the Parish Hall at 7.30 pm

Present: Cllrs: Don Lupton (Chair), David Smallwood, Hilary Flanders, Jeremy Hubbard, Jerry Fryman, Simon & Mariana Watts and Anne Cotterell .

In Attendance: Mrs C Leake (Clerk) D Cllr. Mike Davies

Members of the Public: **1

65/17. Apologies: Cllr Wilkes and CCllr Tom Wells.

66/17. Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** Cllr Fryman re agenda item 6c) AONB grant application.
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).*** None

Public Comment

Concern has been expressed about emergency services finding properties in the event of an emergency call particularly households on the common and accessibility at night when dark. To assist, the local fire service has been provided with the excellent local maps. Further ideas were considered including directors on the road, provision of grid references and awareness of hydrants all forming part of a household's emergency action plan which the Parish Council would advertise as much as possible. (** Parishioner left meeting)

67/17. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 7 September 2017 were a true record of the meeting and signed.

68/17 Matters Arising from the Minutes

61/17 A representative from St Richards Hospice will attend the Parish Council meeting in March 2018.

62/17 No further information as yet received from those parishioners interested in retaining the Church Road phone kiosk.

69/17 District Councillor's Report

District Cllr. Mick Davies reported on:

- **Waste Collection** – Bin trials have been successful and new fortnightly programme (alternating with waste and recycling) will commence in April.
- **Planning** – Application determinations within timescales have improved in addition to enforcement case load.
- **Pre-planning application advice.**
- **Electoral Registration** 17% of household presently being canvassed following 83% response to confirm electoral roll details.
- **Boundary Review** presently under way for revised proposals which can be viewed at www.bce2018.org.uk
- **Investing in growth business grant.** For further information: www.business-central.co.uk/investing-growth-business-grant-fund

70/17. Finance Report

Income and Payments

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Opening Balance		12,198.63	
Add Income MHDC WCC		2250.00 279.74	Second 1/2 year precept Lengthsman
Total		2529.74	
Less Expenditure pre-meeting		0	
Total		0	
Balance at meeting		14728.37	
Less Expenditure at meeting			
Lengthsman		270.00	Sept & Oct
Clerk		405.62	July/Aug/Sept £360.50 SP19
Castlemorton PCC		400.00	Section 137 Churchyard.
Total		1,075.62	
Closing Balance		13652.75	

Supporting financial report to the above;

- a) **Transparency Code Grant Application.** Clerk confirmed that an application had been completed for a grant and acknowledged the email confirmation from cllrs. for this application 25 September 2017. The aim of this grant is to support internet access at the parish hall to ensure the requirements of the *Smaller Authorities (Transparency Requirements) Regulations 2015/494* were adhered to by the Parish Council.
- b) **Local Government Act 1972 Section 137 sub section (1) Application. (Benefit to area/inhabitants)**
Upon receipt of completed application, it was **RESOLVED** with consideration to financial information supplied, to award a grant of £400 to Castlemorton Parochial Church Council towards churchyard upkeep. (The PCC to be advised on an incorrect statement in the application.)
- c) **AONB Request for financial support. (Funding for any public body providing a public service)** This particular request is appropriate for consideration under subsection (3) of Section 137.

Following discussion, it was agreed that:

- A Section 137 application needed to be submitted for consideration,
- Any councillor declaring an interest would have an opportunity to present a request for dispensation,
- A representative from the AONB would be invited to the next meeting.

These 2 different applications have highlighted the need to amend the present wording within the Parish Council's application form for a Section 137 grant which will be actioned by the Clerk.

71/17 Highway/Lengthsman Reports

Highways – as per report with supporting information about:

- Lengthsman tasks.
- Reminder to publicise the availability of chippings from trees cleared by Western Power Contractors.

- Speed Enforcement of new limit along B4208. Agreed to contact safer roads partnership to request speed monitoring. The result of this will determine whether further enforcement action is taken by the relevant authority.
- Concerns received from parishioner about parking on highway verge and safety to other road users. It was agreed that such concerns be reported to WCC highways directly by parishioners.
- Report by AONB in recent involvement in consultation with new speed limit along B4208.

72/17 Planning

Report of planning applications **received/decided** since last meeting was noted

17/00767/HP	Millpond Cottage, Golden Valley, Castlemorton, Malvern, WR13 6AA	Replacement of existing garage with garage and workshop	MHDC Approved
17/01164/CLE	Roseville Farm Golden Valley Castlemorton Malvern WR13 6AA	Certificate of Lawfulness for an Existing use - Erection of an independent dwellinghouse.	No comment on lawfulness.
17/01187/HP	Hillside House Hollybed Street Castlemorton Malvern WR13 6DB	Alterations and extensions to residential dwelling to form new bedrooms, kitchen and living room	Applicant Withdrew
17/00820/HP	Mulberry House Castlemorton Malvern WR13 6BL	Replacement of existing orangery extension and new single storey extension to the southwest side of the building.	MHDC Approved
17/01172/HP	Barbary Cottage Castlemorton Common Castlemorton, Malvern WR13 6LE	Replacement single storey side extension (currently a garage), replacement of single storey front extension (currently a conservatory), renovation of side two storey and single storey timber clad extensions to include replacement of timber clad framework with brick, removal of two chimneys and relocation of third chimney, and demolition of existing detached garage and replacement with two storey garage/domestic workshop	Recommend Approve
17/01699/HP	Hillside House Hollybed Street Castlemorton Malvern WR13 6DB	Alterations and extensions to residential dwelling to form new bedroom, kitchen and living room	Recommend Approve

73/17 Emergency Plan

It was agreed to promote as much information as possible in the parish magazine and website about the importance of householders having and being aware of an emergency plan in the event of services requiring access to their properties. This in support of any information the Parish Council is able to provide directly to emergency services such as the local maps.

74/17 Parish Hall Trust

- The grant application supporting installation of broadband has been successful. Information will then be available about type and style of training sessions for both Parish Council and residents.
- Architect appointed to prepare plans to expand and improve the parish hall.

75/17 Correspondence

Particular mention of:

WCC Highways newsletters. Grit bins to be checked.

Updates from Safer Neighbourhood Team (Police)
SWDP Updates

76/17 New Initiatives

Ref 48/17 Interest has been expressed in small business initiative and meeting arranged. Further publicity will be put in parish magazine.

77/17 Meeting Reports

MHDC Forum 23 October 6pm – 8.30pm. Chairman reported on an interesting meeting with a variety of topics covered in presentations:

- Provision of Foster care in the County and the need for more carers.
- Planning – SWDP update/Neighbourhood planning
- Speeding – Safer Roads Partnership.
- Questions and Answers on Sustainability in rural areas, Electric car charging points at public buildings, Data protection with new EU regulations due next year and Section 106 process.

Recent Clerks Gathering focused on Transparency Code and new audit requirements.
4C's next meeting – 8 November.

78/17 Next Meetings

RESOLVED that the next meeting will be Thursday 11 January 2018

Further provisional dates:

8 March 2018 and 10 May 2018 (Annual Meetings)

There being no other business, the meeting closed at 9.20pm

Signed

Date.....