

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 9th October 2017 in the Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner, Mr T White.

In Attendance

District & County Cllr. Prof. J Raine, Mr C Penn (Malvern Hills Trust), Mr D Sharp (Clerk) and one member of the public.

107/17 Apologies

To consider acceptance of apologies for absence from Councillors: District Cllr. Natalie McVey.

108/17 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

109/17 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

Charles Penn (Malvern Hills Trust) reported of no consequential news over the summer period. There was ongoing consultation regarding the proposed changes in governance to the Trust.

District & County Cllr. John Raine reported on the ongoing consultation with the 5 year strategy. WCC had also planned to install 20mph signs at approaches to the school.

110/17 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 11th September were approved and signed by the Chairman.

111/17 Progress Reports and other matters arising from the minutes: No matters were discussed.

112/17 Planning

To consider responses to the following and any late submitted applications:

Application No.	From	Details
17/01163/HP	Mr Mackellar Low Wood Brockhill Rd	Three bay oak framed garage with exterior timber staircase, for the garaging of cars, domestic storage facilities and home office on the first floor.

The following response was agreed: "The Parish Council has no objection to this application".

113/17 Playing Fields

The Clerk reported that the height of bracken in the bluebell field meant that it was impossible to identify areas of scrub to be cut. Further visit to be made next month.

114/17 Allotments & Community Woodland

No matters were discussed.

115/17 Highways & Footpaths

i. To review gas lamp painting schedule: Two trial lamps had been painted and it was agreed to schedule two or three per month to be completed.

ii. To consider adoption of electric lamps on Brockhill Road: The Clerk had circulated details to councillors and following lengthy deliberations it was agreed not to adopt the lamps (4 against and 3 abstentions). The potential long term maintenance responsibilities that might fall on the Parish Council meant that it was not considered to be in the best interests of West Malvern residents as a whole.

116/17 Finance

i. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Michael Barrett	09/10	£170.20	Bus Shelters (Sept) + £84 (2 x gas lamp painting)
Malvern Town Council	20/09	£522.00	Grass Cutting / Rubbish Removal (Jul-Sep)
Sight Designs Ltd	09/10	£2,314.08	Annual Gas Lamp Maintenance
Grant Thornton	-	£120.00	External Audit
HM Revenue & Customs	-	£247.40	PAYE (Jul-Sep)
DA Sharp	09/10	£329.80	Clerk's Fees (Gross £412.20 SP25)
Total		£3,703.48	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,488.48
Interest	£1.46
Savings Account C/F	£14,489.94

Community Account B/F	£9,321.60
Western Power Wayleave	£17.14
MHDC Precept	£8,700.00
October Payments	-£3,703.48
Community Account C/F	£14,335.26

ii. To consider matters raised in the annual audit and to consider the effectiveness of the internal audit: A single matter had been raised in the external audit and was noted. It was agreed that the internal audit was effective for the Parish Council.

117/17 Correspondence

The following correspondence was considered:

FROM	* email	SUBJECT
Clerk	*	Street Lights
MHDC	*	Notification of Adoption of the South Worcestershire Planning for Health Supplementary Planning Document (September 2017)
Landsdown Crescent Methodist Church	*	Debate on Malvern Safety and Crime Sat 21st Oct 2017, 7.45pm-9.30pm
WCC	*	Planning Validation Document Review
Mathon Lodge		Hedges
Severn Trent		Allotment Water Supply
Grant Thornton		External Audit
Hannah Davies		Street Lights

118/17 Councillors' items for Report

No further matters were discussed.

119/17 Next Meeting

The next Parish Council Meeting will be held on Monday 13th November 2017 in the Fisher Hall.

There being no further business the meeting closed at 8.50 pm.