

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 13th November 2017 in the Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr T White.

In Attendance

District & County Cllr. Prof. J Raine, District Cllr. Natalie McVey, Mr C Penn (Malvern Hills Trust), Mr D Sharp (Clerk) and three members of the public.

Before the meeting Mr Philip Striplin outlined a plan to produce a village directory with funding from proceeds from the regular quizzes held in the social club. The public access defibrillator had been a previous purchase. The group was looking for additional funding and asked the Parish Council to consider making a donation. This was due for consideration later in the meeting.

120/17 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr A Turner (accepted)

121/17 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: Cllrs. Burford and Rouse declared ODIs in planning application 17/01624/HP since they were both neighbours.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllrs. Burford and Rouse were granted a dispensation to discuss planning application 17/01624/HP. The dispensation to last until the next ordinary election.

122/17 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

District & County Cllr. John Raine reported on his meeting with Hannah Davies (WCC Highways liaison) where concerns were raised over the safety of pedestrians on Lower Road. Warning signs were sought. The Quabbs were to be cleared of leaves and the Clerk was to request MHDC sweep leaves from West Malvern Road by the bus terminus as soon as practicable.

Charles Penn (Malvern Hills Trust) reported that the new Chair of the Trust was Simon Freeman and vice chair Sarah Rouse. At the last meeting proposed changes to the governance of the Trust were approved to be taken to a major public consultation in the new year. A car park ticket machine had been vandalised and would cost over £1000 to repair. Although all machines were emptied daily, cash machines were still the favoured option for payment since poor internet signals were not conducive to cashless alternatives. Work to remove diseased and damaged trees in Thirds wood had been completed.

District Cllr. Natalie McVey confirmed that the Broadlands Drive development was likely to go to committee in December.

123/17 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 9th October were approved and signed by the Chairman.

124/17 Progress Reports and other matters arising from the minutes: The Clerk and Chairman had inspected the Bluebell field again and although areas of unwanted undergrowth were now visible it was not practicable to clear them until new growth had appeared. Further visits were to be made in the spring but if the areas showed no sign of expansion it was considered wise to leave them alone.

125/17 Planning

To consider responses to the following and any late submitted applications:

Application No.	From	Details
17/01163/HP	Mr Mackellar Low Wood Brockhill Rd	Three bay oak framed garage with exterior timber staircase, for the garaging of cars, domestic storage facilities and home office on the first floor.

The following response was agreed: "The Parish Council has no objection to this application".

126/17 Playing Fields

Cllr. Turner had suggested a consultation start over what type of play equipment was required for the playground. This was agreed and it was hoped that S106 funds would be made available from the Broadlands Drive development, should it be approved and constructed.

127/17 Allotments & Community Woodland

The Clerk confirmed that he had turned the water off for the winter. He also suggested that councillors view the Glade to determine whether it would be advisable to install a rough stone path across it, similar to others in the woodland.

128/17 Highways & Footpaths

Update on Phone Box renovation: Michael Barrett was to prepare the kiosk for painting and the Clerk was to remove the discoloured perspex windows. Sara Bennett was to paint and fit out with shelving and the Clerk was to obtain replacement glass panels.

129/17 Finance

i. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Michael Barrett	13/11	£86.20	Bus Shelters (Oct)
British Gas Trading Ltd	-	£674.04	Replacement Cheque for 101533
British Gas Trading Ltd	03/10	£674.04	Gas Supply
Industrial Paints	11/10	£41.40	Phone Kiosk Paint
West Malvern Village Hall	21/10	£18.00	Hire Charges (Jul-Sep)
CPRE	-	£36.00	Annual Membership
Malvern Hills AONB	-	£300.00	Donation
Village Directory	-	£200.00	Donation
DA Sharp	09/10	£329.80	Clerk's Fees (Gross £412.20 SP25)
	Total	£2,359.48	

Savings Account B/F	£14,489.94	Community Account B/F	£14,335.26
		British Gas (Non Presented Cheque)	£674.04
		November Payments	-£2,359.48
Savings Account C/F	£14,489.94	Community Account C/F	£12,649.82

ii. To consider making a donation to printing of a village directory: A donation of £200 was approved. Similarly a donation of £300 was approved for the Malvern Hills AONB.

130/17 Correspondence

The following correspondence was considered:

FROM	* email	SUBJECT
Clerk	*	Street Light Response
BT	*	Completion notice for decommissioning 01684573890 & 01684575099
Worcestershire Health and Wellbeing Board	*	'Reducing the harm caused by alcohol', 15th November 2017, 9.00am – 1.30pm, County Hall, Worcester.
MHDC	*	Parish and Town Council Forum, Mon 23rd October
Pauline Striplin	*	Village Directory
MHDC	*	Advisory Note - Adoption, maintenance and management of public open space
MHDC	*	Be Winter Ready Day - Thursday 2 November
MHDC	*	Notification of Consultation on Revised Statements of Community Involvement (SCI)
WCC	*	Parish Newsletter
MHDC	*	Christmas Domestic collections calendar
AONB	*	Funding Request

131/17 Councillors' items for Report

No further matters were discussed.

132/17 Next Meeting

The next Parish Council Meeting will be held on Monday 11th December 2017 in the Fisher Hall.

There being no further business the meeting closed at 8.50 pm.