

# ELDERSFIELD PARISH COUNCIL

Minutes of the Meeting of Eldersfield Parish Council held on  
Monday 14<sup>th</sup> January 2018 at Eldersfield Lawn School, commencing at 7.30 p.m.

**Present:** A. Davies (Chairman), P Chichester, Mrs D Holt  
J. Keighley, Mrs T Owen, O. Williams

**In Attendance:** District Councillor Bronwen Behan

**Members of the  
Public:** -

## **1. Apologies for absence**

Mrs S Rush

## **2. Members' interests**

The Chairman declared an interest in item 10.

## **3. Adoption of the Minutes of the previous meeting**

The draft Minutes of the meeting held on 14<sup>th</sup> November 2017 were accepted as a true record of that meeting and were signed as such by the Chairman of the meeting.

## **4. Matters arising from the Minutes**

None

## **5. Reports from District and County Councillors**

County Councillor Tom Wells was absent and no report was available.

District Councillor Bronwen Behan reported that the new wheelie bin programme was being rolled out in order to enable collections to be made in alternate weeks. Revision of the South West Development Plan was underway. She also advised that the creation and adoption by the Parish Council of a Neighbourhood Plan would give the Parish certain protections but that the work involved was not negligible.

## **6. Police Report**

The Police Report circulated prior to the meeting was noted.

## **7. Public Comment**

None

## **8. Broadband**

The Chairman reported that since the last meeting Councillors had conducted a survey of many of the properties within the Parish and had drawn up a appropriate map. It was also known for each property the BT cabinet from which they were served. It seemed that there were just over 150 properties which had a very slow service but that of these 48 were likely to

see an improvement when cabinet Tirley 8 was commissioned, said to be within the next few months. This information would constitute a constructive basis for the discussion with BT which the Chairman hoped to hold before the next meeting.

### **9. Boundary Commission**

Council noted that if the proposals made by the Boundary Commission were to be enacted there would be some change in the extent to which MPs interacted with different local authorities but the overall responsibility of each MP to represent his constituents in Parliament would remain unchanged.

It was therefore decided that there was no further action that the Council need take.

### **10. Telephone Kiosk**

The Chairman informed the Council that he had purchased and installed racking in the telephone kiosk at Bridgend and had deposited some books there. The project was therefore operational; the kiosk was now the Parish Book Store. Councillors encouraged Parishioners to use this facility – both by depositing their surplus books at the Book Store and by borrowing books they would like to read.

The Chairman asked the meeting to refund to him the cost of the racking. It was **RESOLVED** that £38.98 be paid to Mr Davies in respect of the cost of modifying the kiosk as a Book Store.

### **11. Financial Estimates and Budget 2017-8**

The Clerk explained the estimates and forecast which he had circulated prior to the meeting.

He said that the draft budget for 2018/19 included provision for the acquisition of a defibrillator; the making of grants for the benefit of the community, and a sum which would in some measure restore the general level of reserves needed in case of unforeseen requirements. With a precept of £13,000 the charge for a band D property would be approximately £44.

Councillors accepted the draft and **RESOLVED** that the draft budget circulated prior to the meeting [and attached hereto at Appendix A] be the budget of the Council for the year 2017-18 and that the precept for that year be £13,000.

### **12. Trustee Appointment**

The Clerk advised the meeting that Mr Marc Spurling had indicated his willingness to act as Trustee to each of two charities, being the Allotments for Exercise and Recreation (1063222) and Allotments for the Labouring Poor (502031), to serve for a period of four years ending on 14th November 2021, and that he (the Clerk) had written to him confirming his appointment on those terms in accordance with the resolution of the meeting of 14<sup>th</sup> November 2017, item 13.

### **13. Grant Request**

It was noted that the Corse Lawn Women's Group had requested from the Council a grant in respect of its meeting in 2017 in the amount of £30.41.

It was **RESOLVED** that a grant of £30.41 be made to the Corse Lawn Women's Group to assist them defray the costs of meetings held by them at Eldersfield Lawn School during 2017.

Councillors expressed their keenness to receive applications for grants but emphasised that the decision whether or not to award a grant always lay with the Council and that, where the grant was for an amount greater than £100, it would be desirable for the applicant to discuss his application with the Council before incurring expenditure.

#### **14. Lengthsman**

The report and invoice submitted by the Lengthsman for November (£236.00) was noted.

#### **15. Authorisation of Disbursements**

It was **RESOLVED** that the following disbursements be made:

£ 128.54	J L Gabbott
£80.00	HMRC
£236.00	Lengthsman (£236.00 November)
£25.47	WCC (hire of hall 8 <sup>th</sup> January 2018)
£38.98	A. Davies (re Book Store)
£30.41	Corse Lawn Women's Group

#### **16. Future Meetings**

It was agreed that the next meeting of the Council would be held on Monday 5<sup>th</sup> March 2018 at Eldersfield Lawn School commencing at 7.30 p.m.

#### **17. Other business**

With the forthcoming local elections in mind, the Clerk clarified that it was the personal responsibility of those seeking office to ensure that they submitted their applications to the Electoral Registration Officer at the appropriate time.

There being no other business, the meeting closed at 9.10 p.m.

JLG, 9.1.18

## FINANCIAL REPORT AND BUDGET

	2016-17	2017-18		2018-19
	Actual	Budget	Forecast	Budget <i>Adopted</i>
<b>INCOME</b>				
Precept	4,000	-	-	13,000
VAT repayment	-	-	-	-
Hire of table, chairs, china	81	100	88	100
Grant from WCC	2,124	2,413	2,596	2,413
Grant from MHDC				
Miscellaneous	66			100
<b>Transfer from reserves</b>	-	-		-
<b>TOTAL</b>	<b>6,271</b>	<b>2,513</b>	<b>2,684</b>	<b>15,613</b>
<b>EXPENDITURE</b>				
Clerk: salary, expenses	1,356	1,750	1,842	1,800
Insurance	252	257	258	260
CALC	293	300	340	300
Audit		50		-
Lengthsman	2,006	2,413	2,714	2,413
Grant: Church		600	600	
Grant: CLWG		60	101	60
Grant: Flower Arranging	52	60		60
Grant: Car parking spaces		10,000	8,000	2,000
Grant: Others				3,000
WCC: School hall hire	81	125	180	125
Training		125	10	125
Contingency			-	500
Supported projects	2,000			
Defib				2,500
Election				
Other: Shed & Kiosk	450		290	200
	386			
<b>Transfer to reserves</b>	-	-	-	
<b>TOTAL</b>	<b>6,876</b>	<b>15,740</b>	<b>14,335</b>	<b>13,343</b>
<b>Net movement:</b>	<b>- 605</b>	<b>- 13,227</b>	<b>- 11,651</b>	<b>2,270</b>
<b>CASH BALANCE B/F</b>	<b>13,161</b>	12,202	<b>12,556</b>	<b>905</b>
Add TOTAL INCOME	6,271	2,513	2,684	15,613
Less TOTAL EXPENDITURE	- 6,876	- 15,740	- 14,335	- 13,343
<b>CASH BALANCE C/F</b>	<b>12,556</b>	- 1,025	<b>905</b>	<b>3,175</b>