

Birtsmorton Parish Council

Draft Minutes of Meeting of Birtsmorton Parish Council
Tuesday 13 March 2018 at 7.00pm in Berrow Village Hall

Present: Chair: Michael Barnes
Councillors: *Roger Gillard, Alison Faulkner, Vance Withers, Mary Dowding and David Williams.

In attendance: DCllr. Mick Davies, Mr Richard Foord and Clerk

Public Comments; None

01/2018. Apologies for Absence.

No Apologies were received.

02/2018. Declarations of Interest

1. **Register of Interests.** No updates
2. **To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.** Cllr. Williams re Planning ODI – Neighbour.
3. **To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)** Cllr Williams re planning. **AGREED** to allow to discuss and vote.

03/2018. Confirmation of Minutes

Minutes of meeting of 15 November 2017 were confirmed.

04/2018. Matters Arising

41 & 37/2017 - St Richard's Hospice – Cllr Williams reported on **Alice Spearing, Engagement Officer at St Richards Hospice** who recently addressed both Birtsmorton and Castlemorton Parish Councils to explain and raise awareness of key hospice messages in the community. Alice provided a comprehensive and informative explanation of the work & facilities of the hospice, the extensive team including volunteers, funding and future projects. The Q & A session following highlighted areas where the parish council could assist the hospice team in raising its awareness including website, talks to groups, parish magazine and leaflets.

05/18 Parish Council Vacancy

With no election requested the Parish Council was able to consider filling the present vacancy by co-option. It was **agreed** to confirm co-option of interested parishioner Mr Richard Foord. Once he had signed the declaration of office Cllr Foord joined fellow members for the remainder of the meeting.

06/18 District Councillor's Report

District Cllr. Mick Davies reported on:

- **Waste Collection** – Delivery of wheeled bins under way, new collection service will start week commence 2 April 2018.
- **Budget 18/19** - District Council tax increased by max of £5 or 3.38% for a band D property.
- **SWDP** – Review process underway and meetings to take place with Parish/Town councils.
- **Council Buildings** – Designs and planning application prepared for annexe to The Council House for reception and meeting rooms.
- **5-year Business Plan** - update on latest revision.
- **Customer Services** – Use of 'Hub' by residents reduced. Direct dial contact or online facility preferred. Consideration to return to in house communication therefore linking with proposed reception area at Council House.

***Cllr Gillard left the meeting.**

07/2018. Finance Report

	£	£	
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Balance as at 15 November 2017		5,389.62	
Income pre meeting			
MHDC Ward Funding	125.00	125.00	DCllr support for Coombegreen
		5,514.62	
Expenditure at meeting			
Berrow Village Hall	42.50		Meeting Hall Hire
Clerk Oct/Nov/Dec	263.46		
Contractor	788.40		Coombegreen (Inc VAT)
Clerk Jan/Feb/March	266.60		SCP19
Lengthsman	138.75		Lengthsman
		1499.71	
Income			
Donation	357.00	357.00	Friends of Coombegreen
Balance at end of meeting			
13 March 2018		4371.91	

- Ward Funding: Cllrs acknowledged the generous contribution from D.Cllr. ward funds towards maintenance of Coombegreen.**
- AONB Request for financial support. (Funding for any public body providing a public service)** *This particular request is appropriate for consideration under subsection (3) of Section 137.*
 - Completed Section 137 application.
 - In the course of discussion concern expressed that within this application there is no identified project/purpose in the parish to justify a financial contribution to a group presently supported with government funds.
 - However the work and expertise support of the AONB in general matters and grants across the local parishes was acknowledged and government support funding is reducing.
 - An identified project would be more favourable for financial support.

AGREED to invite a representative to a meeting.

08/2018 Coombegreen Common

It was agreed to continue financially supporting Coombe Green maintenance in conjunction with the fundraisers and consider the contribution for 2018/19 at the next meeting. Thanks again to Mrs Windle and The Friends for their funds and physical efforts.

09/2018. Parish Drainage/Lengthsman.

- Ref **Minute 8/2017** – Watery Lane Flooding – Following failure of site meeting agreed to measure levels before any further discussions or proposed actions took place with WCC at a cost of c£50 for hire of equipment.
- Lengthsman keeping an eye on grips with remedial work when necessary and carrying out repair work to the notice board.

10/2018 Planning

17/01571/FUL	Elmley Rye Street Birtsmorton, Malvern WR13 6AS	Proposed division of house into 2 units and ground floor extension. Creation of vehicular access	MHDC Refused. Applicant appealed
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17/01571/FUL - As the Parish Council had previously raised no objection to the application it was **AGREED** to add further supporting comments for the application to the inspector leading the appeal.

- The Parish Council actively support this planning application.
- The potential for 2 smaller and affordable houses will be an advantage to those seeking such accommodation in a rural community whilst for now allowing the present family to remain and continue supporting the village.

11/2018 Nutshell Agreement

Agreement signed and returned for 2018/19.

12/2018. Correspondence

Any information presently sent to Cllrs via email and particular reference to:

- Business & Rural Crime News with ways to protect equipment from Upton police team.
- Malvern Hills Trust looking to update Parish Council at next meeting on its new governance proposals. Hopefully a joint venture with Castlemorton Parish Council.
- Hanley Castle Neighbourhood Plan – Regulation 16 Consultation.
- Appointment of MHDC Land Drainage Officer
- South Worcestershire Development Plan Review – Briefing for Parish and Town Councils – Tues 20 March.
- Parish and Town Council Forum, **Monday 9 April, 5.30 - 8pm. PC Rep attending.**
- SWDP Statement of Community Involvement – Adoption
- SWDP Consultation on Traveller and Travelling Showpeople Sites
- CB1 and CB2 Community Bus services
- CB3 Community Bus route
- Pollinator conference 27th March 2018 at Worcestershire Wildlife Trust HQ.
- AONB. Reminder about verge project and consideration to be given to Rye Cross verges.
- Welland PC have arranged local training morning on Saturday 24 March for Councillors. *Cllr Faulkner expressed interest to attend. Cost c£20 per person.*

13/2018. Confirmation of date of next meeting

The next meeting date **Wednesday 9 May 2018 (Annual Meetings)** at 7.00 pm at Berrow Village Hall.

The meeting closed at 8.45pm

Signed..... Date.....