

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 11 January 2018 at the Parish Hall at 7.30 pm**

- Present:** Cllrs: Don Lupton (Chair), David Smallwood, Hilary Flanders\*, Jeremy Hubbard, Barbara Wilkes, Jerry Fryman, Simon & Mariana Watts and Anne Cotterell .
- In Attendance:** Mrs C Leake (Clerk) D Cllr. Mike Davies and Paul Esrich (Malvern Hills AONB)
- Members of the Public:** 1

**1/18. Apologies:** None.

**2/18. Declarations of interests**

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** Cllr Fryman re agenda item 6b) AONB grant application.
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).*** Cllr Fryman to discuss and vote on matters pertaining to AONB and Cllr Wilkes to discuss and vote on precept deliberations. Members supported both applications for each councillor to discuss and vote.

**3/18. Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 2 November 2017 were a true record of the meeting and signed.

**4/18 Matters Arising from the Minutes**

Chairman reported that BT have commissioned the recently installed cabinet Birtsmorton 2 at Mouchers Corner. To aid publicity a notice will be put in parish magazine and on website.

**5/18 District Councillor's Report**

District Cllr. Mick Davies reported on:

- **Waste Collection** – Reminder about new fortnightly programme (alternating with waste and recycling) will commence in April. Information to be sent to all households shortly.
- **Planning** – Further application determinations are being achieved by target dates.
- **Proposed amalgamation of Northern and Southern planning committees.** Rejected by MHDC.
- **Programme of MHDC member training** to assist District Councillors with decision making.
- **SWDP** – Process of review under way for update of plan in 2021. All proposals will be put forward for consultation.
- **Council Buildings** – No rental enquiries for Brunel House therefore alternative ideas to be considered. Newly refurbished Council House appreciated but no further plans as yet determined with Council Chamber as any consideration has to take account of its listed status.
- **5 year Business Plan** – presently before Overview and Scrutiny Committee. Looking for savings of £350,000 with £250,000 identified from the new fortnightly waste collection

**6/18. Finance Report**

**Income and Payments**

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Opening Balance		<b>13,652.75</b>	
<b>Add Income</b> <b>WCALC Transparency Fund</b>		673.00	Transparency Code Funding
<b>Total</b>		<b>14,325.75</b>	
<b>Less Expenditure pre-meeting</b>		577.50	Lengthsman Nov/Dec
<b>Total</b>		<b>577.50</b>	
<b>Balance at meeting</b>		<b>13,748.25</b>	
<b>Less Expenditure at meeting</b>			
Clerk Expenses		307.15 73.56	Oct/Nov/Dec £282.15 SP19 Salt for PC bins.
<b>Total</b>		<b>380.71</b>	
<b>Closing Balance</b>		<b>13,367.54</b>	

#### Supporting financial report to the above;

- Transparency Code Grant Application.** Clerk confirmed that the application had been successful and monies received.
- Ref Minute 70/17 Section 137 Grant application form.** As agreed at previous meeting the forms have now been revised and updated.
- AONB Request for financial support. (70/17 c)** Paul Esrich gave a comprehensive report on the present sources of funding for the AONB, the anticipated reductions in this present income and the work of the AONB and employment within the Malvern Hills

**\*Cllr Flanders arrived**

Once questions had been completed Mr Esrich left the meeting and discussion ensued on the AONB's request for financial support.

The discussion which followed was of mixed consideration and **Cllrs agreed not to support a motion 'that a submitted application would not be considered'**. However, a further proposal was agreed that **'no decision would be made until a completed section 137 application was received'**.

#### d) **Budget and Precept Financial Year 2018/2019**

A draft budget previously circulated was discussed and amended.

- Overall the budget indicates an under spend of £245.00.

**Proposed that the Parish Council seek a precept of £4500 for 2018/19 (as per previous 3 years) seconded and RESOLVED.**

#### 7/18 Highway/Lengthsman Reports

**Highways** – as per comprehensive report with supporting information about:

- Lengthsman tasks particular reference to the work along St Gregory's.
- Discussion on speed enforcement of new limit along B4208 upon receipt of speed survey from WCC. However, although speed reduction was recorded it was not sufficiently significant to be statistically valid. In view of the fact that the Parish Council has done all it can within its powers it was agreed to contact safer roads partnership to request speed limit enforcement.
- Planned work on the passing place on Hollybed Street.

#### 8/18 Footpaths

Cllr Flanders suggested an update in the magazine seeking any footpath concerns be reported directly to her.

### **9/18 Planning**

Report of planning applications **received/decided** since last meeting was noted

17/01699/HP	Hillside House Hollybed Street Castlemorton Malvern WR13 6DB	Alterations and extensions to residential dwelling to form new bedroom, kitchen and living room	MHDC Approve
<a href="#">17/01519/OUT</a>	Land At (Os 7624 3694) Hollybush,	Outline application with all matters reserved for erection of 3-bedroom two storey dwelling with garage and driveway	Recommend Refuse
<a href="#">17/01956/GPDQ</a>	Little Welland Farm Castlemorton, Malvern WR13 6BN	Notification for Prior Approval for a proposed change of use of Agricultural Building to a dwellinghouse	Not standard consultee
17/00772/FUL	Pewtrice Farm Castlemorton Malvern WR13 6LT	Conversion of agricultural barns to form a single dwellinghouse.	MHDC Refused. Applicant Appeal

- Clerk to establish what progress has been made with recent enforcement issues.
- Chairman outlined information re planning policy for development in Castlemorton a category 4 village.

### **10/18 Emergency Plan**

Following Parish magazine article, a resident has suggested signs at dead-ends of the common identifying properties within the immediate area. Discussion ensued on the pros and cons for this idea and it was agreed to write to Malvern Hills Trust for its opinion with DCllr in his capacity as a Trust representative providing further explanation of the various comments discussed about the idea.

### **11/18 Parish Hall Trust**

- In contract now with Openreach to supply Superfast Broadband.
- Pre-planning advice being sought for the proposals to improve facilities at the Hall.

### **12/18 Correspondence**

#### **Particular mention of:**

- Introduction by Upton team of new local policeman, PC Paul Kennedy
- The availability of the Enterprise and Learning Bus to provide ICT training for parishioners. It is hoped this will support the proposed occasional training sessions that will also be available at the hall following the installation of the broadband.

### **13/18 New Initiatives**

- Ref 48/17 Interest has been expressed in small business initiative and an introductory meeting will be arranged to hopefully seek further interest.
- The clerk had previously reported that the parishioners interested in pursuing the idea of an alternative use for the redundant phone kiosk were unable to attend this evening's meeting.

### **14/18 Meeting Reports**

4C's meeting – 8 November.

- Good Neighbour leaflet presently being distributed across the District
- Website changes
- Malvern Hills Conservators now known as Malvern Hills Trust in the process of preparing documentation seeking amendments to the present acts of parliament which will subsequently involve consultation with stakeholders.
- Cllr Smallwood resigned as Parish Council representative and following a further grazier resignation, Cllr Wilkes will become the sole grazier representative. Therefore 2 Parish

Council representatives required. Cllr Lupton expressed his interest and this was supported. A further rep is sought.

**15/18 Next Meetings**

**RESOLVED that the next meeting will be Thursday 8 March 2018**

**Further provisional dates:**

**10 May 2018 (Annual Meetings)**

There being no other business, the meeting closed at 10.00pm

Signed .....

Date.....