

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 3rd September 2018.

A Meeting on The Close took place at 6.15 with the EIBE representative and members to consider and agree the siting of the proposed new play equipment which was aligned to maximise the open space for public event. New layout plans and equipment specification will be considered at the next Parish Council meeting.

Prior to the Parish Council meeting Mr Harj Dhasee, the new owner of the Masons Arms public house, made a presentation on the redevelopment of the premises. He outlined his business plan for the next two years which may include a Café, food takeaway, rural pub, a small shop and a pub restaurant. The existing building will be refurbished to accommodate the proposed enterprises and more permanent plans will be considered after the two-year trial business plan when a completely new building might be considered. In the short term it is envisaged that the pub will reopen after a basic refurb with a new temporary landlord taking on the licence. The Chairman thanked Harj for the presentation and the public showed their appreciation.

Meeting Minutes

Present: Cllrs. Simon Shiers (Chairman), Pam Veal, David Cranage, Denise Meynell, James Pearson, Richard Weller & John Hyde. Also. Cllr Alastair Adams and John Stedman (Clerk)

In attendance: Fifty members of the public were in attendance for the Masons Arms presentation which reduced to twelve being present for the start of the Parish Council meeting

102) Apologies agreed: all members present

103) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

104) Open Forum:

Summary of matters raised by the public:

- A dead tree on The Close has not been removed – it was confirmed not to be a danger to anyone and will be removed shortly
- The row of Platanus trees on The Close need a canopy reduction as they are a danger to high lorries and block the light to properties on Chapel Road – Chairman confirmed this matter is on the agenda for consideration.
- Tractors and other vehicles driving on the grass verges in Friday Street causing ruts. It was noted that the sewerage works contractors were never found driving on the verge and the problem is mainly large agricultural tractors
- The problem of cars parking in Friday Street too close to the junction with Broad Marston Road has returned after a long time without any problems
- Favourable comments were received on a good job done regarding the soil removal from the Recreation Field

Ward Members Report:

Cllr Alastair Adams gave his report which is appended to these minutes if available

Pebworth Parish Council**Chairman re-convened the meeting at 7:10**

- 105) Minutes:** The Council agreed the wording of the minutes of the August ordinary meeting of the council and the Chairman signed them as a true record of the meeting.
- 106) The Clerk's Progress Reports were noted.**
- a) Parishioner complaint over the council procedure in responding to the Dorsington Road planning application in August was considered under agenda item 12 a
 - b) Thankyou letter sent to Becky Burrige for her work on the NDP presentation
 - c) Confirmation of the cancellation of the order for the 14 oak bollards for School Road.
 - d) Letter sent to Norton Hall requesting a tree canopy lift over the footway on Front Street. It was agreed to send a further letter as no response has been received or works carried out following the council's letter sent on 17th August.
- 107) Planning Application:**
- a) **18/01368/LB Associated Ref:18/01367/HP** Location: Low Furrow, Friday Street, Pebworth: Proposed rear extension and upgrading of selected windows - Listed Building Consent: Applicant: Mr M Meyer
The Council has no objection or comment on the application.
- 108) Planning Decisions to Note:** None at this time
- 109) Neighbourhood Development Plan:**
- a) The Clerk reported on the approval of the £4,000 NDP funding request made to WDC, the officers help in resolving the funding shortfall was noted and only £3,000 was available from the original funding allocation.
- 110) Insurance**
- a) Council agreed to the renewal of the council's insurance policy proposed by BHIB insurance brokers and to agree the payment of the insurance premium.
- 111) Finance:**
- a) Council approved the payments, receipts and balances as circulated by the Clerk.
 - b) **Account verification:** Council confirmed the online bank account balances verification is to be placed on the agenda at the quarterly accounts reconciliation and budget review.
 - c) Members noted the council's financial regulations have been updated to include the agreed extra policy wording and footnote.
 - d) Members reported no progress on the internet banking delegates registration as the bank call centre operator was most un-helpful for security reasons.
 - e) Council noted the conclusion of the 2017-18 audit, no matters were drawn to the attention of the authority and the required publications are all complete.
- 112) Council Matters:**
- a) **Procedures:** Members gave consideration of a written complaint from a parishioner regarding the council's procedures for responding to planning applications. The chairman confirmed the council's procedures are very robust and compliant with statutory planning consultation requirements, therefore no changes will be made to the current procedures, the issues raised by the complaint were purely circumstantial for an individual application. Clerk to inform the complainant of the council consideration.

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- b) Grant Application:** Council considered a suggestion from Cllr Alastair Adams for possibly paying a contribution of £200 every month to the PCC to help with the Pebworth community magazine costs. As the proposed contribution is not available from the council's budgets or financial reserves and the PCC were not directly making the funding request it was agreed to request a financial illustration of publication costs and revenue income for the Petrus newsletter. Furthermore, any substantial grant application should come from the beneficiary and not a third party as the true need for the proposed funding is not clear. It was agreed that the Clerk will correspond with the Vicar over proposal and report to the next meeting as any substantial grant will require a financial consideration when considering the budgets for the precept for next year.
- c) Information website:** Members considered a suggestion for parish council information being added to a new village information website which is only for local news and information. It was agreed to monitor the website and its usage and reconsider its usefulness in the future.
- d) Historic Papers:** Cllr Pam Veal reported on the historic papers loaned by Mr Andrew Shekel and confirmed they will be inspected shortly by Cllr Pam Veal and others to enable recommendation for their eventual storage based on their content.

113) Village Hall:

- a)** Cllr Pam Veal reported the Village Hall Chairman is finalising the information needed for the NHB funding application to be made to WDC and suggested the Clerk attends a meeting to finalise the application to be made to the localism panel meeting for NHB application on November 5th, applications to be lodged by October 17th

114) Recreation Field and MUGA:

- a) Soil moving:** The clerk reported the surplus soil moving from the Recreation Field and the installation of the ditch drainage pipe on Broad Marston Road is now very successfully completed. Members also reported a good job done.
- b) Planting:** It was agreed to obtain quotations for surface restoration work and landscape planting as required by the planning conditions and to include the restoration of the soil storage site. The surface restoration works to be carried out next spring to allow time to clear the area of weeds and the hedge and tree planting to take place in the coming winter months.
- a) Golf mat:** Cllr Richard Weller confirmed that the installation of the golf mat is confirmed as compliant with the agreed specification.
- b) Hedge Cutting:** Cllr John Hyde informed the council that Mr Giddings is able to cut the Recreation Field boundary hedge and it was agreed he could carry out the cutting if the amenity contractor is agreeable. Clerk to confirm the situation and inform Cllr John Hyde as appropriate.

115) The Close:

- a) Inspection:** The monthly safety inspection found no safety issues needing attention but the rocking horse is in need of repairs.
- b) Dog fouling:** A dog fouling incident reported to the council on 18th August helped identify the perpetrators and the site will be monitored to gain further evidence. The matter will be publicised in the village newsletter to ensure parishioners are aware of the site monitoring taking place.

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- c) **Tree Pruning:** Council considered two tree surgeon reports and quotations on the proposed tree canopy reduction of the trees on The Close overhanging Chapel Road. it was agreed that the quotation from Arbour Tree Surgeons was acceptable and requested the Clerk to place an order to lightly prune nine Plane trees and one Ash tree to clear overhanging branches from Chapel Road. the work to be carried out in January 2019
- d) **Funding:** The Clerk confirmed the sec 106 funding for the proposed play equipment is available from WDC from the current sec 106 funding availability.
- e) **Equipment:** The proposals put by Eibe for the supply of play equipment for The Close will be further considered at the next meeting when siting and equipment specification will be considered. The option of a 3m X 2m trampoline will be considered under the financial constraints for the project.
As installation contractor's welfare facilities are charged to the supply contract the Clerk will make enquiries with the Village Hall to use the Village Hall facilities for the contractors

116) Street Lighting:

- a) Faulty lights to be reported. None at this time
- b) It was reported that a tree is obscuring a streetlight in Back Lane and Cllr Richard Weller agreed to carry out remedial works to clear the tree as soon as possible.
- c) The replacement streetlight project was agreed to be suspended for a month as meeting time was pressing

117) Cemetery

- a) The agreement for the placement of a new standard size memorial for Raymond George Bennett was noted.

118) Highway Matters:

- a) New highway matters to be reported. **None**

119) Lengthsman/Handyman

- a) Council requested the old rocking horse wooden skirt is fully repaired as it has fallen to pieces, it was noted the none standard timbers sizes would need to be fabricated to fit.
- b) New and outstanding Lengthsman or Handyman matters. –
 - i) The reinstallation of the goalposts on the Recreation Field – in hand now the soil conditions have improved and the need for car parking space has passed.
 - ii) Changing the screen mesh in the ditch adjacent to The Close. Completed
 - iii) Installing bollards on Front Street and School Road. Work in progress
 - iv) Cut the hedge clear of the footway fronting the Village Hall site. Completed
 - v) Carry out weed spraying at the Cemetery and amenity areas in the parish Completed and ongoing as new growth occurs.
 - vi) Investigate the overhanging hedge on The Close and report to council – Reported as not being a problem, no action required
 - vii) Pothole in the Back Lane pavement needs filling with tarmac – in hand to be completed soon
 - viii) Remove the dead tree on The Close – to be completed when time permits

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New Handyman items

- c) Friday Street Verge to be inspected for remedial work to prevent vehicular abuse
- d) Report on the damage to the metal fencing around Town Pool as it suffered impact damage
- e) Strim and clear the PROW across the Slingate on Dorsington Road

120) Public Rights of Way matters

- a) **Slingate:** The requested mowing has not taken place and the Handyman has been requested to strim the PROW
- b) Members reported a considerable discharge of sewerage on land north of Back Lane which is considered to be a potential hazard to footpath users, the discharge has been reported to STW who are in attendance.
- c) Council considered a funding request from the PPW to help cover costs for maintenance equipment such as a battery powered hedge cutter. In consideration of the PROW maintenance group having no bank account to receive any funding it was agreed to make a matched funding grant to PIB up to £200 to allow the purchase of any PROW maintenance equipment. Clerk to liaise with PIB to gain their commitment to matched funding and to what amount they will commit to matched funding.

121) Matters Raised by Members: for consideration and or items for future agendas.

- a) Cllr James Pearson and Cllr Richard Weller reported on the Pebworth Fringe event on the 1st September. The event was very well attended with some 350 attendees paying for tickets. There were no incidents, very good feedback from many guests and members commented how tidy The Close was left after the event. The funds raised will be donated to the McMillan Trust fund

122) Staffing Matters

- a) Council agreed a staffing committee meeting is not necessary as any extra monthly hours worked by the Clerk due to increased work load will be paid when required.

123) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 1st October at 7.00 pm in the Village Hall,
Cllr James Pearson offered apologies for the meeting

There being no further business the Chairman closed the meeting at 9.10

Chairman _____

Date _____.

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Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1800	Limebridge RS	Amenity mowing contract	584.40	487.00
1801	Pebworth Village Hall	Village Hall NDP Hire Fees	140.00	140.00
1802	BHIB Ltd	Insurance Renewal	592.75	592.75
1803	John Hyde	Lengthsman Works	125.15	125.15
1803	John Hyde	Handyman Works	138.25	138.25
1804	J Stedman	Clerk's salary and expenses	***	***
1805	J Stedman	Skip hire card payment	450.00	375.00
1806	Henson Plant Hire	Digger Hire	1,740.00	1,450.00
1807	PKF Little-john	External audit	480.00	400.00

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District Councillor & County Councillor report by Alastair Adams

September 2018

Congratulations to the organisers of PebFest – a wonderful new event for the village

I just want to say well done to all the organisers of Pebworth Fringe festival. It felt so professional with a fantastic sound and light show, and some great bands and performers. So well done everybody involved. I think this shows this village should apply to Wychavon to “Village of Culture” – there is £5000 for the village that wins!

Operation Snap announced by WEST Mercia Police

Members of the public can now submit footage from dashcams and other devices through a secure online portal, to report a range of driving offences for the police to assess and take action. See <https://www.westmercia.police.uk/operationsnap>

Cheaper energy tariffs could soon be available to Worcestershire residents following the launch of the County Council's annual Collective Energy scheme.

Launched last month, Worcestershire Energy Switch negotiates competitive prices with energy companies on behalf of local residents with group buying expert iChoosr. Last year saw 550 residents sign up to the scheme and they went on to see average savings of £182 per year on their energy bills.

Residents should visit www.worcestershire.gov.uk/energyswitch with their latest energy bill handy as details are needed during the registration process.

Registration is open until midnight 8th October 2018 with individual offers emailed to residents from 22nd October 2018.

Universal Credit arrives in Wychavon from 14 November.

Universal Credit is being rolled out by Jobcentre not local authority area, but a large part of the district and surrounding areas will go live in November.

Universal Credit is being introduced by the Department of Work and Pensions and will combine six in-work benefits into one monthly payment. This is the biggest change to the benefits system in a generation and will mean significant changes for our residents who claim in-work benefits. These include being paid monthly, and being responsible for paying their own rent. For more information see <https://www.wychavon.gov.uk/universal-credit>

Highways:

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Worcestershire County Council's road and pavement improvements programme is nearly finished for this year. The High Street in Honeybourne will be one of the last to be surfaced dressed in October, and there are some pavements around the area due to be improved before the Winter season starts and gritting becomes the main task for Highways.

1. **New roadside conservation kerbs by the entrance to the cemetery to be installed in August/September.** This is next to the grass verge which gets chewed up in winter with cars parking on the grass. - done
2. **Entrance to High Roost, Back Lane** – done
3. **Repairs to pavement along Pebworth Rd** – done
4. **B4035 Weston Road, Bretforton will be closed from its junction with Stoneford Lane to its junction with the Gloucestershire Boundary** - in order to facilitate Severn Trent works. from 27th Sept for up to 5 days
5. **Water on the road in Mickleton Rd, Honeybourne opposite Poden Farm** – reported to Highways
6. **Improvements to the High Street, Honeybourne** – patching and surface dressing to be carried out end of Oct/beginning of Nov. High Street to be closed during works.
7. **New tarmac along Station Rd, Bretforton to Blackminster** – Major improvement – all complete
8. **Surface dressing B4085 Birmingham Road, Badsey** -done
9. **Surface Dressing between Badsey & Bretforton B4035** - done

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Worcestershire has been successful in its bid for Government funding to test and explore 5G mobile phone connectivity. 5G is the next generation of mobile technology, so this hopefully will give Worcestershire better and faster mobile phone connectivity. The Worcestershire 5G Consortium, which includes the County Council and the Local Enterprise Partnership, are part of the country's most comprehensive industrial 5G Testbed trial.

Improved Cycle ways joining Evesham to Honeybourne, and Honeybourne to North

Littleton– A scheme to upgrade the bridleway between Pear Tree Corner, Badsey and Allen's Barn Bretforton to improve it for cyclists and thus join up the cycle way from Evesham to Honeybourne has been completed.

This cycleway route to Honeybourne is along Willersey Lane, Badsey then branching off to Pear Tree Lane and using the bridleway BD-510 and BV-522 to Stoneford Lane and on to Honeybourne.

There is also another programme to join up Honeybourne with North Littleton .

Superfast Broadband has arrived for residents of Ullington & Buckle Street - Fibre to the Premises (FTTP) is now available to residents in Ullington and Buckle Street. Several residents are now enjoying speeds of up to 100Mps.

Divisional Fund

Grant requests received this month include:

1. 1st Honeybourne Scout Group – grant for some tents – paid
2. St Peters Church Pebworth – grant for roof - paid

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com