

**Pebworth Parish Council**  
**Minutes of the Ordinary Meeting of the Parish Council**  
 Held at the Pebworth Village Hall at 7:00 pm on Monday 1<sup>st</sup> October 2018.

**Present:** Cllrs. Simon Shiers (Chairman), Pam Veal, David Cranage, Denise Meynell, Richard Weller & John Hyde.

**In attendance:** Cllr Alastair Adams and John Stedman (Clerk) 8 members of the public

**102) Apologies agreed:** Cllr James Pearson

**103) Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – Cllr Pam Veal, minute 108c and 112b as a member of the PCC

**Other Disclosable Interests** – Cllr Simon Shiers, minute 117b as neighbouring property owner

**104) Open Forum:** The Chairman suspended the meeting for open forum

Summary of matters raised by the public:

- The lack of maintenance on the Recreation Field southern boundary – Chairman confirmed this was in hand for the Handyman to carry out
- Questions regarding the deposit of the recently acquired historical papers – it was confirmed the matter was on the agenda for council's consideration.
- Recreation Field hedge cutting was questioned as it is considered to be too high and needs to be much lower for child security – the Chairman confirmed the height was agreed by the council and would remain high to obscure the MUGA from the residents of Wesley Gardens
- The ditch embankment on the east side of the allotments needs mowing to remove the scrub and improve access – it was confirmed this will be looked into
- A resident informed the meeting that they have a video of a person and their dog fouling the play area on The Close which will be made available to the Clerk to take enforcement action against the dog owner for fouling the public area.
- A PIB report confirmed that PIB had been awarded a further gold medal from Britain In Bloom and has achieved second place in a Rooftop Housing garden regional competition, The Chairman congratulated PIB on the community efforts and their fifth gold award. PIB are also carrying out a Village Hall makeover as recommended by the Britain in Bloom judges to give the Hall a Wow factor
- It was reported that the Petrus magazine is not delivered to all households in the parish but this was not substantiated.

**Ward Members Report:**

Cllr Alastair Adams gave his report which is appended to these minutes if available

**Chairman re-convened the meeting at 7:15**

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**105) Minutes:** The Council agreed the wording of the September ordinary meeting minutes and the Chairman signed them as a true record of the meeting.

**106) The Clerk's Progress Reports were noted.**

- a) Zip Wire seat detachment reported to Handyman for attention – Works completed
- b) Purchase order sent to Arbour Vale tree surgeons for the Chapel Road Tree works – Noted
- c) Further letter sent to Norton Hall requesting tree canopy clearance on Front Street – It was reported to the meeting that the tree canopy was not sufficient to report the matter to County Highways and the Lengthsman will monitor the alleged problem
- d) Response sent to the complainant regarding the council's planning procedures - Noted
- e) Local information request from the Lengthsman scheme completed and returned to WCC – Noted
- f) A letter to a local landowner requesting a fallen tree be removed off the bridge on PROW 540c in Broad Marston, the Clerk reported the matter is fully resolved.

The chairman adjourned the meeting and invited Cllr Alastair Adams to give his ward members report. Cllr Alastair Adams prompted the council to respond to the SDC planning application at Long Marston for 3100 homes as the traffic impact on the area would be immense as Pebworth is a potential route to Honeybourne station.

**107) Table Tennis Table**

- a) Members considered a proposal from a parishioner to donate the funding for an outdoor table tennis table and its installation costs, to be sited anywhere the council choose. The council agreed to accept the generous offer and the procurement costs and arrangements, and siting of the table will be agreed at the next meeting.

**108) Planning Application:**

- a) **18/01796/HP** Location: The Carhouse, 4 Rookery Court, Back Lane, Proposal: Proposed semi-enclosed flat roof porch structure, blocking of existing circular window and part bricking up of full height window providing new timber flush casement window over. Applicant: Mrs Veronica Ward. The Council has no objection or comment on the application.

**b) SDC Application reference: 18/01892/OUT**

Proposed: Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1(a)-(c)) including a business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identified existing structures.

Council agreed a response should be made to SDC sighting potential traffic problems throughout the area as commuters will drive to Honeybourne station and areas west of Long Marston. Construction traffic should also be routed by condition to prevent their impact on the rural areas – Clerk to draft a response for members consideration

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- c) **18/01788/LB** Associated Ref:18/01787/FUL: St Peters Church, Front Street, Pebworth  
Proposal: Replacement roof covering to chapel - Listed Building Consent Applicant: Mr Michael Veal

The Parish Council agreed to offer full support to the application on the grounds of need and expense of original material

**Note:** Cllr Pam Veal took no part in the discussion

**109) Planning Decisions to Note:**

- a) **18/01536/FUL** Cider Mill Barns Long Marston Road Extension to I barn, meeting room Lobby/smoking area and internal alterations – **Granted** with 4 conditions

**110) Neighbourhood Development Plan:**

- a) To receive a member's report on the NDP group meeting and any matters arising. – no meeting held in September
- b) Members noted the receipt of £4,000 NDP funding request to WDC
- c) A report from the NDP leader indicated that the Environment Agency requires a Strategic Flood Risk Assessment to be carried out for the Fibrex Nursery site. Members questioned the need for such an assessment and how the cost would be met as the council has a finite budget for the NDP. It was considered such an assessment should be carried out by a developer and not the NDP process – Clerk to pass the council's comments to the NDP leader

**111) Finance:**

- a) Council approved the payments, receipts and balances as circulated by the Clerk.
- b) Member's verification of online bank account balances as indicated on the circulated payment schedule. – No verification report available from members and the verification will be confirmed by members before the end of the week.
- c) Council agreed and approved the second quarterly bank reconciliation, account & budget balances and income & expenditure reports as issued by the Clerk, Cllr Denise Meynell checked and signed the reconciliation report.
- d) Members reported no progress with the internet banking delegates registration and it was agreed to suspend the process until May 2019 when a new council will be in place.
- e) Members noted a letter received from WDC confirming the sec 106 fund availability
- f) Members noted receiving the second precept payments from WDC

**112) Community & Council Matters:**

- a) A one-off payment of £240.00 for the Baby Clinic held in the Village Hall to the end of May 2019 was agreed, payment to be made at the November meeting.
- b) **Historic Papers:** Cllr Pam Veal reported on the historic papers loaned by Mr Andrew Shekel and confirmed they are of great interest to the parish; Cllr Pam Veal's report is appended to the minutes and recommends the papers relating to the Church and Parish documents are deposited at the county archive in Worcester, the paper for the Village Hall land transfer remain with the Village Hall files and the papers "Pebworth Lads" are kept by Jenny McLeish along with other parish papers. Council agreed the retention proposals should be put to Mr Andrew Shekel for his approval and then the Clerk to action the retention proposals if agreed by Mr Shekel.

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- c) The suggestion of paying a contribution of £200 per month to the PCC to help the Pebworth community magazine Petrus, was declined following an explanatory letter from the PCC

#### 113) Village Hall:

- a) Cllr Pam Veal reported on the meeting with the Village Hall Chairman, the Clerk and Cllr Pam Veal to finalise the information needed for the NHB funding application to be made to WDC localism panel meeting on November 5<sup>th</sup>, applications to be lodged by the Village Hall chairman by October 17<sup>th</sup>

#### 114) Recreation Field:

- a) Council considered a quotation for surface restoration and landscape planting works and agreed to accept the quotation and specification as the works need to be commenced as soon as possible.
- b) **Hedge Cutting:** Cllr John Hyde informed the council that Mr Giddings has the hedge cutting in hand and he will request the eastern boundary scrub is mown off to ground level to improve access around the allotment site

#### 115) The Close:

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention.
- b) It was reported that the old rocking horse wooden skirt replacement is completed
- c) Repairs to the Zip Wire and balance swing seats is completed
- d) **Equipment:** Council considered the proposals and quotation from Eibe for the supply of play equipment for The Close and agreed to proceed in principal. It was further agreed to keep the trampoline in the project despite the lack of sec 106 funding to support it, it will now be funded from the council revenue reserves. The current quotation from Eibe does not include the removal of surplus soil from the construction works and this matter must be resolved with Eibe, a new fixed price quotation will be requested from Eibe. A further consideration will be to confirm the available sec 106 fund for built leisure will be acceptable to purchase a youth shelter and if this is confirmed by WDC then an option will be put to Eibe to add a youth shelter to the project to be sited on the recreation field.  
Clerk to action the proposals

#### 116) Street Lighting:

- a) Faulty lights to be reported. None at this time
- b) It was reported that a tree is obscuring a streetlight in Back Lane and Cllr Richard Weller agreed to carry out remedial works to clear the tree as soon as possible.
- c) It was agreed that the replacement streetlight project will progress with the replacement of streetlights 13 to 17 and 33,39, & 41 with LED lanterns supplied by Candela. Clerk to request a quotation from candela and it was further agreed to accept the quotation if it is within the council agreed budget.

#### 117) Cemetery

- a) Members noted a report on the interment of ashes of Esme Rose in grave plot 482

**Note:** Cllr Simon Shiers having declared an interest in the next item left the meeting.

- b) It was agreed to carry out clearance of the overgrown brambles from within the burial ground's eastern boundary which are causing a problem to neighbouring property. The Handyman will clear the overgrowth and the brambles will then be treated with herbicide in the spring as digging them out is not possible.

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**118) Highway Matters:**

- a) New highway matters to be reported.
  - i) The overgrown roadside hedge near the railway bridge on the Long Marston Road which is in Warwickshire - to be reported to Warwickshire County Council

**119) Lengthsman/Handyman**

- a) New and outstanding Lengthsman or Handyman matters. –
  - i) The reinstatement of the goalposts on the Recreation Field - waiting for rain
  - ii) Installing bollards on Front Street and School Road. – works in progress
  - iii) Pothole in the pavement on Back Lane needs filling with tarmac - Completed
  - iv) Remove the dead tree on The Close – Completed
- i) Strim and clear the PROW across the Slingate on Dorsington Road – to be completed

**New Items**

Clean and restore the youth shelter on The Close by pressure washing or re-painting also to have the Perspex sheeting re-fitted

**Handyman Reports**

- b) Friday Street Verge inspected for remedial work to prevent vehicular abuse – it was considered the verge did suffer abuse from vehicles, but the wheel marking did not constitute remedial works as it is only a highway verge albeit mown by residents to lawn standards, the verge will continue to be monitored and any excessive damage reported to the council.
- c) The damage to the metal fencing around Town Pool to be inspected by members as the remedial works required are unclear, the matter to be considered at the November meeting

**120) Public Rights of Way matters**

- a) Council considered a request from the Pebworth PPW for a funding grant to support equipment purchases for the CAPV group in conjunction with the financial support offered by PIB. The offer from PIB was not available for consideration and it was agreed to ask the PPW for confirmation of user insurance for the proposed equipment and to confirm what equipment is needed

**121) Matters Raised by Members:** for consideration and or items for future agendas.

**122) Confirmation of meeting dates:**

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 5<sup>th</sup> November at 7.00 pm in the Village Hall,
- b) A finance group meeting was agreed to be held on 14<sup>th</sup> November to discuss the budgets and precept for 2019-20

There being no further business the Chairman closed the meeting at 9.28

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_.

## Pebworth Parish Council

### Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1808	BPS	Maintenance goods	62.63	52.20
1809	HMRC	Clerk's PAYE	406.58	406.58
1810	John Hyde	Lengthsman Works	187.70	187.70
1810	John Hyde	Handyman Works	146.25	146.25
1811	J Stedman	Clerk's salary and expenses	***	***
1812	Limebridge RS	Amenity mowing contract	794.40	662.00

### Appendix A Report on Historic Papers

**The Close** – The sale of the land for the village hall papers have gone to Jane Cromack to be kept with all the others relating to VH, it's history and more modern stuff. Jane keeps it all in a box.

**Church papers** – papers relating to Shekell and Martin memorials together with the Clifford Memorials documents need to go to the Hive with all the other Parish history papers.

**The two parchments** have been transcribed by Jenny McLeish (village history expert) and appear to be:

- a) a lease between the Bishop of Gloucester (as his representatives the Rev. Edward Edwards and Church Wardens William Bourne Shekell and John Millward) and farmer William Edkins for 21 acres, glebe land. Rent to be £20 5 shillings per year to be paid quarterly. The terms and conditions are set out in detail in the parchment. Witnessed by Thomas Shekell as Lord Mayor of Pebworth 1818.
  - b) Ebrington Charter – a C19 copy of a charter of 1558 in the reign of Phillip of Spain and Mary Tudor. It refers to a release of tolls for men from Pebworth and six other villages in and around this area.
  - c) A card from Winchcombe Union Association dated 1839 commemoration the long years a Joseph Candell worked on the farm owned by Charles Freeman, the owner of Beckwith Manor as well, who was married to Priscilla Shekell.
- All of these documents need to go to the Hive as well.

**'Pebworth Lads'** – A list of Pebworth men who went to the first WW together with a letter from Mrs Tate-Stoate, the Vicar's wife at the time, that went with a parcel of goods sent to each man at the Front – these parcels were donated by the people of Pebworth. Jenny McLeish is keeping both of these to go with all the other village documents relating to the Pebworth men who went to war in 1914-1918.

What an interesting project this has been

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### District Councillor & County Councillor report by Alastair Adams

October 2018

#### Upgrading the railway in the Cotswolds

Over the coming months GWR will be bringing more new Intercity Express Trains into service, providing more seats and quicker journeys to and from the Cotswolds. By the end of this year all the rolling stock on the Cotswold line will have been renewed.

In preparation for this, Network Rail need to make the platforms longer at Charlbury, Evesham, Hanborough, Honeybourne, Kingham and Moreton-in-Marsh stations. This will allow more train doors to be opened and make journeys easier.

While this work is carried out, all train services between Moreton-in-Marsh and Worcester Shrub Hill will be cancelled and replaced with buses.

**There will be no trains from Honeybourne between Saturday 17 November to Sunday 25 November inclusive whilst the platform is extended, but a replacement bus service will be operating.**

After this improvement work, a new timetable will be announced increasing the number of trains to and from Honeybourne per day.

#### New Bin lorries

Wychavon District Council and its waste and recycling collections partner FCC Environment have bought 15 new bin lorries to support the new road side collection service that will see more waste recycled. Small electrical goods and batteries will soon be collected from every household as part of the fortnightly green bin collection.

To recognise this investment, WDC asked the public to name the new lorries and the results are in. Over 300 residents sent in suggestions, and the winners have been announced as follows:-

The names are:

- 1) Reggie refuse
- 2) Sir Trash a Lot
- 3) The Incredible Bulk
- 4) Lambergreenie
- 5) Recyclosaurus Rex
- 6) Jus-bin Timberlake
- 7) The Ter-bin-ator
- 8) Binderella
- 9) The Flying Dustman
- 10) Greta Garbage
- 11) Bin Diesel
- 12) Trash Gordon
- 13) Donald Dump
- 14) O-bin-wan Kenobi
- 15) Amazing Anna

The 15 brand new waste and recycling trucks which will take to the roads in October and more information on the collection details will be sent to every household in the next few weeks. Please note to coincide with the introduction of these new vehicles, FCC are reviewing the "collection days" so some villages may see a change to the days that their waste is collected. However publicity will be provided before any changes occur.

## Pebworth Parish Council

### **WCC projected overspend of £17.9m**

The County Council has just announced that due to unprecedented demand on their Adult Social Care Services, and Children's Services, they were forecasting a £17.9 million overspend against budget. Actions have been announced that reduces this to a shortfall of £5.2million. However, a review of all spending at the Council is occurring to balance the books.

### **Highways:**

Worcestershire County Council's road and pavement improvements programme is nearly finished for this year. The High Street in Honeybourne will be one of the last to be surfaced dressed in October, and there are some pavements around the area due to be improved before the Winter season starts and gritting becomes the main task for Highways.

1. **Higher kerbs at the junction of Back Lane and School Lane** – programmed to be done in the next 3 months
2. **Cracks on the pavement along Chapel Rd, and Front Street** – these will be “Joint Sealed” in the next 2 months
3. **Further work to pavements in Back Lane/Pebworth Rd** – programmed for October/Nov
4. **Water on the road in Mickleton Rd, Honeybourne opposite Poden Farm** – reported to Highways who developed a plan to prevent the water but then a resident objected to the proposals so it is back to the drawing board.
5. **Improvements to the High Street, Honeybourne** – patching and surface dressing to be carried out end of Oct/beginning of Nov. High Street to be closed during works.

As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### **Divisional Fund**

Grant requests received this month include:

1. 1<sup>st</sup> Honeybourne Scout Group – grant for some tents – paid
2. St Peters Church Pebworth – grant for roof - paid

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com)

**Your District & County Councillor, Alastair Adams can be contacted on**  
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