

## KEMERTON PARISH COUNCIL

The minutes of Kemerton Parish Councils Annual Meeting held at the Victoria Hall on Tuesday 22nd May 2018 at 7.00pm.

PRESENT Cllrs C Kulukundis (Chairman), C Carver, A Darby, R Davies (arrived item 12), Sir D Logan, S Papacostantinou and J Van den Broek.

IN ATTENDANCE Ms J Shields (Clerk).

### 1. Election Of Chairman.

Cllr Logan proposed, Cllr Papacostantinou seconded and it was agreed to elect Cllr Kulukundis as Chairman. Cllr Kulukundis signed the declaration.

### 2. Apologies For Absence.

Apologies were received from Cllr A Hardman (County).

### 3. Declaration Of Interests.

- Councillors were reminded to update their registers of interest held by Wychavon and to declare any personal or prejudicial interest in items on the agenda and their nature.
- Cllr Darby takes no part in any discussions or decisions regarding planning applications

### 4. To Consider The Adoption Of The Minutes Of The Meeting Held On The 6th March 2018.

The minutes having been previously circulated were agreed and signed as a true record.

### 5. To Review The Councils

a) Financial Regulations.

Apologies from Cllr Davies, not quite finished, deferred to next meeting.

b) Standing Orders.

Cllr Carver had assessed the standing orders and recommended the CALC changes, clerk to alter.

c) Risk Assessment.

The clerk had sent examples to all councillors, clerk to prepare a draft for the next meeting.

d) Insurance Requirement.

The council agreed the updated policy.

e) Code of Conduct.

The council approved the Kemerton Code of Conduct.

f) Councils Policies with the changes implemented in GDPR.

In progress.

### 6. Election Of Vice Chairman.

Cllr Carver proposed, Cllr Darby seconded and it was agreed to elect Cllr Van den Broek as Vice Chairman.

### 7. To Appoint the Following:-

a) Finance Officer. Cllr Davies

b) Bredon Hill Conservation Group Representative. Cllr Papacostantinou

c) Victoria Hall Representative. Cllr Kulukundis

d) Area CALC Representative. Cllr Carver.

## KEMERTON PARISH COUNCIL

### **8. To Receive The Report from The Internal Auditor 2017/2018.**

The audit had been carried out by Mr Andrew Rhodes, some minor comments had been made.

### **9. To Approve The Governance Statement For 2017/2018.**

The council agreed the Annual Governance Statement, the relevant document was signed by the Chairman.

### **10. To Approve The Accounts For 2017/2018.**

The Council agreed the Accounting Statement, the relevant document was signed by the Chairman.

### **11. To Review the Conservation Area. (minutes of meeting appended)**

The council agreed to facilitate a group of 5 parishioners and councillors to assist with the appraisal. Cllr's Logan and Van de Broek volunteered to lead. Cllr Kulukundis will prepare an appropriate advert.

### **12. Finance**

a) To agree the invoices to be paid.

The following invoices were agreed for payment:

22557	Victoria hall	Room Hire	£70.00
22558	W CALC	Training and subs	£324.60
22559	Cam and Co	Insurance	£558.46

The Council also agreed the current standing orders paid to the Clerk, WCC and Mr M Farey.

b) To Renew the Insurance.

The council agreed the payment of £558.46.

c) To Ratify the renewal of the grass cutting contract and the increase of £100.0 per year.

The council ratified the grass cutting agreement for 2018/2019 with Mr Jones and the increase.

d) To receive the bank balance to date.

Balance was presented to the Council. The following remittance had been received.

WDC	Precept	£4,069.00
WCC	Lengthsman	£300.00

Cllr Davies initialled the bank statement as being correct.

### **13. Planning.**

a) To Consider Planning Applications received to date.

18/00882/HP Dutnells Kemerton Road Kemerton Tewkesbury GL20 7JB.

The council would like the wall to be dry stone with lime mortar coping stones in keeping with the rest of the village.

b) To Ratify The Comments For Applications and Appeals Submitted Since The Last Meeting.

18/00557/HP Silvertown Cottage Jobs Lane Kemerton GL20 7HZ. The council has no planning reason to object.

c) To Consider Planning Applications Submitted since the Publishing of the Agenda. None received.

## KEMERTON PARISH COUNCIL

d) To Report Wychavon Planning Decisions.

Approved by Wychavon

- i. 18/00557/HP - Silverton Cottage Jobs Lane Kemerton GL20 7HZ.
- ii. 8/00220/HP - Kemerton House Kinsham Lane Kemerton GL20 7HY

### **14. To Receive a Report from County Councillor Mr A Hardman.**

No report received.

### **15. To Receive a Report from District Councillor Mr A Darby.**

Appended to the minutes.

### **16. Progress Reports for Information.**

- a) Clerk.
  - The council had received the transparency fund grant.
  - The council had agreed to the single school sign on the verge opposite The Grange, warning drivers of the dangerous corner as they approach from Overbury.
  - Various highways issues had been reported in Hill Lane, which had been inspected on 17/04/18. All safety issues have had a works order to have them repaired.

### **17. Correspondence For Information. (Listed on the Clerk's Report.)**

- a) Stimming in Jobs Lane.

The grass cutting contract will be re assessed. Parishioner's comments had been taken on board by the contractors.
- b) St Nicholas Churchyard.

The council is unhappy regarding the closure of St Nicholas churchyard, Cllr Logan will open dialogue with Mr Bennett.

### **18. Items for Future Agenda and Councillor Reports.**

Cllr Carver had attended the recent Area CALC meeting, appended.

The solar light is now in place in the phone box,

- To part fund the Squitter brook clearance.
- Speed Gun.
- To purchase further dog bins.

### **19. Date Of Next Meeting.**

Tuesday 3<sup>rd</sup> July 2018. Apologies received from Cllrs Sir D Logan and J Van den Broek.

Dates for 2018/2019

4<sup>th</sup> September, 6<sup>th</sup> November, 8<sup>th</sup> January 2019, 5<sup>th</sup> March, 7<sup>th</sup> May.

## KEMERTON PARISH COUNCIL

Minutes from Parish Council meeting concerning Wychavon's proposed re-appraisal of the Kemerton Conservation Area. 10/5/2018

In attendance: Cllr Christina Kulukundis, Kemerton PC  
Cllr Sir David Logan, Kemerton PC  
Cllr Adrian Darby, Kemerton PC & Wychavon Heritage Champion  
Jim Burgin, Wychavon Conservation Officer  
Elaine Artherton, Wychavon Conservation Officer  
Matthew Darby, invited to attend as Secretary of the Kemerton Village Design Statement Committee

JB summarised the situation. Wychavon has 64 conservation areas. Resources in the department are limited. In order to get through the multiple re-appraisals that are needed, the council works with groups of residents often, though not always, under the Parish Council banner. Kemerton is an obvious candidate for this process and Wychavon are keen to work with the community. EA agreed to look at the Kemerton Village Design Statement to see if basic information is missing or inaccurate.

Similar re-appraisals to Kemerton's have been done in North & Middle Littleton and in Ashton-under-hill. Those reports can be seen on the Wychavon website under 'Planning Publications'.

Why conduct a re-appraisal?

- \* It has been 40 years since the boundary of the Conservation Area was examined by Wychavon. Due to changes on the ground, the boundary position is anomalous in numerous places. For example, it bisects many gardens where it would more sensibly enclose the whole garden. The boundary is considered out of date by Wychavon.
- \* Over time, different buildings gain architectural and historical importance and would ideally be brought into the Conservation Area.
- \* By the same token, buildings can become so altered by building works over time that their conservation value is lost and they can sensibly now be excluded.
- \* The PC would gather preliminary information on behalf of the Conservation Officer, but would not be making any decisions on these matters. Wychavon would conduct a formal consultation with residents which would be unconnected to the PC.
- \* A number of buildings in Kemerton used to be listed as Grade 3 until this form of listing was abolished in 1970. Those might be vulnerable to unchecked permissive development. A Conservation Area Appraisal would enable "Unlisted buildings of local interest" to be identified as undesignated heritage assets.
- \* Some unbuilt spaces can be included within a new boundary if deemed to have historic value or to demonstrate the way the village developed – i.e. traditional orchards or ridge and furrow.

### **KEMERTON PARISH COUNCIL**

Specific buildings identified inside the Conservation Area as valuable could at a later stage be given additional protection by means of an Article 4(2) Direction. This would suspend certain permitted development rights and require that planning permission was needed for significant alterations that were visible from roads and other public spaces. An Article 4(2) Direction would be an entirely separate from the appraisal process. It would need to be subject to a separate consultation process and may not take place.

Next steps:

\* The PC should tell the village about the idea of doing this re-appraisal, and invite those who are interested in assisting with the appraisal to get in contact. CK to prepare a notice to that effect.

\* A sub-group of those who express interest should schedule a time to walk the bounds of the Conservation Area and start to assemble obvious corrections to the boundary line, and identify areas for exclusion/inclusion.

\* It is noted that most residents are affected by the Conservation Area. Members of the sub-group would need to declare any interests they may have and not take part in decisions which would affect them directly.

Christina Kulukundis

## KEMERTON PARISH COUNCIL

Report to Kemerton Parish Council from District Councillor Adrian Darby

I am afraid that I have been somewhat incapacitated since the last Parish Council meeting since I suffered an attack of temporal arteritis six weeks ago which has left me blind in one eye. I have been having treatment to safeguard the other eye, which seems to have been effective, and I am slowly getting back into operation.

As a result of the attack I missed the Wychavon Council and Planning Committee Meetings held in April. However I have now managed to attend this month's planning committee meeting which had a light agenda and the Annual Council Meeting held last week, at which I was re-elected to the Planning Committee and the Joint Advisory Panel overseeing the revision of the South Worcestershire Development Plan.

### Planning Issues

There are three major issues affecting Kemerton

1. The application for 500 houses at Mitton to provide additional housing for Tewkesbury within Wychavon has now been submitted under the reference .

W18/00771/OUT - Land East Of Bredon Road Off, Tewkesbury Road, Bredons Hardwick.

I would advise the parish council to comment on the likely impact on the traffic through the middle of Kemerton, if this development were to go ahead without adequate access to the A46. There are a number of other points to be made in support of Bredon P.C. which will certainly be objecting on various points and which believes that this application is contrary to its neighbourhood plan until there is a revision of the South Worcestershire Development Plan.

2. The appeal APP/H1840/W/18/3196248: Great Comberton Golf Club, Pershore Road, WR10 3DY by Allens Caravans against refusal of change of use from leisure to the siting of 81 static holiday caravans. This was turned down by the planning committee on Landscape grounds and as I supported this refusal I have been helping the case officer prepare the council's statement of case. If you wish to comment on this appeal you have only till this Thursday to do so. Kemerton P.C. has already written a full letter of objection at the planning stage and this will be before the inspector at the appeal. We have a locus as the site is clearly visible from the Tower on Bredon Hill which lies in Kemerton parish.

3. I attended a meeting with Wychavon Heritage officers and members of the PC supported by Matthew Darby to discuss how the PC might be involved in promoting a review of the Kemerton Conservation Area which is now seriously out of date. This matter is referred to tonight's agenda.

AMGD 22 May 2018

## KEMERTON PARISH COUNCIL

### Area CALC Meeting

Speakers - Martin Rowe & Michelle Jones, Worcestershire County Council Topic: Local Transport Plan 4

The speakers introduced the LTP which had been approved on 9th November following extensive consultation. Release of the plan had been delayed due to the need to consider all representations. The Plan is valid until 2030. The proposals are not all funded, but the Plan is a valuable tool to secure funding as a point of reference for investment priorities for transport infrastructure and services. It has a strong focus on rail investment to provide strategic transport network capacity. It includes ambitious plans for active travel (walking and cycling) corridors and supportive policies for commercial development of bus and community transport networks. Very little new road building is proposed.

The speakers gave examples of consultation responses from Wychavon District Council and from Parish Councils and County Councillors in the Wychavon area, with detailed responses from the LTP Team.

They followed this with describing a selection of LTP4 schemes including the A46 Strategic Corridor Study. Proposals for the A46 include an upgrade to Expressway standard in Worcestershire up to M5 Junction 9. A report on the study is expected in Autumn/Winter 2018. The Worcester Parkway Active Travel Corridor, linking Worcester St Peters, Stoulton, Drakes Broughton and Pershore with Worcester Parkway is the first of the Active Travel Corridor schemes to be delivered. Construction of the Pershore Infrastructure Strategic Access Improvements is due to start with improvements to Pinvin Junction in late 2018. Work on Worcestershire Parkway Regional Interchange started in November 2017.