

## KEMERTON PARISH COUNCIL

The minutes of Kemerton Parish Councils Meeting held at the Victoria Hall on Tuesday 3rd July 2018 at 7.00pm.

PRESENT Cllrs C Kulukundis (Chairman), C Carver, A Darby and R Davies (arrived item 4).

IN ATTENDANCE Ms J Shields (Clerk).

### 1. Apologies For Absence.

Apologies were received and accepted from Sir D Logan and J Van den Broek.

### 2. Declaration Of Interests.

- a) Councillors were reminded to update their registers of interest held by Wychavon and to declare any personal or prejudicial interest in items on the agenda and their nature.
- b) Cllr Darby takes no part in any discussions or decisions regarding planning applications.
- c) Cllrs Kulukundis and Darby declared a DPI in item 6, as the quote had been provided by Kemerton Estates.

### 3. To Consider The Adoption Of The Minutes Of The Meeting Held On The 22<sup>nd</sup> May 2018.

The minutes having been previously circulated were agreed and signed as a true record.

### 4. To Review The Councils

- a) Financial Regulations. Ongoing.
- b) Risk Assessment. Ongoing.
- c) Councils Policies with the changes implemented in GDPR.

The council has to date has removed all personal information from its records ie completed correspondence and E Mails and details of previous councillors.

The clerk attended a GDPR training course.

Policy documents are not yet complete.

### 5. To Consider The Purchase Of Dog Bins In The Parish.

The council agreed to the purchase of a dog bin to be sited at the top of Castle Hill. Clerk to liaise with Cllr Davies and Wychavon regarding the exact position. The cost of the bin will be £514.76 - £350.00 for the bin, £17.09 fitting, £61.88 emptying fee (paid yearly) and Wychavon admin fee of £85.79.

### 6. To Consider Part Funding Of The Squitter Brook Clearance Programme.

This item was deferred as only two members of the council could discuss or vote, however further quotes for the work will be obtained.

### 7. To Discuss Highways, Grass Cutting and Drainage Issues.

- a) Highways.
  - Highways have been notified of the need to level out the turning area at top of Castle Hill, reference Number 552034.
  - The footway works in High Street Kemerton has at long last been carried out.

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- The children crossing sign, before the bend on the Overbury end of the village, is in position.

b) Grass cutting.

The council has received many complaints regarding the grass this year, this has been exacerbated by the growing conditions early in the season, the late starting of the contract, bags of dog mess left on the grass verges and parked vehicle on areas to be cut. The council and the contractors are doing all they can to resolve these issues, however it would help if 'dog bags' were placed in bins and vehicles where not parked on grass verges.

c) Drainage

Would digging out the ditch, opposite Merecombe House in Castle Hill Road, help elevate water in the village – clerk has contacted the relevant officer at WCC Highways. (Although Wychavon are the authority responsible for ditch maintenance).

### 8. Finance

a) To agree the invoices to be paid.

The following invoices were agreed for payment:

001	Mark Farey	Bus Shelter Cleaning May – July 2018	£75.00
002	J Shields	Clerks Expenses April – June	£36.49
022160	Transferred from Santander to Lloyds		£10,000.00

b) To receive the bank balance to date.

Balance was presented to the Council and the statement was signed by Cllr Davies,

c) To agree the clerks increase in line with national pay scales.

The council agreed the increase.

d) Change of Bank from Sanatander to Lloyd's.

After a very lengthy and stressful process the new account is now open with Lloyds, however due to Lloyds ineptness, the 'switch' will be done manually by the clerk. The clerk had been in contact with complaints department at Lloyds and the council is awaiting a letter of apology and an amount of compensation.

### 9. Planning.

a) To Consider Planning Applications received to date.

None received.

b) To Ratify The Comments For Applications and Appeals Submitted Since The Last Meeting.

None received.

The council had submitted an objection to

18/00771/OUT Land East Of Bredon Road Off Tewkesbury Road Bredon Hardwick.

c) To Consider Planning Applications Submitted since the Publishing of the Agenda.

None received.

d) To Report Wychavon Planning Decisions.

Approved by Wychavon

18/00882/HP - Dutnells Kemerton Road Kemerton Tewkesbury GL20 7JB

### 10. To Receive a Report from County Councillor Mr A Hardman.

No report received.

### 11. To Receive a Report from District Councillor Mr A Darby.

Nothing to report.

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**12. Progress Reports for Information.**

a) Clerk.

Invoice had been sent to Rooftop for grass cutting 2018-2019.  
The Exemption Certificate has been E Mailed to PKF Littlejohn.

b) Conservation Area.

The council has received one offer of help to date.

c) Churchyard.

Ongoing.

d) Speed Gun.

Deferred.

**13. Correspondence For Information. (Listed on the Clerk's Report.)**

- Stimming in Jobs Lane seems to be an ongoing problem which is beyond the councils remit to resolve completely.
- Police report - Theft from motor vehicle on the 30/06/2018.

**14. Items for Future Agenda and Councillor Reports.**

- Clerk to check with Wychavon that the Dog bin in Kinsham Lane is being emptied.
- Repair to the back and white direction sign, something has hit the marker pointing towards Cheltenham, this has been reported to Highways, however Cllr Kulukundis will obtain a quote for its repair.

**15. Date Of Next Meeting.**

Tuesday 4th September.

Apologies received from Cllrs C Kulukundis and Sir D Logan.

The meeting closed at 8.00pm

Signed

Date