

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 9th October 2018

Present: Cllrs. David Cowan (Chairman), Cathryn Steward, Colin Clear, Sandra Walsh, Matt Henson, Heath Jobses, Graham Taylor, Graham Clelland, and Andy Attridge.

In Attendance: J Stedman (Clerk), 11 members of the public

118. Apologies were accepted from: Cllrs. Steve Sidwell

119. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary None disclosed

Other Interests: Cllr Colin Clear – Minute 122a as a near neighbour to Perrie Drive

Register of Interests: Members were reminded to update their register of interests

- **Chairman to Move:** The meeting be now adjourned for Open Forum –
Summary of matters raised: -
- Many members of the public requested the council to reinforce their strong objection to the Perrie Drive planning application as the development is not wanted in any form. The amended plans were commented on, but the preference is not to develop the greens, council noted the comment.
- A representative from Vicarage Nurseries outlined his plans to realign the road crossing for the Vicarage Nurseries land each side of Bretforton Road to make the crossing straight thereby reducing the extent of the crossing on the road. Further measures will be taken to greatly reduce to mud deposits on the road caused by tractors. He confirmed his warning signs placed on the highway verges were stolen and will be replaced shortly. He confirmed all tractor drivers are fully licensed to drive on the public highway. He reported that his premises continually suffers from theft of fruit and equipment and fly tipping on his land is a continuous problem.

Ward Members Report: Cllr Alastair Adams report was not in attendance

The Chairman closed the adjournment and reconvened the meeting at 7:40

120. Minutes:

The Council agreed the clerks wording of the minutes of the September ordinary meeting as a true record of the meeting and the Chairman signed the minutes as a true record of the meeting.

121. Clerk's Report on Matters in Progress:

- a. Report received of potential storm damage to a tree on Elm Green; Checked and confirmed to be safe by the Lengthsman
- b. Request to Safer Road Partnership for speeding data on Station Road; No response
- c. Order sent to Arbor Vale tree surgeons for the tree canopy reduction on The Green; Noted
- d. Purchase order sent to Cotswold Archaeologic for the Community Centre Survey; Noted

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- e. Request sent to Taylor Wimpey for topographical survey data as requested by the structural engineer; Noted and to be pursued
- f. Email received from WDC closing the enforcement for commercial signage removal; members requested the Lengthsman removes the commercial signs on the verges of Weston Road and at the Gate Inn cross roads.

122. Planning Applications:

- a. **18/01447/FUL** Location: Land At, Perrie Drive, Honeybourne, Proposal: The proposal seeks full planning permission for six dwellings comprising two bedroom; three bedroom and four bedroom units (Resubmission of Planning Application: 17/02263/FUL. The site is currently vacant. Applicant: Mr Rafiq Khan.
Comment: The council agreed to add further comments to their original objections in support of the local resident's comments and the continued lack of detail in the amended plans as the only supporting detail is an artist impression/illustration of what it may look like. Furthermore, the illustration pictures details are not conducive with the submitted plans. The council consider the details in the application are not sufficient to make a formal planning application and could be subject to legal challenge if granted planning consent.
- b. SDC Application(s) reference: **17/03258/REM**
Proposed Submission of Reserved Matters (access, appearance, landscaping, layout and scale) for 400 dwellings (Class C3), including open space, drainage works, highways works and all other associated work pursuant to planning permission 14/03579/OUT (Outline application (with all matters reserved (access, appearance, landscaping, layout and scale) for future determination) for the erection of up to 400 dwellings (Class C2/C3), up to 4,000m2 employment hub (Class B1(a)-(c)) and a community hub (Class A1-A5/B1(a)/C3/D1/D2). Provision of new open space including parks and amenity space. Upgrading of existing access junction and provision of new emergency access off Campden Road and associated infrastructure, engineering and landscaping works including a new pedestrian/cycle link from Campden Road to the Stratford Greenway, sustainable urban drainage systems and all ancillary enabling works including demolition of existing buildings and structures) dated 28th February 2017 At: Long Marston Airfield , (predominantly The South Eastern Corner) , Campden Road, Lower Quinton Stratford-upon-Avon.
Comment: The council agreed to respond to the planning application bringing the potential traffic problems to the attention of the Stratford District Council, also requesting consideration be given to the creation of a new railway station to service the new development of 3,100 homes, the council's response to the application is appended to the minutes.
WDC will be informed of the council's response and a request made to progress with their new station car park development as soon as possible to ensure its in place for the first 400 new homes expected to be completed in the near future.
- c. **18/01844/HP** Location: Dovers View, 92 Stratford Road, Honeybourne; Proposal: Alterations to an existing dwelling including: 1. The removal of a small section of tile roof over & to the left of the single storey garage on the front elevation. 2. The insertion of 3 No bat windows on the front elevation. 3. The bricking up of 2 No ground floor windows on the side elevation south west . 4. The construction of a chimney breast, log store with plain tile roof and flue. Applicant: Ms. Louise Garfield
Comment: The Council has no objection or comment on the application.

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123. Neighbourhood Development Plan: NDP

- a. Members gave a brief report on the NDP progress and confirmed the next public review will be distributed later this month and a further public presentation made in November in the Village Hall.

124. Finance:

- a. **Payments:** Council approved the schedule of payments as in appendix A of these minutes
- b. Council declined making the final retention payment to K & SW contractors for the pavilion works which is withheld due to outstanding snagging on the hot water system. It was agreed to inform the contractors of the council's dismay at the time taken to resolve the water heating problems as the facility is not fit for its intended use.
- c. Council checked and confirmed the second quarterly bank reconciliation, account balances, income and expenditure and budget balances. Cllr Graham Taylor checked and confirmed the bank statement balances.
- d. Requested receipts from Honeybourne Harriers Football Club for the £750 payment to support the Football tournament in June. This was requested at the September meeting by Cllr Heath Jobes to ensure an audit trail is recorded for the expenditure; Cllr Matt Henson confirmed he had just sent the receipts by email to the clerk.
- e. Council noted the receipt of the second precept payment from WDC

125. The Leys Playing Field and Recreation Field:

- a. **Inspection:** The weekly visual inspection for The Leys found no safety matters to report and litter picking, and bin emptying was carried out, members reported dog mess on the main field area and requested the Handyman attends to its clearance.
- b. **Inspection:** The weekly visual inspection for The Recreation Field found no safety matters to report and litter picking, and bin emptying was carried out.
- c. **Policy:** Members agreed to creating a policy for Terms and Conditions required for the use of recreational facilities at Honeybourne Recreation Field including the use of the pavilion. It was agreed to set up a working party consisting of Cllrs Heath Jobes, Andy Attridge, Sandra Walsh & Matt Henson to consider a draft policy containing items such as Health and safety, Risk Assessments, first aid provision and general usage of all facilities and review of the pricing structure. The group will liaise by email and report their progress to the next meeting.
- d. **Container:** Council considered the procurement arrangements of the proposed shipping container/s for storage use on the Recreation Field and it was agreed to get three quotations for a new 10 X 10 ft. container including its delivery to site. The procurement arrangements will be considered when the quotations are available, and the terms and condition of the football foundation funding agreement is known.
- e. **Pétanque/Boules court,** Council wished to confirm the potential use and public interest for a Boules court as information received gave conflicting views on its potential use. The proposal will be published throughout the parish with a request for residents interested in making use of the Boules Court to inform the council.
- f. **5-a-side:** The option for a 5-a-side G3 training pitch as proposed by Cllr Matt Henson was withdrawn due the application date been passed

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- g. Dogs:** The Clerk received a report from a resident regarding a dog remaining on the Recreation Field during the Honeybourne Harriers Football Club gathering on Thursday 20th September. The resident was confused over the no dog rule being blatantly ignored by the football event organisers. I was confirmed this was a one-off incident and the no dogs' rule would be enforced; the situation will be monitored. It was agreed to fix a large "NO DOGS" sign to the wall of the pavilion to ensure car drivers are made aware of the rules.
- h. Re-seeding:** Council agreed to accept a quotation from the amenity contractor for the surface restoration and re-seeding of the grass areas around the pavilion. Further to this restoration work, turf laying will be carried out on the sunken drainage trenches to establish its effectiveness in resolving the sinkage problems, three sq. metres of turf will be cut into strips and laid in the trenches. Also, a concrete slab will be laid under the boiler's external discharge pipe as the grass has been killed by hot water discharge.
- i. Sward:** Council agreed to the continuance of sward maintenance by the amenity contractor in accordance with the agreed schedule of works and costs i.e. autumn fertilizer, weed control application and winter slitting if necessary.
- j. Inspection:** The annual safety inspection report from Wicksteed indicated several issues with a medium risk evaluation, the council agreed the Handyman should investigate the issues and carry out remedial works to resolve any small problems or report on the requirements for extensive works.

126. Pavilion Matters

- a.** Member reported that the several water heater problems are still not resolved, and the plumber is still working on the problems, the matter will be referred to the main contractor. Also see minute 125b
- b.** It was agreed Cllr Matt Henson will carry out the works to repair the damage to the patio door struts and retaining hooks caused by wind damage. The door struts will be removed to allow the doors to fully open against the wall.
- c.** Cllr Matt Henson reported the proposed tiling of the splash back in the pavilion kitchen is in hand for completion as soon as possible.

127. Christmas Tree Event

- a.** Cllr Steve Sidwell has made progress with the arrangements for the event and issued a report in his absence which is appended to the minutes. It was agreed Cllr Matt Henson would arrange the hire of PA equipment at a cost of £60.00, The tree supply contractor to supply LED lighting equipment for the marque and general floodlighting. Members to source a gas burner for the catering facilities.

128. Council and Community Matters:

- a. Website:** The proposals and a quotation for a new Parish Council website was agreed in principal and the Clerk will request more details of the proposed website design and report to the November meeting.
- b. Defibrillator:** Members considered correspondence and the condition attached to the purchase of the Defibrillators and declined the offer as the ongoing cost were unacceptable. Further investigation will be made for the procurements of the Defibrillators.

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- c. **Balancing pond:** Members noted further correspondence regarding the need to complete the adoption of the Stephenson Way Balancing pond and streetlights by the end of the year. Formal agreement documentation has not been received from Taylor Wimpey to progress the matter which rests with Taylor Wimpey to resolve.

129. Community Centre and Village Hall:

- a. Members reported the project is progressing and building is hoped to start in the spring with possible completion by the end of 2019
- b. Council agreed to apply to WDC for a New Homes Bonus legacy fund to support the Community Centre project - Clerk to action the application in conjunction with the Village Hall committee

130. Highways:

- a. Members reported new highway matters for the attention of County Highways.
 - i. Highway signage at the Shinehill Lane and Buckle Street junction obscure the visibility for HGV drivers due to the size and placement of the signs.
- b. Buckle Street highway ditch – Cllr Sandra Walsh reported on the difficulties in resolving the surface water and drainage ditch problems on Buckle Street as nothing has been done to resolve the problems. The County Highways Officers are in contact with Fair View Trading to get the matter resolved, further reports will be made by Cllr Sandra Walsh at the November meeting as she is in contact with the County Highways Officers.
- c. The specification for a new VAS sign to enable quotations to be requested will be considered at the next meeting when type options will be circulated to members.
- d. The Clerk reported on the request to have the roadside hedge cut at Bramble Chase whereby Bovis Homes have confirmed an order to cut the hedge has been sent the grounds maintenance company TFN
- e. Members noted complaints received over extra traffic and lorries using High Street on Friday 28th September due to diverted traffic for Bretforton Road. Complaints were also received over the poor signage for the diverted traffic from Bretforton

131. Lengthsman and Handyman:

- a. New jobs for the Lengthsman and Handyman.
 - i. Carry out weed spraying in the gutter on Station Road west side, from the Gate Inn cross roads to northwards, and top-up the spraying in the Perrie Drive area
 - ii. Commercial signage removal from Weston Road and the Gate Inn cross roads
- b. **VAS report:** Bretforton Rd. 12.989. 17 days: Stratford Rd. 2.349. 11 days.

132. Public Rights of Way (PROW):

- a. No problems or actions reported for any PROW accesses.
- b. Alleged blockages on PROW 540. This remains unconfirmed as the correct route of 540c is not confirmed on the WCC definitive map due to a hold up with legal documents at WDC.

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133. Cemetery & Churchyard

- a. The clearance of the overgrown hedge on the ditch boundary of the cemetery and extensive vegetation clearance works in the Churchyard was deferred to the next meeting due to time constraints.
- b. The Clerk reported the Japanese Knotweed control in the Churchyard is underway and the infected area has received its first treatment.
- c. Members noted a report on the consent for a memorial for the late Rebecca Wheeler.

134. Street Lights:

- a. Lights reported to need attention.
 - i. The streetlight on Station Road by Silver Dale to be reported as faulty; it's ownership to be confirmed before reporting it.

135. Matters Raised by Members –

- a. It was confirmed that the village news letter is not delivered to all household as properties north of the railway bridge do not receive a copy – Clerk to inform the editor
- b. Cllr Matt Henson request to place football signage on the pavilion – next agenda item

136. Confidential Matters

Exclusion of the Public from the Meeting. To agree the following resolution: - *That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw-* the exclusion was agreed

- a. Members considered public open space projects to be funded by the available Sec 106 funds – it was considered an appropriate option would to re-develop the Leys playing field's old play equipment and consider fitness park devices to be installed on the Recreation Field. To enable the proposed Leys development to progress, it was agreed to request a new long-term lease for the field from the County Council. Further consideration for the funding will be at the November meeting.

137. Staffing Matters: Council agreed to an increase of £5 per month for the Clerk's office allowance as no increase has been made for at least 7 Years (2011)

138. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 13th November at the Village Hall at 7.15 pm, - **Cllr Graham Taylor & Heath Jobs** gave apologies for the meeting
- b. A date for the finance group precept meeting to be held before 4th December will be circulated in a Doodle format for finalisation

There being no further business the Chairman closed the meeting at 10.25

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Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
DD	Npower	Streetlight Energy	645.88	538.23
1742	HMRC	PAYE & NIC	828.14	828.14
1743	GeoXphere Ltd	Parish on Line	120.00	100.00
1744	John Hyde	Lengthsman	214.20	214.20
1744	John Hyde	Handyman Works	109.40	109.40
1745	Fairview Trading Co Ltd	Topsoil for Rec	97.91	81.59
1746	Limebridge RS	Amenity mowing contract	1593.60	1328.00
1747	Wicksted Leisure Ltd	Playground Safety inspection	108.00	90.00
1748	J Stedman	Clerks salary & Expenses	***	***
1749	Westhill Direct	Office Consumables	195.57	162.98

Application reference: 18/01892/OUT & 17/03258/REM

Proposed Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1(a)-(c)) including a business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identified existing structures.

Honeybourne Parish Council wish to make the following observations and comments on the application

The Parish Council considers this large-scale development of 3100 homes will have a major impact on the rural villages east of Evesham by way of commuter traffic accessing the main line stations at Honeybourne and Evesham as both are west of the Long Marston site and there are no A or B classified roads to accommodate the potential volume of commuter traffic.

The shortest route to the stations will bring commuter traffic from Long Marston through Pebworth or Broad Marston and then via the Honeybourne Road or Buckle Street, both of which have many dangerous pinch points and obscured sharp corners.

The Honeybourne Parish Council are aware that Wychavon District Council has now purchased a parcel of land at Honeybourne and are in the process of developing the land into a Honeybourne station car park with some 200 spaces thereby encouraging more rail users into Honeybourne. Furthermore, Network Rail are about to commence an extension of the mainline platforms at Honeybourne to allow an extra two or more train carriages to access the platforms allowing more commuters to use the regular 1-hour services to London and Oxford or cities in the west i.e. Worcester and Hereford etc.

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These improved station facilities will undoubtedly encourage and enable more use of the station and increase the commuter traffic throughout the whole rural area east of Evesham and west of Stratford-on-Avon.

In consideration of the imminent traffic impact on the narrow rural roads network, Honeybourne Parish Council request serious consideration is applied to this matter to prevent any impact on the centre of Honeybourne as commuter traffic will undoubtedly use a route from Pebworth into Honeybourne via Stratford Road. This is route will bring a considerably increased hazard to the area where the road passes under the two very close railway bridges on the edge of the village, the route will then meet with the Gate Inn cross roads and the commuter traffic will need to turn right on a notoriously dangerous and busy junction.

Therefore, the Parish Council requests a substantial funding agreement is made with the developer to carry out very extensive highway improvements, thereby enabling commuter safe and sustainable access to railway stations and employment sites west of the Long Marston development site without routing traffic through the centre of the Honeybourne village.

The Parish Council questions the sustainability of the proposed development as the transport infrastructure is totally inadequate to sustain the needs of commuters from the new development of 3.100 homes in Long Marston, the new Meon Vale development and the nearby development in Pebworth parish of a further 300 new homes.

Proposals to have a new railway station built for the development have already been stated in the environment impact statement for the grand plan of the Garden Village concept which now needs to be implemented as part of the sustainability requirements of the development as the rail track connection from the site to the East-West main-line is already in place. A new station would mitigate the needs to carry out major highway improvements needed to access Honeybourne station from all the developments and surrounding areas.

As the 3100 proposed new homes and the extensive infrastructure will be built over an extended period, Honeybourne Parish Council wishes SDC to apply positive and enforceable conditions to the planning consent (if approved) to prevent any construction traffic, including tradesman's light vehicles, travelling through Honeybourne. Designated access routes avoiding the village must be applied to all construction traffic along with appropriate highway signage throughout the area.

John Stedman
Clerk to Honeybourne Parish Council

Christmas Tree report from Cllr Steve Sidwell

Just a short update re xmas light switch on. I have the raffle tickets so will link in with everyone next week about getting them to everyone to sell.

The raffle prizes are coming along. Have around ten at the moment so don't need much help on these. Have some further chasing to do so ok sorting this out.

Just need to make sure you ok. with the lighting etc and taping off by Road.

Rita got back to me that their ballet on at the village hall to six so just need to be mindful of this when setting up. May need to get tables and chairs out in afternoon.

Matt said he will supply barbecue and I have one as well. Dave said he will be able to cook food. May need other cooks or helpers.

Matt said he can get a PA System so happy for him to do this. He said it would be around £60. Can you authorise him to do this.

Apologies 're the banners as that still with me so will sort that out on my return

Choir is secured. Thanks to Dave

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We need to sort Burgers hot dogs baps etc.

School as yet gave not got back to me. I chase again this week.

Same with WI and again will chase.

're your prize for raffle if you want to get gift card for M&S then can pick this up off you at next Parish meeting in November.

Would be good if any of the members can be available on night to help.

District Councillor & County Councillor Report - Honeybourne

Month: October 2018

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

Upgrading the railway in the Cotswolds

Over the coming months GWR will be bringing more new Intercity Express Trains into service, providing more seats and quicker journeys to and from Honeybourne. By the end of this year all the rolling stock on the Cotswold line will have been renewed.

In preparation for this, Network Rail need to make the platforms longer at Charlbury, Evesham, Hanborough, Honeybourne, Kingham and Moreton-in-Marsh stations. This will allow more train doors to be opened and make journeys easier.

While this work is carried out, all train services between Moreton-in-Marsh and Worcester Shrub Hill will be cancelled and replaced with buses.

There will be no trains from Honeybourne between Saturday 17 November to Sunday 25 November inclusive whilst the platform is extended, but a replacement bus service will be operating.

After this improvement work, a new timetable will be announced increasing the number of trains to and from Honeybourne per day.

More information is available on <https://www.gwr.com/travel-updates/planned-engineering/cotswolds2018>

New Bin lorries

Wychavon District Council and its waste and recycling collections partner FCC Environment have bought 15 new bin lorries to support the new road side collection service that will see more waste recycled. Small electrical goods and batteries will soon be collected from every household as part of the fortnightly green bin collection.

To recognise this investment, WDC asked the public to name the new lorries and the results are in. Over 300 residents sent in suggestions, and the winners have been announced as follows:-

The names are:

- 1) Reggie refuse
- 2) Sir Trash a Lot
- 3) The Incredible Bulk
- 4) Lambergreenie

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- 5)Recyclosaurus Rex
- 6)Jus-bin Timberlake
- 7)The Ter-bin-ator
- 8)Binderella
- 9)The Flying Dustman
- 10)Greta Garbage
- 11)Bin Diesel
- 12)Trash Gordon
- 13)Donald Dump
- 14)O-bin-wan Kenobi
- 15)Amazing Anna

The 15 new waste and recycling trucks which will take to the roads in October. Please note to coincide with the introduction of these new vehicles, FCC are reviewing the “collection days” so most villages will see a change to the days that their waste is collected. However a letter has been sent to every household in the parish giving more information on the new collection service, including a bin collection calendar for your house. If you can’t remember seeing this letter, you can get the same information from the website, see <https://www.wychavon.gov.uk/refuse> and click on the “Bin collection calendar “ and then enter in your post code to find out what days your bins will be collected.

WCC projected overspend of £17.9m

The County Council has just announced that due to unprecedented demand on their Adult Social Care Services, and Children’s Services, they were forecasting a £17.9 million overspend against budget. Actions have been announced that reduces this to a shortfall of £5.2million. However, a review of all spending at the Council is occurring to balance the books.

Highways:

Worcestershire County Council’s road and pavement improvements programme is nearly finished for this year. The High Street in Honeybourne will be one of the last to be surfaced dressed in October, and there are some pavements around the area due to be improved before the Winter season starts and gritting becomes the main task for Highways.

1. **Water on Buckle Street just before junction with Sheenhill Rd near Fairview Trading** –Further to my report last month, Highway engineers had another meeting along Buckle Street on 3rd October, and have now developed a new solution to the problem. This will involve extending the ditch at the northern end, on the brow of the hill, and to channel the ditch into the wooded area belonging to Fairview Trading. Highways will also construct a number of concrete spillways through the verge, as you head downhill, to also channel storm water into the wooded area. Highways pass on their thanks to the owner/manager at Fairview for their help with this matter.
2. **Gloster Ades Road, Honeybourne from its junction with B4035 Weston Road to its junction with C2049 Bretforton Road will be closed for 2 days** from 8th November in order to facilitate carriageway patching works by WCC.
3. **Water on the road in Mickleton Rd opposite Poden Farm** – reported to Highways who chased Severn Trent who have now confirmed there is a broken water pipe, and emergency repairs are being organised.
4. **Improvements to the High Street** – patching and surface dressing to be carried out end of Oct/beginning of Nov. High Street to be closed during works.
5. **Bretforton Rd Honeybourne - new footway to link existing pavement to recreation ground** – Highways are planning to pipe the ditch as part and are in talks with the landowner.

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As always, if you have any issues on any Highways matters, please report it on the WCC website
http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Divisional Fund

Grant requests received this month include:

1. Vale Landscape Heritage Trust – grant requested to help fence Littleton Meadows & Rough Hill next to the B4510 - paid
2. South Littleton Scout Hut – grant requested for a new fridge - paid
3. 1st Honeybourne Scout Group – grant for some tents – paid
4. St Peters Church Pebworth – grant for roof - paid

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org