

*MINUTES
of MEETING OF THE PARISH COUNCIL
held in the Parlour, Lifford Hall, Broadway,
on Thursday, 22nd March 2018, at 7.00 pm*

PRESENT: Councillor B. M. Parmenter (Chairman), Councillors D. W. Folkes, G. J. Franks, Miss D. Hardiman, F.L.Penty, N.D.A.Robinson, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. C. Wilson

Also in attendance: District Councillor B. Thomas, West Mercia Police

- (1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from County/District Councillor Mrs. Eyre, Councillors Dr. Clements, Holmes and Love Mr. R Goldsmith (BroadwayTrust) Mr. J. Aspey (Broadway Business Association)

A letter of resignation with immediate effect had been received from Councillor Gerry O'Brien. The Clerk, as required, had notified the District Council Electoral Office which had issued a notice of a casual vacancy. If no reply was received by the District Council within the stated fourteen days, the Parish Council could then begin the process of co-opting a new councillor.

- (2) DECLARATIONS OF INTEREST: None

- (3) POLICE REPORT:

PCSO Schoenrock reported that since the last meeting the Police received ninety-one calls from Broadway residents resulting in the following offences – one assault where both parties knew each other, two burglaries of residential properties, three burglaries of non-residential properties(two of which were retail premises) and one storage container on a building site, two thefts from retail premises during opening hours, one theft of quad bike (now recovered), one theft of purse from handbag, one leaving retail premises without payment, and one criminal damage. The remainder of the calls related to non-violent domestics, concerns for welfare, mental health issues, anti-social behaviour incidents, and highway incidents.

There being no further questions/comments for the police, the Chairman thanked PSCO Schoenrock for his report.

- (4) MINUTES OF PARISH COUNCIL MEETING HELD ON 25:01:18

Proposed by Councillor Mrs. Rogers, seconded by Councillor Mrs. Stephenson, the Minutes of the Parish Council meeting held on 25th January 2018 were unanimously approved by those present, and duly signed and dated as a true record.

- (5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of both reports have been circulated to all councillors, and the reports in full will be included with the minutes of this meeting, when approved, on the website

Councillor Mrs. Eyre was unable to attend the meeting, so was not available to answer any queries from the report, which highlighted the following matters:

Speeding in Leamington Road – Councillor Mrs. Eyre reported that there was now a dropped kerb to assist crossing outside St. Mary RC Primary School. The school was advertising for a school crossing patrol person, and the flashing warning lights would be reintroduced when this

post had been filled. **Leamington Road Verges** – site developers had caused damage to the verges at three sites in Leamington Road (Spitfire, Sheldon Avenue and outside number 11) and the County Council will contact the various developers to address the situations. **Lifford Gardens** – the continuation of the yellow line work would commence shortly. **GWR** is prioritising the work to install the collision beam and cameras on the Station Road Bridge. Additional signage would be installed, together with additional yellow lines along the Evesham Road from the station to the roundabout. A planning application for a new car park run by the District Council would be submitted shortly. **West End** – there was a need to cut back the vegetation which had been reported to the County Council, and the ditches along this stretch of road required clearing, which needs reporting to the County Council who would contact the riparian owners for the necessary work to be undertaken. There was also deep rutting and damage to the verges and Councillor Mrs. Eyre had asked that upon completion of the EA Flood Alleviation Scheme work would be undertaken to repair the verges and strengthen the road. No issues/questions were raised from councillors to Councillor Mrs. Eyre's report.

Councillor Thomas gave a summary of his report as follows - a recent **peer review of Wychavon and Malvern Hills Councils**, which consisted of a team of nine councillors/officers from local authorities across the country took place. The group, who gathered information from various meetings with managers, staff businesses etc., were looking to understand how the councils were performing and to give independent feedback on areas for consideration that could add value to what was already being done. Overall the group was very impressed with both Councils and Wychavon was in a very good position regarding financial, processes, structure and personnel, and could use these firm foundations to propel the council forward in achieving its statutory duties and obligations. In February, Wychavon hosted the **2018 Homeless Summit** which was attended by housing partners from across South Worcestershire. The main focus of the event was to understand the changes taking place due to the Homelessness Reduction Act, which put a bigger emphasis on reducing homelessness and meant that there was more responsibility for the District Council to help people at risk at an earlier stage. All the matters discussed would be formulated into a report. **Business Rates Relief** was currently being reviewed and changes would take effect from 1 April 2019. Stage 4 of the **OVO Energy Women's Cycling Tour** would race through Worcestershire/Wychavon and was likely to include the famed Snowhill climb at Broadway. Wychavon had recently been ranked 15th worst nationally for **Social Mobility**, and was arranging a meeting in May to identify and address the root causes of this issue, and had set aside £30,000 over a three year period. Wychavon were in partnership with developers Chase Commercial to develop a major expansion to **Vale Business Park** in Evesham. The site, which the council owns, is approximately 28 acres with the capacity to deliver over 500,000 sq. ft. of new business accommodation to the south of Evesham. Much of the land was recently zoned for commercial development in the South Worcestershire Development Plan and benefited from £800,000 Growth Deal funding from Worcestershire Local Enterprise Partnership to construct a new access road which would provide a great opportunity to bring new development, new enterprise and new jobs to the area. £135,000 would be invested in South Worcestershire's **CCTV** network and funding would be partly used to upgrade cameras/technology. Wychavon had frozen its section of the **Council Tax** and had made fourteen exciting promises for the coming year which were formulated after extensively reviewing data and consultations which included the following - work with partners to establish multi-sports hubs for Droitwich Spa, Evesham and Pershore; tackle social mobility in the district by holding a summit with partners and there is an initial fund of £30,000, with the potential for further funding and actions; introduce a three year promise to tackle littering and the use of plastics; provide extra support for people facing Universal Credit and those who are at risk of becoming homeless; increase funding for apprenticeships; improve opportunities for green and active travel such as car charging points and more cycle routes; install adult changing spaces in public toilets; promote self-build and custom-build

properties; do more to promote tourism and get more overnight stays in the district; and launch a village of culture competition.

Councillor Thomas reported that, following Councillor Robinson's concerns raised at the last meeting regarding a number of trailers etc. parked on the road outside 17 Bibsworth Avenue, the District Council was issuing a notice to ensure the items were removed.

Councillor Robinson asked if more information could be issued regarding the Women's Cycling Tour as when the Men's Tour of Britain event passed through Broadway a number of activities etc. were organised to coincide with the event.

Councillor Robinson also asked for clarification regarding the recent Executive Board meeting regarding the New Homes Bonus funding. Councillor Thomas explained that the Localism Board had recommended approval of Broadway's application to the Executive Board, but at the Executive Board meeting there was an objection from one of its members who had concerns that the public support had not been adequately demonstrated and that he did not agree with New Home Bonus funding being used to subsidise a larger public scheme. After much robust discussion, the decision had been referred back to the Localism Board and Broadway was asked to better demonstrate the public support for the use of the funding requested. The next Localism Board meeting would take place on Monday, 26th March, followed by the Executive Board meeting on 28th March, when it was hoped that approval would be given.

There being no further questions/comments from councillors, the Chairman thanked Councillor Thomas for his report.

(6) CLERK'S REPORT AND CORRESPONDENCE:

Following the recent submission for further funding from the New Homes Bonus Scheme to be allocated to the Flood Alleviation Scheme, the Clerk had attended a meeting of the Localism Panel. A concern was raised that no responses had been received from the article placed in the Broadway Newsletter, but the panel recommended approval of the application to the Executive Board. At its meeting the Board discussed the application and decided to refer the application back to the Localism Panel for clear evidence of support from residents. The Parish Council produced a consultation questionnaire, which was referred to the District Council for approval prior to its release, and over 600 copies were distributed around the village via the newsagents (who sent copies with the newspapers), the library, the churches, and also delivered to properties by councillors and other individuals. Over one hundred and sixty responses were received (many with two signatures) with only seven negative replies. The application was resubmitted to the next Localism Panel meeting on Monday, 26th March, at the Civic Centre, Pershore.

The District Council had circulated a copy of its recently adopted policy relating to members' use of Social Media to all Parish Councils. Whilst this was a District Council policy and, therefore, did not specifically apply to Parish Councillors, it was felt that it may serve as a good reminder to all Parish Councillors that any use of social media that may bring into question their conduct as a Councillor comes under the Member Code of Conduct regime. The Clerk had circulated a copy of the policy and asked councillors if there was a need to devise and adopt its own policy, or whether the council wished to note the District Council policy as its reference. The Clerk requested councillors to consider these options in anticipation of a decision being taken at the next meeting.

The Clerk attended the recent Parish Conference at County Hall, Worcester, on 6th March. Included was a presentation relating to the General Data Protection Regulation (GDPR), which would take effect in the UK from 25th May 2018. This would replace the existing law on data protection (Data Protection Act 1998) giving individuals more rights and protection regarding how their personal data was used by councils. Local councils must comply

with its requirements just like any other organisation. NALC had issued a GDPR Toolkit of local councils, which included an action plan to be implemented as soon as possible. The first requirement was to make councillors aware of the change in law, secondly, to know what personal data was held and where it came from, and thirdly, that the council identify and document the lawful basis for processing data. The Clerk had been advised that Worcestershire CALC was arranging a training session to assist Parish Councils with the GDPR process shortly.

The Chairman, Clerk and councillors, were invited to attend the latest Badsey Brook Flood Scheme Site Visit on Friday, 9th March, at which all attendees were given an update and a tour of the site.

The residents of Smallbrook Road and Foster Drive had written to ask if white gates could be installed along Leamington Road next to their properties, as this area was actually part of the village, and they believed that this area was often forgotten about. It would also help with traffic calming as vehicles speed up along this stretch of road. After discussion it was agreed to purchase another set of gates, subject to the agreement of the County Council regarding the positioning.

Councillor Miss Hardiman reported that £700.00 had been raised by the 'Tree of Light' over Christmas 2017 in aid of the Midlands Air Ambulance. A copy of the certificate was displayed in the Parish Office window. Councillor Miss Hardiman complained that despite sending an article to the editor of the Broadway Newsletter, including a list of the names of people who donated monies as had always been done in the past, only a shortened version was included in the recent issue, and the list of names was excluded. A full version was only put on the website, which Councillor Miss Hardiman stated was not accessible to all residents. It was agreed to send a letter/email to the editor raising this concern.

2018 is the 40th anniversary of the Wychavon Parish Games. Broadway was second overall in 2017, so would be trying very hard to go one place higher this year and become overall champions. Broadway Parish Council had proudly sponsored the crib competition for the last two years (in fact, Broadway was the winner last year). After discussion, councillors agreed to continue to sponsor this event in 2018.

The programme and a summary leaflet for the 2018 Broadway Arts Festival had now been issued, which would take place between 8 – 17 June offering a hugely varied schedule of events, including celebrity talks, workshops, demonstrations, exhibitions, music, and theatre for all ages.

A notice had been issued by the County Council regarding carriageway surface dressing work to be undertaken on Station and Fvesham Roads during the period 14 to 28 April (with work scheduled for 16/17 April dependent on weather or other delays), estimated duration was one day. There would be a temporary 10 mph speed restriction and a convoy scheme in operation 9.30am – 15.30pm. A notice had also been issued commencing on 2nd April (for a period of 4 days) for a temporary 10 mph speed limit to facilitate the removal of cats' eyes for the same stretch of roads.

The County Council was seeking people interested in education to serve on its Appeals Panel which makes decisions on pupils refused places at, or excluded from, Worcestershire schools. Full training would be provided and travel expenses etc. would be reimbursed. A notice had been placed in the parish office window, together with contact details for anyone interested in applying.

The latest Activity Park inspection had taken place with no major issues raised. The report had been passed to the maintenance team to undertake any necessary minor repairs, etc. A copy of the report was available in the Parish Office.

Worcestershire Regulatory Services had written to notify that the Royal Air Forces Association would be holding a street collection in Broadway on 8th September between the hours of 8.30am and 6.30pm

(7) REPORTS FROM VARIOUS GROUPS AND COMMITTEES:

GWR:

The latest issue of the Friends of Broadway Station newsletter had been circulated to all councillors.

The Chairman invited Mr. Colin Fewell, GWR's Commercial Director, to give a progress report ahead of the opening of Broadway station on Good Friday, and also to update the proposed protection scheme for the Station Road Bridge. Mr. Fewell confirmed that everything was progressing well for the opening on Friday and that test runs of the trains had taken place, allowing shareholders and volunteers to a special trip on the trains, helping to ensure all systems etc. were working. GWR had been selling tickets for the weekend events online to test the expected numbers of visitors arriving at the station, and due to the large demand for tickets had already closed sales for Good Friday and Easter Saturday. A number of safety measures had already been put in place to ensure the trains/platforms etc. were not overcrowded. GWR had also notified visitors via its website and ticketing sites that there would be no parking at the station and that officials would be on duty to ensure all traffic was directed to the Milestone car park. The locally owned red double-decker bus would be providing complimentary trips to and from the station and the High Street every half an hour throughout the four days of Easter. The first train, containing invited dignitaries including the Chairman of the Heritage Railway Association, Lord Richard Faulkner, who will officially unveil a plaque and cut a ribbon, would arrive from Toddington and would depart at 9.40 am. Midlands television had been filming at the station and would be broadcasting during their evening programmes, together with national radio/newspapers which had been highlighting the opening of the station. The Clerk had been contacted by a resident of Station Road who had concerns regarding the loudness and frequency of the train whistles. Mr. Fewell replied that he was now aware of this concern, but wished to ensure residents that the frequency/loudness of the whistles was due to safety issues etc. regarding the large number of people on the platform attending special promotional events over the last couple of days, and did not expect this to continue. The Chairman then asked Mr. Fewell for an update on the proposed protection system for the bridge. Mr. Fewell confirmed that the bridge had already been hit twice, although no damage had been caused, since the last repair. The design had now been agreed for the proposed collision beams which will be installed either side of the bridge and will withstand a vehicle travelling at 45 mph. The cost of these collision beams is approx. £100,000 which had been included within the annual budget and it was hoped that they will be installed in the autumn. It was hoped that the fitting of the beams to the bridge would take two days and would involve one day under traffic control to install the fixings and a one day closure of the road to install the beams themselves. Mr. Fewell confirmed that details of this work/closure would be forwarded to the Parish Council well in advance of the work being undertaken. Network Rail had provided two very interesting and concerning facts regarding bridge collisions - (1) 48% of all lorry drivers do not know the height of their vehicles and (2) 53% of lorry drivers do not check their GPS for low bridges. GWR were working with a security company regarding security in general at the station, which would include cameras focused on the bridge, and it was hoped that this work would be undertaken as soon as possible. Mr. Fewell stated that there had been some confusion regarding café facilities at the station, and confirmed that the original approved application did in fact include an onsite café. There had

also been comments regarding running trains without official authorisation, and Mr. Fewell confirmed that GWR must report to the Office of Road and Rail, which sets the regulations under which GWR operate, and a rigorous and independent audit had been undertaken over a four day period prior to the station being allowed to open.

The Chairman thanked Mr. Fewell for the update and wished everyone well for the upcoming opening. The Chairman also confirmed with Mr. Fewell that the Parish Council would like to invite GWR to attend Parish Council meetings on a regular basis to give updates etc. Councillor Franks also confirmed with Mr. Fewell the importance of the GWR's involvement with the progress of the Neighbourhood Plan.

Visitor Management Group:

A meeting was held on Monday, 5th March, at the Parish Office. The following matters were raised:

Councillor Mrs. Eyre confirmed that an A-Board policy was now being rewritten and would be ready for the next meeting of the group.

There was a summary of progress at GWR, including the possibility of a means of transporting visitors to and from the Station into the village centre and it was confirmed that Colin Fewell, GWR Commercial Director, would be joining the VMG committee.

Further to a recent application from Broadway Arts Festival for funding, after discussion it was agreed to award a grant of £2,000 towards the cost of the Festival and it was also agreed to award a grant of a £100 to Broadway Museum and Art Gallery for prizes for a Children's Easter competition.

It was confirmed that road closures had been arranged for the following events:

Wartime in the Cotswolds - Saturday, 28th, and Sunday, 29th April.

Cotswold Ferrari Club - Sunday, 6th May.

Horticultural Show and Broadway Food Festival - Saturday, 8th and Sunday, 9th September.

Christmas Late Night Shopping - Friday, 30th November, and Friday, 7th December.

The Chairman, Mr. Chris Brooks, reported there was the possibility that the 2018 Women's Cycling Tour Event would come through Worcestershire. It had now been confirmed, and the plan was that the tour would be coming through Broadway on Saturday 16th June (more details to follow).

Date of next meeting - Monday, 4th June, at the Parish Office, commencing at 10.00am.

Neighbourhood Plan Group:

Councillor Franks reported that all was progressing well, and having agreed to the proposed sections of Housing, Tourism, Economy, Environment and Community, work was now underway to document evidence for the policies within each section.

There being no questions/comment from councillors, the Chairman thanked Councillor Franks for his report.

Finance Working Group:

A meeting was held on Tuesday, 13th March, at the Parish office.

Mr. J. Aspey and Mr. P. Reading from the Business Association gave an update regarding the organisation and funding of the Christmas lights. It was proposed that the Parish Council should take over the responsibility of the Christmas lights, together with the relevant insurance cover, but the Business Association would continue to organise the late night shopping entertainment. Following the retirement of Mr. Long it was proposed to hire a cherry picker to put the lights in the trees and also to remove them. A copy of the breakdown of costs which totalled £5,800 was circulated to the Group. The Business Association confirmed it would

fund half of these costs, Councillor Mrs. Eyre had agreed to donate £1,000, and a grant of £500 would continue to be received from the District Council, which would mean a shortfall of £1,500. The Group would like to recommend that this be funded by the Parish Council.

Following discussion, it was proposed by Councillor Penny, seconded by Councillor Miss Hardiman, and unanimously agreed that the recommendation be approved.

An application had been submitted by Broadway Players for a grant towards the cost of temporary staging which could be used to extend the existing staging in the Lifford Hall or could be used independently at other venues. Mr. Reading gave a demonstration of the staging which was in flat pack sections and could easily be assembled and then taken down for compact storage. After discussion, concerns were raised that the Lifford Hall Trustees, although agreeable to the purchase of the staging, were not willing to financially support the project and it was, therefore, agreed to contact the Trustees in order to ascertain their reasons for this before any decision could be made by the Parish Council.

The Broadway Museum and Art Gallery had applied for a grant of £1,000 towards the cost of much needed conservation equipment for the Museum. The grant would go towards the purchase of two humidifiers and two dehumidifiers costing in total £2,342. After discussion the Group would like to recommend the approval of this request.

Following discussion, it was proposed by Councillor Mrs. Wilson, seconded by Councillor Miss Hardiman, and unanimously agreed that the recommendation be approved.

Following the previous meeting, as requested, further information had been submitted from Broadway Arts Festival. Funding was now required towards the cost of the free Family Activity event in the marquee on the Village Green on Saturday, 16th June, and would be used for the cost of hiring qualified artists and teachers, together with materials such as paints, pens, paper, etc. After discussion, the Group would like to recommend a grant of £1,000.

After discussion it was proposed by Councillor Mrs. Rogers, seconded by councillor Franks, and unanimously agreed that the recommendation be approved.

The grass cutting contract was now due for renewal. Two applications had been submitted, one from the current contractors, Smart Cut, and one from the lengthsman, Maurice Parkinson. Both quotations were similar in cost, and after discussion the Group would like to recommend that the contract be given to Maurice Parkinson Contract Services.

After discussion it was proposed by Councillor Miss Hardiman, seconded by Councillor Franks, and unanimously agreed that the recommendation be approved.

The following items had been received after the meeting:

Broadway Youth Activities and Broadway Pilots had submitted grant applications for support towards the activities undertaken by each group. As in previous years there were activities sessions organised at Easter and Christmas, and during the summer holidays, and the Pilots group continued to flourish with a regular attendance of about 20 children. The Parish Council had previously awarded a grant of £500 to each organisation. Following discussion, it was proposed by Councillor Robinson, seconded by Councillor Mrs. Wilson, and unanimously agreed that a grant of £500 be awarded to each group.

Came & Company, the Parish Council's insurance brokers, had forwarded details regarding the renewal of the council's insurance policy, and had provided quotations from three leading insurers – Inspire, Hiscox, and Ecclesiastical. The recommendation from Came & Company was that the Parish Council accept the quotation of £4,623.15 from Inspire, which could be reduced by 5% to £4,394.49 by entering a 3-year Long Term Agreement.

Following discussion, it was proposed by Councillor Mrs. Rogers, seconded by Councillor Miss Hardiman, and unanimously agreed that the recommendation from Came & Company be accepted, and that a Long Term Agreement should be entered into.

(8) PLANNING:

The Chairman, Councillors Love and Franks had attended a SWDP Review –a Briefing for Parish and Town Councils - on Tuesday, 20th March, at County Hall, Worcester. A report would be submitted to the Parish Council at its next meeting following receipt of a summary of this review.

Parish Council Comments:

MEETING: 12:02:18

Application 18/00054/HP **MR. P. RIMMER**
17 Sands Close
Proposed 1st floor extension to provide additional bedrooms and en-suite. Ground floor utility extension
The Parish Council raised no objections to this application

Application 18/00084/HP **MRS. D. ROWLAND**
Pencisely, Springfield Lane
Proposed annexe accommodation to be used in connection with the main dwelling known as 'Pencisely'
The Parish Council raised no objections to this application

Application 18/00096/FUL
& 18/00097/LB **COTSWOLD ARCHITECTURE LTD**
Broom House, 9 Church Street
Conversion of existing office building to a dwelling house
The Parish Council raised no objections to this application

Application 18/00170/FUL **BROADWAY FIRST SCHOOL**
Lime Tree Avenue
Construction of a new classroom and small practical area
The Parish Council raised no objections to this application

Application 18/00201/HP **COTSWOLD ARCHITECTURE LTD**
Lambrook, Church Street
Construction of a garden room as approved by W/15/00950/PP but without compliance with condition 2, to amend the list of approved drawings to allow an increase in footprint of the garden room and changes to the glazing and the roof lantern design
Discussion was not possible due to the absence of amended plans/drawing on the website, please can the application be resubmitted with revised plans/drawings made available.
Resubmitted with amended plans/drawing
The Parish Council raised no objections to this application

MEETING: 26:02:18

Application 18/00068/FUL **MR. E. GROVE**
Pole Elms, Springfield Lane
Proposed Replacement Dwelling
The Parish Council raised no objections to this application

Application 18/00185/CU **MARKEY CONSTRUCTION**
Land Rear of Hollywood, Rosewood and Baytrees, Station Road
Existing field to be changed to form part of the gardens to plots 1 and 2
The Parish Council raised no objections to this application

Application 18/00302/FUL **MR. S. KNIGHT**
Two Keepers Cottages, Cheltenham Road
Proposed 2 No. Holiday cabins with associated car parking
The Parish Council raise objections to this application due to over development of the site and refer to SWDP 36, which states that the proposed development does not exceed the capacity of the area.

Application 18/00317/FUL **MRS. A. CORTON**
Broadway Tower Barns, Broadway Tower Country Park, Fish Hill
Conversion of and alterations to existing buildings of provide Visitors Centre and E-Bike Hire Reception. Demolition of existing agricultural building and erection of new building to provide E-Bike Storage and additional food preparation area in

association with existing Country Park café. As permitted under planning permission ref no: W/16/01647 but without compliance with condition 8 (to amended list if approved plans)

The Parish Council raised no objections to this application

Application 18/00307/GPDE **MR. R. CHADBURN**
Greenlyn, Leamington Road
Notification for prior approval for the proposed larger home extension for conservatory to the rear of the dwelling

The Parish Council raised no objections to this application

Application 17/02456/LB
& 17/02455/HP **MR. T. DINGLEY**
Holmwood, 150 High Street
Garden Room – remove a pair of double doors and replace with windows and stonework recovered from previous building works (under planning 11/00063)
East elevation of house erect a canopy over side door of property

The Parish Council raised no objections to this application

Application 18/00279/FUL **MR. G. DAVIES**
5 Keil Close
New shop window

The Parish Council raised no objections to this application

Wychavon Approvals:

Application W/17/00722/FUL **MR. J. NOOTT**, Stoneyroyd, Station Road
Demolition of existing dwelling, redevelopment of site with four detached dwellings, plus shared access drive and other associated works

Application 17/02575/FUL **A & C RAWCLIFFE**
Cotshall House, 11 Leamington Road
Erection of 2-storey detached dwelling including vehicular access from Leamington Road and all other associated site works – as approved under W/16/02631 but without compliance with Condition 11 (to change approved plans)

Application 17/02504/FUL **MR. M. DAVIES**
Ridgeway, Station Road
Erection of replacement garage with games room and storage above and provision of new access road from Springfield Lane (amendment to originally approved application 16/00935/PN)

Application 17/02399/HP **MR. & MRS. P. SMITH**, 156 High Street
Demolish existing garage and store, build new double garage and store to rear of property, extension (orangery) to rear, extension to utility to side (west) elevation, upgrade existing balcony to rear and add new bi-fold doors, interior alterations to include two new windows new roof lights to rear elevation, replace all windows with timber framed double glazing and stone cills, landscaping to rear, new oak porch to front elevation

Application 17/02405/LB
& 17/02406/ADV **LONDON & REGIONAL PROPERTIES**, Lygon Arms, 28 High Street
Display of illuminated and non-illuminated signs

Application 17/02417/LB **MR. R. DUDLEY**, 37 High Street
Counter, partitions and redundant electrical fitting strip out. Enlarge glass panel in existing front door

Application 17/02167/LB **MRS. J. PERRY**, 69 High Street
Amended plans for erection of retail signage on each of the Bindery premises. Signs to be painted timber neutral and in keeping with the High Street

Application 17/02388/HP **MR. M. TAYLOR**, 1 The Old Mill
Construction of dormer window and roof lights to existing playroom

Application 18/00084/HP **MRS. D. ROWLAND**
Pencisely, Springfield Lane
Proposed annexe accommodation to be used in connection with the main dwelling known as 'Pencisely'

Wychavon Refusal:

Application 17/02518/OUT **MR. & MRS. B. PARMENTER**
Land rear of Hollywood and Rosewood and Baytrees, Station Road

Outline application (all matters reserved) for erection of detached four bedroom dwelling

Withdrawals:

Application W/17/02116/CLE

MS.G. HOUSTON, Land, West End Lane
Equestrian – application for Certificate of Lawfulness (existing development)
Withdrawn 31/01/18

(9) SCHEDULE OF PAYMENTS/RECEIPTS from 01:01:18 to 28:02:18

| <i>Payments:</i> | verified by the Clerk together with two nominated signatories | <i>net of VAT</i> |
|---|---|-------------------|
| Worcestershire County Council - Pension Contribution | | 529.61 |
| Unicom - Telephone/Internet | | 76.13 |
| Unicom – Office Electricity | | 63.49 |
| Grassroots Garden Services / Activity Park Maintenance | | 84.00 |
| RJ Agricultural Services / Bench Maintenance | | 402.84 |
| Proludic Ltd / Activity Park Maintenance | | 35.60 |
| Cotswold Building Supplies – Activity Park Maintenance | | 56.41 |
| RJ Agricultural Services / Millennium Garden | | 100.00 |
| Stratford District Council / Neighbourhood Plan Survey | | 4393.00 |
| Maurice Parkinson / Lengthsman Scheme | | 824.00 |
| Teal Turf / Activity Park Maintenance | | 298.31 |
| Wychavon District Council / Annual Fee re Refuse Bins | | 159.10 |
| Wychavon District Council / Grant re Footpaths | | 500.00 |
| Hentland / Fire Extinguisher Service | | 74.28 |
| Office Furniture Online / New Filing Cabinets | | 240.00 |
| Procom Services / Computer Anti-virus and Online Back-up Renewals | | 146.66 |
| The Play Inspection Company – Quarterly Activity Park Inspection | | 100.00 |
| K. Beasley / Clerk's Salary /February | | 1,275.15 |
| G. A. Tomkins / Assistant Clerk's Salary / February | | 260.35 |
| <i>Receipts:</i> | | |
| Lloyds Bank / gross interest | | 4.68 |
| Lengthsman Scheme / Worcestershire County Council | | 202.50 |

(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Rogers reported that a chestnut tree opposite the entrance to Mill Avenue was in need of attention as branches were hanging into the road and could cause damage to passing larger vehicles. The Clerk would report the matter to Highways.

Councillor Mrs. Stephenson asked if the tree in Russell Square outside the Tourist Information Office which had been hit by a car and subsequently removed was to be replaced. The Clerk would make enquiries and report back accordingly. Councillor Mrs. Stephenson asked if any progress had been made regarding the installation of a post box outside Budgens in Russell Square, and also reported that the post box outside Shopwright was in need of cleaning/painting. Councillor Mrs. Rogers added that the post box in Cheltenham Road was also still in need of attention. The Clerk would contact the appropriate authority and report back accordingly.

Councillor Folkes reported that the tree on the verge near to the entrance of Mill Avenue was being constantly hit by the refuse collection vehicle and suggested it should be removed if

possible. The Clerk would contact the District Tree Officer for advice and would report back accordingly.

Councillor Miss. Hardiman asked if there was the possibility of another cash point in Broadway as, since the closure of HSBC and Lloyds Bank, there was now only one cash point in the High Street which was outside Budgens. The Clerk reported that money could be obtained from the counter at the Post Office during 9.00 am to 5.00 pm within Budgens, and that BT had submitted a planning application (No. 17/01709FUL) for a cash machine within a telephone kiosk to be located next to the existing kiosks in the High Street which had been approved, but no work had begun to date.

Councillor Franks was still very concerned regarding the parking issues on Morris Road and Bloxham Road, which would only get worse with the imminent installation of barriers at the Lygon Arms Hotel and the sale of Hunters Lodge, both of which were used by locally employed workers who would now have to find alternative parking. The Clerk would contact the County Council for advice on this matter and report back accordingly.

The Chairman closed the meeting at 8.15 pm and opened the PUBLIC INFORMATION SESSION:

As there were no members of the public in attendance the Chairman finally closed the meeting at 8.15 pm

Date /Time Next Meeting: ANNUAL MEETING OF THE PARISH COUNCIL at the Parish Council Office, on 17th May 2018, at 7.00 pm

Broadway COUNTY and DISTRICT COUNCIL REPORT March 2018
County and District Councillor Liz Eyre

Sadly our interim Chief executive has died in post. The new Chief Executive from Derby City due to join us late spring is covering in the meantime.

We are all familiar with attenuation flood scheme being constructed behind Mill Avenue. We may be less familiar with the fact that work will be continuing in our catchment area upstream, using natural flood management methods, to alleviate flooding. A project manager is being appointed to work with landowners and our local EA catchment co-ordinators. The Natural Flood Management project (estimate 700k) will cover a number of key catchments including the River Isbourne.

Speeding Leamington Road

Trials have shown introducing a 20mph does not give the desired result. What are we doing to reduce speeds in this area?

- St Mary's is advertising for a school crossing patrol person.
- I have funded dropped kerbing to assist outside the school.
- Once this person is in place the flashing lights on Leamington Road can be re-introduced. School need to advise me.
- My 15 year request for a zebra crossing has been passed onto a new team. We are on the list of crossing requests from throughout the County. We have scored better than previous years probably because of more housing. There is an annual budget which is fully allocated for 2018/19. I hope to be updated August / September as to whether a crossing could be progressed during 2019/20. I am asking the parish council if it would part fund if the engineers think it was feasible to move this request forward.
- Two petitions from the 2 schools have been presented to the County Council.

Leamington Road verges. At 3 sites developers are ruining the verges

- Spitfire large site 75 houses - lorries using road space badly
- Sheldon Avenue 12 house - parking on and off verge
- 11 Leamington Road garden landscaping - parking on verge

I have requested support from WCC to work with the developers to address these issues.

Lifford Gardens – yellow lining due soon

Drain cover and early warning system Childswickham Road - awaiting response re action when pressure builds up on the system. .

Severn Trent 2 year capital modelling & planning re sewer flooding. – awaiting response re fat rap investigations and the progress on this work.

GWR

- They are working on adding a collision beam as a priority The collision beams will be attached later this year

- Yellow backed height restriction signs either side of bridge (4) have been ordered KH.
- Flashing signs either side of the bridge was something that the railway company was considering, WCC have provided them with a quote for the works but we don't plan to install them. The statistics are worrying see this link

<https://www.networkrail.co.uk/communities/safety-in-the-community/safety-campaigns/check-it-dont-chance-it/>

- A planning application for a 54 space car park run by WDC is to come forward.
- Additional yellow lines Station Road and Evesham Road will be done when the surface dressing of these two roads is completed – late spring/early summer
- Pedestrian signs and addition to car park maps will be needed- slightly complicated with new car park 2019 season.WIP
- Signs re actual station are being produced – WIP

Drainage Pennylands Bank – think completed

Bottom of Pennylands – stop sign and re white lining ordered

West End Lane Broadway from Cheltenham Road to West End View Farm

- a. Vegetation in some parts is restricting the road width. Requested rural team to remove the vegetation.
- b. Deep rutting along the edge and churning up the verges. There are no foundations to this road. East - mainly farm machinery impacting. West - in part the movements re the EA scheme. Post EA scheme there I have asked for restoration and some strengthening along the edges as we did in Haselor Lane
- c. An overgrown ditch needs clearing. G'oBrien to pass details to Kevin so WDC can write to riparian owner..

Wychavon Peer Review

Last week Wychavon welcomed a peer challenge team of nine councillors and officers from local authorities across the country. The Corporate Peer Challenge process is a critical, but friendly look, at the organisation to understand how we the council is performing and to receive independent feedback on areas for consideration that could add value to what we already do.

The peers spent four days at Malvern Hills and Wychavon councils. During that time they spoke to around 150 people including managers, staff, councillors, businesses and external stakeholders. They gathered information and views from around 50+ meetings along with additional research and reading.

Overall the team was very impressed with both councils. In summing up, the lead peer, David McIntosh, Chief Executive of Christchurch Borough and East Dorset District Council, said: "These are two good performing councils, so far from there being an immediate problem, this is about how you move forward from the very solid position you have built for yourselves."

Homeless Summit

On 16 February Wychavon hosted the 2018 Homeless Summit which brought together other housing partners from across South Worcestershire including Worcester City Council, Worcestershire County Council, Rooftop Housing and Fortis Living. St Paul's Hostel and Citizens Advice Bureau were also part of the summit, at which the main focus was on hearing about the changes taking place due to the Homelessness Reduction Act, which will officially come into force in April.

Those attending heard presentations from a number of key guests on the issues of homelessness and the Homelessness Reduction Act, which for local authorities is one of the biggest changes there has been in housing and to the work we do to help homeless people in over 20 years. The Act puts a bigger emphasis on us preventing homelessness, which means we will now have more responsibilities to help people at risk at a much earlier stage and for a longer period of time.

Over 65 partners attended and great ideas were discussed on effective partnership working and possible creative solutions, such as flats above shops, student type accommodation for use by young people and support for rural households to prevent social isolation. All of the discussions from the day will now be written up and a plan developed.

Business Rates relief

Wychavon will be reviewing the charity top-up and discretionary rate relief currently awarded over the coming months. The council needs to give organisations currently in receipt of this rate relief 12 months notice that their relief may cease or change, and so we will be writing to them before the end of March 2018. The earliest that any changes can be made will therefore be 1 April 2019. The review is to ensure that only eligible organisations continue to receive rate relief and that we are making best use of our resources. It has been some years since we last reviewed rate relief awards. Letters being sent out this month will give contact details if organisations have any questions and will have a form attached so that new applications can be submitted without delay.

Worcestershire to welcome the OVO Energy Women's Tour

Some of the world's best female cyclists will race through Wychavon and Worcestershire this summer as part of the OVO Energy Women's Tour, with Stage Four of the race starting in Wychavon. Exact details for our stage of the race – where it will start and the route – are still to be confirmed, but there's no doubt that having such a prestigious cycling race in the district is excellent news when it comes to raising the profile of the district and attracting tourists to the area.

The OVO Energy Women's Tour was launched in 2014 and is now firmly among the world's top events, attracting a world-class field with previous champions including Lizzie Deignan and Marianne Vos.

The Worcestershire leg of the race will cover approximately 130 kilometres and is likely to include the famed Snowhill climb at Broadway that has previously appeared in the men's event. The race will use the same rolling road closure format as the OVO Energy Tour of Britain, which visited Worcester and Worcestershire in September 2017.

A one-hour highlights programme of every stage will be broadcast daily on iTV4 and Eurosport.

Social Mobility

Social Mobility is defined by the Government as being "an individual's ability to build a good life for themselves, regardless of their background. The more Social Mobility there is, the less someone's destination in life depends on where they start out."

The Wychavon area has recently been ranked as being the 15th worst nationally overall for Social Mobility, particularly for children and young people where our outcomes for Early Years and Key Stage 2 are amongst the very worst. Social Mobility rankings are primarily based on children eligible for Free School Meals (FSM). In Wychavon, this is around 1,300 children representing about 9% of our total school population. This doesn't sound like a huge number, but the reality is that this is more than the population of our largest secondary school.

We are obviously very concerned and have started to do some detailed work with Children's Services on this issue. Whilst there are many questions still to be answered about why the Wychavon area is faring so poorly, we do know:

The Social Mobility ranking only concerns the most economically disadvantaged in the district.

It is a district-wide issue not just affecting known disadvantaged areas such as Droitwich West.

It is unlikely to be a result of our higher traveller populations as overall numbers are low.

There is no evidence that it is caused by our three tier school system as other three tier systems have much better outcomes.

It is not influenced by children attending independent or private schools.

FSM children are not achieving a good enough level of development at Early Years.

Only 13% of FSM children across the district are achieving national expectations at Key Stage 2.

Wychavon has arranged a summit meeting on the issue for May, where we will try to identify the root causes of the issue and start to develop ways to address them. £30,000 over three years has been set aside to start to address the issue.

Vale Business Park development

Wychavon are partnering up with developers Chase Commercial to develop a major expansion to Vale Business Park in Evesham. The site, which the council owns, equates to approximately 28 acres with capacity to deliver over 500,000 sq. ft of new business accommodation to the south of Evesham.

Much of the land was recently zoned for commercial development in the South Worcestershire Development Plan and benefited from £800,000 Growth Deal funding from Worcestershire Local Enterprise Partnership to construct a new access road. This provides a great opportunity to bring new development, new enterprise and new jobs to the area. The partnership with Chase Commercial is set to exploit this opportunity and see prompt delivery of new business units to the market.

The developer aims to provide units either to let or to purchase for both small local businesses and national occupiers. The new scheme will complement the already well-established Vale Business Park, which has existing occupiers including Travis Perkins, Primafruit, Matcon and Kamdean.

CCTV investment

A total of £135,000 is to be invested in South Worcestershire's CCTV network as part of a deal to ensure the service continues to be monitored around the clock. West Mercia Police and Crime Commissioner, John Campion, has agreed a three-year deal with Wychavon to fund 24 hour CCTV monitoring up until 2020. As part of the agreement, we will receive £65,000 a year to continue to run the service from our Pershore offices on behalf of ourselves and Worcester City Councils. Of that funding, some £45,000 a year will be invested in upgrading dated and obsolete cameras to the latest technology, with those overlooking known crime hotspots being prioritised.

We have been responsible for the CCTV service for the last 18 years and more than 700 requests were made for footage of incidents in 2017 alone. But with the previous funding deal coming to an end, a special panel of councillors was asked to review the service to consider its impact and future need.

More than 800 residents were asked for their opinion on CCTV in last year's Worcestershire Viewpoint Survey. A total of 70 per cent of them agreed the system made them feel safer, 77 per cent agreed it helped to reduce crime and just 10 per cent stated they believed public CCTV was an invasion of privacy.

A freeze in Council Tax and new promises

At our Council Meeting on 21st February, a freeze on Council Tax was announced (Wychavon only element), along with 14 exciting new promises for the coming year.

The promises were formulated after extensively reviewing data, and following consultation feedback and workshop sessions that were conducted in order to establish what would best serve the residents of Wychavon. Among the promises are plans to:

- Work with partners to establish multi-sports hubs for Droitwich Spa, Evesham and Pershore.
- Tackle social mobility in the district by holding a summit with partners. There is an initial fund of £30,000, with the potential for further funding and actions.
- Introduce a three year promise to tackle littering and the use of plastics.
- Provide extra support for people facing Universal Credit and those who are at risk of becoming homeless.
- Increase funding for apprenticeships.
- Improve opportunities for green and active travel such as car charging points and more cycle routes.
- Install adult changing spaces in public toilets.
- Promote self-build and custom-build properties.
- Do more to promote tourism and get more overnight stays in the district.
- Launch a village of culture competition.