

**BROADWAY PARISH COUNCIL**  
**MINUTES**  
**of ANNUAL PARISH MEETING**  
**held in the Palour at the Lifford Hall, Broadway,**  
**on Thursday, 22nd March 2018, at 8.00 pm**

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PRESENT: Councillor B. M. Parmenter (Chairman), Councillors D. W. Folkes,  
G. J. Franks, Miss D. Hardiman, F.L.Penny, N.D.A.Robinson,  
Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. C. Wilson

Also in attendance: District Councillor B. Thomas, West Mercia  
Police

- (1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from County/District Councillor Mrs. Eyre, Councillors Dr. Clements, Holmes and Love, Mr. R Goldsmith (BroadwayTrust), Mr. J. Aspey (Broadway Business Association)
- (2) MINUTES OF ANNUAL PARISH MEETING HELD ON 16:03:17  
Following a proposal from Councillor, seconded by Councillor, and unanimously agreed, the Minutes of the Annual Parish Meeting held on 16th March 2017 were signed and dated as a true record.
- (3) CHAIRMAN'S REPORT:

"I would like to welcome everyone here this evening, and would also like to thank members of the Parish Council for their commitment and input to all of the Parish Council meetings and the various sub-committees on which all of you serve. I feel this has greatly helped in achieving a more positive and active Parish Council. I would also like to thank PC Lewis and CSO Schoenrock for their active role in policing the village, members of the Business Association for their efforts in making the village so attractive and welcoming last Christmas, the Activity Park maintenance team which is still such a major attraction, and also Maurice Parkinson, for carrying out various works under the Lengthsman Scheme.

The Flood Alleviation scheme is due to be completed by the summer of this year. I, and other members of the Parish Council, have been invited to view the scheme as it has progressed. What an amazing project this is, which will protect so many residents from the fear of flooding.

On Good Friday, the first trains will arrive at and depart from Broadway Station, and I have been lucky enough to have received an invitation to travel on the first train. It is hoped that the completion of the line to Broadway will bring many more visitors to the village which will hopefully benefit many businesses. There have, however, been many issues along the way, and the Parish Council has crossed swords with GWR on a number of occasions regarding damage to the bridge caused by inconsiderate drivers who were clearly unaware of the height of their vehicle, the need for a method of better protecting the bridge to alleviate further hits, and the subsequent closure of Station Road.

Communication between the Parish Council and GWR was not as free flowing as it should have been, but I am pleased to report that this is now much improved, and I would like to reiterate that the Parish Council has always supported GWR in the reopening of the line to Broadway. I hope, therefore, that we can now go forward together in making this venture a success for all parties.

The major ongoing project over the last twelve months has been the Neighbourhood Plan which is progressing well but much hard work and effort is still required to complete this vital document to ensure the future protection of our beautiful village. I would like to thank Councillor Gordon Franks, chairman of the Steering Group, and all the other members, together with our consultant, Mr. Neil Pearce, for all their hard work and commitment. I cannot stress how important the Neighbourhood Plan is for Broadway, and I would also like to thank all the residents who completed the questionnaire and would encourage everyone to support the future needs of this project.

The Parish Council has developed a much stronger link with the Youth Club due to the efforts of Councillor Holmes, and is looking to support the proposed redevelopment of the club building in Leamington Road over the next twelve months. The club provides a vital link for the village youth giving them much needed support, and this is a project which the Parish Council must encourage.

Doctor Neil Townshend met with the Parish Council to show members the plans for the proposed new medical centre in Station Road. The Parish Council, in principle, subject to a planning application, supports this move, as the existing surgery is not fit for purpose. The proposed new medical centre would provide a larger, modern, much needed and improved facility for Broadway and the surrounding villages.

Parking and speeding continue to be major concerns. The District Council is proposing to build a new car park opposite the Station in order to facilitate the additional traffic resulting from the opening of the Station. The County Council has improved parking signage and has extended the yellow lines in Lifford Gardens, and yellow lines will also be installed in Evesham Road which will hopefully encourage visitors to make better use of the existing car parks. Broadway, like many other villages, has installed white gates at the entrances to the village which highlight the fact that vehicles are entering a built-up area and speed should be reduced. I would like to thank Councillor Mrs. Eyre for her financial support to this project.

Other highlights of the year included the fantastic Christmas lights display, yet again, with thanks to the Business Association and, in particular, Mr. Peter Reading. Mr. Frank Benham was the winner of the 2017 Community Award for helping to maintain the many miles of footpaths surrounding the village. Broadway was second overall in the Wychavon Parish Games – its highest placing to date – and I am sure all concerned will be aiming for top spot in 2018. I would like to thank Mrs. Joan Parfitt for being Broadway's organiser, and would encourage anyone interested in participating in these varied and fun events to contact her for details. The Post Office facility has now moved from Shopwright to the local Budgens store, and the local Lloyds Bank has closed although services are now provided by a mobile bank three times a week. I think it is fair to say that both changes had initial problems but we are lucky to have retained both.

The Parish Council has awarded the following grants and donations over the last twelve months:-

Broadway Newsletter	500.00
Broadway Parochial Church Council (upkeep of graveyard)	4,000.00
Signpost	1,000.00
Broadway Tourist Information Centre	500.00
Evesham Volunteer Centre	1,000.00
Wychavon Citizens' Advice Bureau	500.00
Broadway Community Library Group	2,500.00
Acorns Children's Hospice (re Community Award)	100.00
Purchase of Remembrance wreath	16.50
Broadway Youth Activities	500.00
Broadway Pilots	500.00
Broadway Business Association	2,000.00

Finally, this office would not run as smoothly as it does without all the hard work and commitment from Kevin and Gwen"

(4) REPORT ON AUDIT OF COUNCIL ACCOUNTS TO 31:03:17

The Clerk reported that the accounts to 31:03:17 had been approved by the Parish Council on 18<sup>th</sup> May 2017 (page 1310 item 15 of the Minutes) and audited. Grant Thornton, the auditors, had indicated their approval on 8<sup>th</sup> August 2017, and the Clerk had displayed the customary statement on the notice board. A copy of the audited accounts was available for inspection at the Parish Council office.

(5) ANNUAL REPORTS FROM VARIOUS COMMITTEES/ORGANISATIONS:

**Broadway Youth Club:** Councillor Holmes reported as follows :-

"I am pleased to be able to report that there has been another exciting development concerning the redevelopment of the Youth Club which, for the avoidance of doubt, is unconnected to the project previously presented to the Council by Mr Adkish.

This latest development involves benefactors who are prepared to provide a substantial grant to enable an extensive redevelopment of the site to take place. The sum involved will be in the region of £100k and at present we are awaiting feasibility reports involving costings and plans from surveyors and architects which the proposed benefactors have requested. We have also had preliminary discussions with the benefactors who have informed us that the provision of the funding will be conditional upon a formal trust being set up by us into which the grant money will be paid, and also conditional upon the Youth Club's rights of occupation of the premises being secured by a long lease from the Parish Council. I hope we will be in possession, fairly soon, of detailed plans and proposals relating to the project to put to the Council for consideration and approval at the earliest opportunity.

Finally I would mention that we continue to have a healthy bank balance, which has recently been increased by a grant of £1000 from Broadway United Charities, for which we are extremely grateful.

All in all the Club is thriving and there is considerable cause for optimism for the future"

**Lifford Hall:**

Councillor Franks reported that the Lifford Hall continues to be a popular venue for many village activities, clubs and organisation, ranging from anniversary parties to wedding receptions and from art classes to weightwatchers and yoga, together with regular concerts, shows and the newly formed community cinema. Over the past year the hall has generated income from hiring/facilities fees, car parking and donations totalling £31,000, and expenditure consisting of the running and maintenance costs totalled £25,000. The committee are continually undertaking maintenance work and planning for future development of the facilities.

The Chairman thanked Councillor Franks for his report.

**Broadway Library:**

A report had been submitted by Councillor Miss Hardiman as follows:

Broadway Library continues to be manned by staff from Evesham Library and local volunteers ensuring continuity and closer links within the Evesham/Broadway cluster. The staff continue to work on links with both the local schools in Broadway, and also with those within the local area. Overall visits to the library were slightly down on last year, but this was in line with figures from all libraries within Worcestershire. The months of May, July and January, however, saw an increase in numbers compared to the previous year. Overall, Broadway Library issues for 2017 are up on the previous year compared to the County issues which were lower. Broadway Library users were surveyed, and there was also a rise in requests and suggested authors resulting in additional books being made available for new stock.

Councillor Miss Hardiman thanked the Parish Council for its support towards the running and maintenance costs of the building, which continues to be undertaken by the Broadway Library Community Group.

The Chairman thanked Councillor Miss Hardiman for the report.

**Broadway Museum & Art Gallery:** Councillor Mrs. Eyre reported as follows:-

“Since 2014 the Museum has had, as we suspect many museums have, a shakier start than it would have liked. This was in part due to difficulties that arose when a key player, the Chairman, was unable to engage as he would have liked for family reasons. In September last year a new Chairman was recruited. This Chairman brings significant academic and practical skills to the Museum from his years as Director of a Fine Art Museum. It is also fortunate that he is a local resident of Broadway.

Our museum is financially stable having received funds to cover salaries and utility costs recently, underpinning our hours of opening this year.

Despite the challenges in 2017 the Museum did achieve two significant steps:

1. Working towards status in terms of accreditation,
2. An award from the West Midlands Museum Development for the quality of our volunteers.

Early in 2018 an independent assessment showed the challenges arising due to the lack of long term funding and funding for specific projects. It became clear that we must make more time for the strategic bids that are necessary to underpin the offer of the museum. Running costs are covered by audience entrance fees but additional costs must be covered by bids.

The museum is run by 15 volunteers and 3-4 operational assistants on a rota. Between them they welcome, manage the bookings, shop, events, administration, friends and benefactor programmes, educational and corporate relationships. Object loans, curatorial, conservation and installation support is provided by our partner the Ashmolean Museum in Oxford. We have a memorandum of understanding with our partner.

In addition we have formed a partnership with the Broadway Arts Festival. We now host the Broadway Arts Festival Colony Room. We are starting to work with GWR to enable some of the railways history to be displayed.

Building community relationship, partnership working is key to our ethos.

2018 bodes well as a turning point for the Museum”

**Gordon Russell Design Museum:** Verity Elson (Manager/Curator) reported as follows :-

“Visitor numbers during 2017 were consistent with 2016 levels, but the introduction of new lines in the museum shop saw a 35% increase in retail sales. We secured funding towards the end of 2017 from private donors and the William Cadbury Trust, which enabled us to undertake work to expand the shop area and make small alterations to refresh some of the museum displays, ready for the 2018 season. The shop is vital to the long term sustainability of the museum, and our aim is to become a trusted source of high quality gifts and crafts for both visitors to Broadway and those living locally.

Education continues to be a core focus of the museum, and we welcomed a number of primary, secondary and college groups during 2017. In March we were delighted to work with Broadway First School, hosting two classes from years 3, 4 and 5 and exhibiting the pupil's work at the museum the following month. We hope to continue the relationship with the village primary schools, as well as those from surrounding areas. The licensing of the Coventry Chair in 2015 enabled the museum to establish a fund to support the work of young furniture designers and makers, and in the autumn we launched a National Design Competition for a machine made chair. The winning design by Arash Shabbaz, MA student from the Royal College of Art will go on display at the end of May.

A number of initiatives were developed during 2017 with the aim of raising the museum's profile both locally and nationally. Thanks to the support of a grant from Wychavon we were also able to add additional signage to the building to improve visibility within the village.

In April 2017 the Museum launched a Friends Scheme, which by the end of the year numbered 75 members and included a variety of talks and events. Plans are underway to expand our programme of exhibitions and events, with the aim of growing our audience and ensuring that the museum is an exciting place to explore both the history of design and its relevance today.

This year we celebrate our 10th anniversary and will be marking the occasion through special promotions for local residents”

**Broadway United Charities:**

Broadway United Charities own the three alms-houses adjacent to the village green, rents them to locally qualifying residents, and undertake the maintenance of the properties. It also makes donations to local organisations and to those in need within the

village. In the last twelve months it had donated funds to assist Broadway Youth Activities and Broadway Pilots, Broadway Youth Club and had helped to assist projects undertaken by both village schools.

If anyone would like further information please contact the Clerk of the charity, Mr. Phil. Whatmough ([philwhatmough1@talktalk.net](mailto:philwhatmough1@talktalk.net))

**Thomas Hodges Foundation:**

Thomas Hodges Foundation helps support local children and young adults within the Parish with grants to help with further education at college, university or through apprenticeships, and in the last twelve months had awarded eight grants of £200 each.

If anyone would like further information please contact the Clerk of the charity, Mr Kevin Beasley.

**Broadway First School:** From Dr Tessa Browning, Headteacher  
(Please see attached report)

**Broadway RC Primary School:** From Mr. Tom Roberts, Head of School  
(Please see attached report)

- (6) ANY OTHER MATTERS RAISED BY ELECTORS:  
No matters raised

The Chairman closed the meeting at 8.50 pm



**BROADWAY  
FIRST SCHOOL**  
Inspire • Challenge • Achieve

Broadway First School is an inclusive school that works hard to meet individual children's needs. Our children make good progress, at times outstanding, and we are proud to report that we have achieved national average or higher in all areas of national testing. We pride ourselves in trying to develop a passion for learning through facilitating additional opportunities like residential visits to farms and outdoor adventure centres (facilitating a respect for food as well as enabling children to challenge themselves and develop pride in their achievements), providing hooks for learning (like staging a dinosaur attack in the classroom using green screens to create CCTV footage of what create the chaos in the classroom) and working with specialists to deepen their understanding of specific fields.

We have wraparound care, opening at 7.30am and closing at 5.30pm so that we can cater for the needs of working parents and provide an enhanced curriculum. We have a wide range of clubs, including specialist taught French, Spanish, science and sports clubs.

The school is supported by the local community, which is essential for us as we are affected by real term funding cuts and increasing costs for meeting individual children's needs. For example, grants from yourselves enabled us to improve computing provision, and grants from other groups have enabled us to purchase resources to support children with specific educational needs. Budgens donated over £300 as part of their token scheme, which was used to purchase equipment for all children to be able to access Forest Schools.

We also look to support our local community. Like last year, we will be holding our 'May Day Celebrations' on the Green. This will be on Friday 4<sup>th</sup> May. It will include traditional dances from all year groups and Maypole Dancing from our Year 5 children.

We try to teach the children about the valuable resources on our doorstep. This may be walking up to Broadway Tower for our end of year picnic and taking in the stunning views, or working with local businesses. For example, following a highly inspirational and successful trip to the Gordon Russell Museum the children made their own furniture, using what they had learned, and the children's models were then displayed in the museum.

We are also proud of our links with St Michael's Church. This year we were invited to make the clay poppies which were used in the Remembrance Service. We also performed our Christmas and Easter productions in St Michael's Church for all parents to see.

Each summer we have our whole school production, which shows for two nights at the Lifford Hall. Every single child in the school has a part, with those in Year Five taking the starring roles. Costumes, lighting and even filming form part of the learning experience, together with learning skills such as stage fighting with our drama specialist. We find that this builds children's confidence and self-esteem as well as their appreciation of the Arts.

In terms of funding, the school has participated in the 'Save Our Schools' Campaign today (22<sup>nd</sup> March). This is because the governors have had to make challenging choices as costs have increased over the last four years without funding to address this – for example, we now pay an Apprenticeship Levy back to the government over £4000 and we are paying pension back funding; services that used to be part free at the point of need (as they were previously funded as part of the top slicing of school budgets when we were a

local authority) are no longer available (such as inspections of school playgrounds – schools now have to have some-one RPII qualified and pay for an annual inspection). There are also things that were funded through top slicing that are now chargeable (such as support for children with sight/hearing difficulties; support for children with suspected autism). This all has an impact on what we provide in terms of staffing and classroom resources. With the centralisation of resources, some of our children cannot access help that they need because of the location of the school. For example, children with verbal dyspraxia would get help from a specialist speech and language centre if the parents lived in a different part of the county. It is not available to children living in Broadway, so the school would be charged for support. This is just some of the many reasons the support of the Local Parish Council, residents and community play an essential role in us providing the best that we can for our children.

Of course, funding has increased for PE this year. We have installed an outdoor gym for the children and Mr Chapman (our PE Co-ordinator) is now doing a level 5 coaching qualification. Our children have been inspired by two Olympians this year – Olympian Andy Train has coached the children on bellboating and the children thoroughly enjoyed the regatta; and paralympian Jack Rutter inspired every child to get fitter. We have participated in a wide range of competitive sports. Our Year 5 anti-bullying dance was selected to represent South Worcestershire in the Worcestershire School Games Festival.

Visitors to our school often comment on how polite and well mannered our children are. High expectations are partially responsible for this, together with mutual respect and developing relationships with parents. To achieve the latter of these two we are very fortunate to have a member of staff qualified in counselling skills (whose training was funded by the local community) to work with children and their families on a range of issues. We also hold a host of family events, such as Inspire Workshops and family lunches to break down barriers between home and school. These are very well attended.

We are working also to strengthen our families' links with the local community. We are very proud to have supported Dr Bloch with securing some of the funding available for the Broadway Arts Festival this year, and we value the emphasis that has been put on inclusivity and opportunities for all children. Broadway First School will be working with Tom Redmond, then performing a concert together with children from St Mary's on the Green for parents; and Broadway Arts Festival have also funded Artbase, Jon Kirk and Hilary Robinson to work in schools. Together with the wide range of activities, some free and some at a nominal cost, we think this will help children further appreciate and become part of their local community.

Looking to the future we currently have an application for planning permission with Wychavon District Council to build a classroom using S106 monies (from the new building development). The plan is to create a larger classroom for our older children (who are currently in a room that is below the recommended size), create a welcome area for our visitors, and create an intervention area and a separate space for meetings/talking privately to parents. If possible, we are also looking to extend the second of our two Key Stage 2 classrooms. We have also submitted a petition to the local council in the hope that a pedestrian crossing can be placed on the Leamington Road to serve the needs of all local children, preferably near the bus stop.

Thank you for your support and interest. We are very happy to welcome visitors in to school if you would like to make an appointment and come and see Broadway First School for yourselves. If you are not able to come in, take a look at our Facebook page and visit our school website. ([www.broadway.worcs.sch.uk](http://www.broadway.worcs.sch.uk))





St Mary's Catholic Primary  
 School Parent Self-Evaluation Form 2017

One family united in Christ to be the best we can be



Over the last 3 years, 100% of lessons have been graded as least good with a large percentage awarded an outstanding grade.

82% of our children in Year 6 made standard in reading, writing and maths combined. This is compared to the Worcestershire average of 57% and the national average of 60%

Our Writing results in Year 2 show that we have 80% of children working at the expected standard, compared to 70% in Worcestershire and 69% nationally.

We would like to thank all parents and carers for their continued support. We are proud of our achievements here at St Mary's and would love to share with you some of the reasons why.

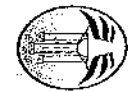
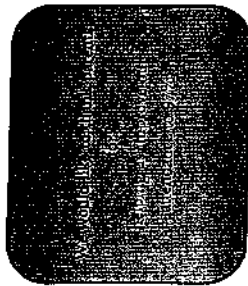
55% of our children in Year 6 achieved 'Working at Greater Depth' in Maths. This is compared to 22% nationally and 20% in Worcestershire. Putting us 2nd in the county for Maths progress at KS2.

Please see our 'School Development Plan' overview, for information on how you can help us improve even further!

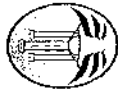
In Reception, the amount of children achieving a 'Good Level of Development' was 81% This is above both Worcestershire at 71% and the national at 70%.

In grammar, punctuation and spelling, 91% of our children achieved the expected standard in Year 6, compared to 77% nationally and 73% in Worcestershire. 45% of children achieved 'Working at Greater Depth' compared to 30% nationally and 26% in Worcestershire

Our Year 2 results show that we have outperformed the Worcestershire average for reading writing and maths combined of 66% and the national average of 64%. 80% of our children were working at the expected standard across reading, writing and maths.



St. Mary's Catholic Primary School  
**Parents School Development Plan**



**One family united in Christ to be the best we can be**  
 Key Priorities for 2017-18

This year, we are determined to improve:

Our attendance.

Our reading and phonics skills.

Our Well being and resilience to learning.

Our home school learning support.

Our number and calculation skills via Big Maths.

Our understanding of a healthy lifestyle via healthy snacks and the 'Incredible Edible Garden.'

You can help us:

The school will be holding several information evenings to support you in supporting your child at home. These will also be available through the schools website. Online platforms will also be used to give you on going and up to date information.

Develop our calculation skills by reinforcing Big Maths calculation methods at home, as well as the practicing of the Beat That Learn Its.

Develop a positive outlook on healthy living by choosing healthy snacks and developing a positive attitude towards exercise.

Improve attendance by ensuring children are on time and not taken on holiday during term time.

Encourage and develop a love and understanding of reading, by introducing children to a wider range of texts and asking thought provoking questions.

The well being of our children is of most important to use and you can support this at home by developing a resilience to learning and persevering with challenging