

**MINUTES**  
**of MEETING OF THE PARISH COUNCIL**  
**held at 5 Russell Square, High Street, Broadway**  
**on Thursday, 18<sup>th</sup> October, 2018, at 7.00 pm**

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**PRESENT:** Councillor B. M. Parmenter (Chairman), Councillors Dr. R. Clements, D. W. Folkes, G. J. Franks, Miss D. Hardiman, A.A.L.Holmes, G. Love, F Penny, Mrs F.E.A. Phillips, N.D.A.Robinson (Vice-Chairman), Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. C. Wilson

Also in attendance: County & District Councillor Mrs. E. Eyre, District Councillor B. Thomas, West Mercia Police, and Mr. R. Goldsmith (Broadway Trust)

- (1) **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Mr. J. Aspy (Broadway Business Association).
- (2) **Declarations of Interest:**
  - (a) **Register of Interests:** Councillors are reminded of the need to update their register of interests
  - (b) **To declare any Disclosable Pecuniary Interests in items on the agenda and their nature**
  - (c) **To declare any Other Disclosable Interests in items on the agenda and their nature**

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- (3) **CO-OPTION OF NEW COUNCILLOR:**

As agreed at the last meeting Mrs. Phillips MBE's application to become a member of the Parish Council was accepted, and she was invited to attend this meeting. On behalf of the Parish Council the Chairman formally welcomed Mrs. Phillips to the Council. The Chairman then asked for the Declaration of Office to be completed, signed and witnessed by the Clerk. The Notification of Co-option form (N5) would be completed and signed by the Clerk and forwarded to the District Council Electoral Department. Councillor Mrs. Phillips was also asked to complete and return the Register of Members' Interest as soon as possible to the Clerk, a copy of which would be forwarded to the District Council Monitoring Officer.

- (4) **POLICE REPORT / PRESENTATION – 'WE DON'T BUY CRIME':**

PCSO Schoenrock gave the following report:  
Since the last meeting West Mercia Police had received one hundred and fifty-eight calls from Broadway residents resulting in the following crimes being recorded –  
One burglary of residential property, two burglaries of non-residential properties, six common assaults, one criminal damage to building, power tools stolen from tradesman's motor vehicle, one theft from store, and one theft of pedal cycle (now recovered). The remainder of the calls related to anti-social behaviour, non-violent domestic incidents, concerns for welfare, highway

incidents, suspicious circumstances and missing persons. There had been a number of thefts from tradesperson's vehicles in neighbouring parishes, and the police would like to remind all residents to consider removing valuables from their vehicles overnight, and also to postcode them to make them less attractive to thieves. Councillor Franks asked if figures could be obtained regarding the actual number of anti-social behaviour incidents for each future meeting.

As this was officially PCSO Schoenrock's last meeting before his retirement, he thanked all councillors, past and present, for their support during his period of office as a PCSO covering Broadway, and wished everyone all the best wishes for the future. The Chairman, on behalf of the Parish Council, thanked PCSO Schoenrock for all his hard work and support and wished him a happy and long retirement. PCSO Schoenrock then introduced PCSO India Sessarego who officially takes over as his replacement next week. The Clerk asked if the practice of parking the police car in the High Street could be continued by PCSO Sessarego, as this was reassuring to both businesses and residents alike. In reply, PCSO Sessarego agreed that this would continue on a regular basis.

Before leaving, PCSO Schoenrock gave a brief update on the meeting held on Thursday, 13<sup>th</sup> September, at the Parish Office, chaired by Sergeant Kent from Evesham Police, and attended by representatives from the Parish Council and Police, regarding motorcyclists speeding on Fish Hill. It was confirmed that the issue would be in the forefront for next year, but PCSO Schoenrock encouraged councillors and residents to continue reporting incidents regarding speeding/noise levels involving motorcyclists, especially next springtime when the incidents will no doubt start re-occurring. In the meantime, County Council Highways has been asked to investigate the feasibility of reconstructing the carriageway with more signage etc. in an attempt to alleviate the problem.

The Chairman welcomed Mr. Mick Simpson, Project Manager of "We don't Buy Crime", West Mercia Police, who gave a brief presentation to look at the feasibility of Broadway participating in this project which would take an innovative approach to reducing and disrupting the market for stolen goods, and protecting homes and possessions by making them less attractive to would-be criminals by marking individual items of property with 'Smartwater'. This helps the police to both prosecute criminals and also to return stolen items to their rightful owners. 'Smartwater' is a water-based substance which can virtually be applied to any item and is individually unique to each bottle and once registered is unique to the registered owner of that bottle. To date, forty-seven areas in West Mercia had taken part in the project, with another ten which would be completed by the end of November. In each area notices had not only been attached to light columns, signage, etc. in the streets and approaches to each town/village, but in individual properties where 'Smartwater' had been used. In those areas there had been an eighty per cent reduction in burglaries. To qualify for the reduced cost, Smartwater required a seventy per cent take up rate, the Police and Crime Commissioner would fund twenty-five per cent of the cost for each qualifying area, and the police would provide free street signage. When an area decides to participate in the project there would be a special community event involving the local police where everything would be explained including, most importantly, how to register each individual bottle. After discussion, it was agreed that a seventy per cent take-up would be difficult to achieve, but the Clerk would liaise with Mr. Simpson to ascertain how to advertise the scheme effectively, and how many residents would be interested.

The Chairman thanked Mr. Simpson for the presentation.

## (5) PRESENTATION - BROADWAY FIRST SCHOOL:

The Chairman invited Dr. Tessa Browning, Headteacher, Broadway First School, to give a brief presentation on recent developments at the school including the building of a new classroom, and to introduce its "Early Years" project to create an outdoor space including a multi-cultural musical area, natural resources to spark children's imagination, and develop play, together with a range of physical development opportunities. Dr. Browning started by looking at how the school had developed over recent years, highlighting the achievements of the children. The school is a growing school, with eight children transferring in from other areas, and currently has eighty-six children plus a pre-school. There are a number of children with additional needs, the number of which is very slightly higher than the national average, but does not qualify the school for grant funding to help with these children. Each child is assessed at the end of each school year, and has to obtain a certain standard in a range of subjects, and seems to have a good level of development. In the past three years the school has consistently achieved these standards and above, despite having a number of children with learning and social problems. All the children perform in the school play at the Lifford Hall towards the end of the school year, and at Easter and Christmas they partake in activities at St. Michael's Church, and the older children also organise and run their own assembly. The school has developed a number of changes in its teaching methods with a number of initiatives which allow the children to develop their learning, social skills, and confidence. The school has also created outdoor areas for the children to use both for learning and play, and where the children can have 'quiet time'. The school, through Section 106 funding, has built a classroom extension, and other improvements to the school building both inside and out, and also a new classroom which Councillor Parmenter, Chairman of the Parish Council, will officially open shortly. All councillors are also invited to attend this event and to have a tour around the school. This year the children have visited the Gordon Russell Design Museum, walked up to Broadway Tower, had a visit from the local fire service, and have been greatly involved with the Arts Festival and also the Remembrance commemorations. All of these activities gave many children an opportunity to experience things they would not normally have a chance to see. The school now has its own pre-school, which is progressing well.

The school is hoping to further develop and improve its outside area, and would like to apply for funding for this from the Parish Council. It was agreed that the proposal be put before the Finance Working Group at its next meeting for consideration, which would report back to the full council with its recommendation.

The Chairman thanked Dr. Browning for a very informative and interesting presentation.

## (6) MINUTES OF PARISH COUNCIL MEETING HELD ON 16:08:18

Proposed by Councillor Mrs. Wilson, seconded by Councillor Robinson, the minutes of the meeting held on 16<sup>th</sup> August 2018 were unanimously approved by those present, and were duly signed and dated as a true record.

## (7) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of both reports had been circulated to all councillors. The Chairman asked both councillors to give a summary of their reports and to answer any questions.

Councillor Thomas highlighted (a) the District Council's promises to run a two year **programme of workshops for parish and town councils and community groups**. The workshops would be on a range of topics that bring together successful examples and share best practice to enable others to implement their own solutions to local needs. The first round of workshops would begin in October and include running a successful village hall, applying for funding, planning and running a consultation, developing a website and setting up a

community organisation, and (b) The **Community Legacy Grants Scheme** for innovative, ambitious, and viable capital projects that meet local needs, and would create a significant community legacy. It was also available for start-up funding for smaller innovative schemes that addressed local need. There was an annual two-stage bidding round open to parish and town councils. Individual grant awards would normally be between £10,000 and £100,000. The deadline for round one expressions of interest was 23rd November, which must be made using the online form on the Wychavon website.

There being no further questions/comments from Councillors, the Chairman thanked Councillor Thomas for his report.

Councillor Mrs. Eyre highlighted the following matters –

**County Matters:** (a) **Key Stage 2 Results** - only 61% of children in Worcestershire achieved the required scores in the SAT's tests in May compared to the national average of 64%, (b) **Digital Connectivity for Rural Businesses in Worcestershire** – the County Council was currently seeking the view of businesses regarding digital connectivity in the county. In March this year the Government announced a £67 million Gigabit Broadband Voucher Scheme to support the cost of installing faster and more reliable full fibre broadband connections for small to medium-sized businesses and local communities. This funding was still available, and small to medium-sized businesses could claim up to £3,000 against the cost of connection either individually or as part of a group project, (c) **Review of the County Bus Network** to cover bus companies, community and voluntary transport providers, and bus users was to be undertaken, (d) due to the **County Council Net Budget Overspend of over £5 million** the Council had announced a voluntary redundancy programme, which would result in the loss of up to 200 positions. Demand for social care had led to increased budget pressure, with an extra £240 million being invested into the adult social care system.

**Local Matters:** (a) work was being undertaken at **Leedons Park** and as a result soil had covered an area of ridge and furrow. Councillor Mrs. Eyre had been reassured that this would be removed when the work was completed, (b) a problem had occurred with the new **car park opposite the GWSR station in Station Road** which would hinder its completion regarding the entrance/exit. It was hoped that this would be resolved in time for the late-night shopping events, and (c) **other local issues** highlighted included (1) local planning enforcement issues, (2) the potential crossing in Leamington Road, (3) increased HGV traffic at night time in Leamington Road due to work on the A46, (4) a recommendation to install a length of double continuous line on **Fish Hill** to avoid potential conflict between uphill and downhill overtaking traffic, (5) signage issues - ongoing issues regarding 'A' boards and seating in the High Street, and re-painting of white lines in a number of locations, (6) clearing of vegetation and ditches in **West End Lane**, and (7) water leakage in the High Street outside Pike Cottage and on the grassed area outside Four Corners.

Councillor Mrs. Stephenson raised concerns regarding the site at Leedons Park as she understood it was illegal to fill in any ridge and furrow without a licence. In response Councillor Mrs. Eyre stated that the contractors were only temporarily covering the area and that enforcement would be called in if the area was not correctly reinstated.

Councillor Love asked for an update on signage/seating. In reply, Councillor Mrs. Eyre stated that the County Council was looking at having a working policy and would prefer to give the responsibility to the County Council Senior Highways Liaison Engineer rather than the Parish Council. New policies and guidelines were currently being cleared through the legal department which it was hoped would state that there only be one 'A' board per business which must be removed at night time if not lit, and restriction on size, and Councillor Mrs. Eyre would report back accordingly. Regarding table and chairs outside the 'Bakehouse' in the High Street, Councillor Mrs. Eyre reported that its planning application had been approved and it was hoped that this would help the situation. The County Council was also investigating

the gravel areas as to whether they were deemed to be 'shared space' (for use as a footway and by vehicles) whereby mobility scooters etc. should be using the gravels and not the pavement. Councillors were very unhappy with this last proposal and felt that this was not the right solution to this ongoing problem, and would cause more problems and potential danger if agreed.

Councillor Holmes asked if there was an update regarding the property in Bibsworth Avenue. It was confirmed that the enforcement officer had visited the site and had taken photographs of the offending house and garden structures. Councillor Mrs. Eyre reported that all the vehicles etc. on the road were correctly taxed and licenced, the house was structurally sound, and it was not an offence to live in a shed in the garden. Various authorities including the County Council and the Police could find no regulations to resolve this matter. Councillors were disillusioned and angry that nothing could be done to alleviate this problem.

Councillor Miss. Hardiman raised concerns that a bollard had been erected at the top of Luggers Hall Lane. Councillor Mrs. Eyre reported that the bollard was not locked and anyone who was entitled to could use the lane as before.

There being no further questions/comments from Councillors, the Chairman thanked Councillor Mrs. Eyre for her report. Full copies of both councillors' reports were available in the Parish Office and would be included with the approved minutes of this meeting on the parish website.

(8) CLERK'S REPORT AND CORRESPONDENCE:

PKF Littlejohn LLP had completed the review of the Annual Governance and Accountability Return for the Parish Council for the year ended 31<sup>st</sup> March 2018. The only issue raised was that Section 2 should have been signed prior to approval of the accounts. The Notice of Conclusion of Audit had been completed and, together with the certified Annual Governance and Accountability Return (Sections 1, 2 and 3), had been published on the Parish website and also on the Parish Council noticeboard and office window by the required date of 30<sup>th</sup> September. Copies were available for a period of not less than five years for public access from the date of publication.

The District Council had made changes to waste and recycling collections with effect from the 15<sup>th</sup> October, details of which had been forwarded to all residents.

The annual tree report to assess the general health and condition of all trees within high risk areas within the village had been received from Mr. Andrew Woods, Parish Tree Consultant. No Category 1 (urgent as soon as practical) work had been identified, but Category 2 (urgent safety – within three months) work was required on a number of trees in the High Street, the Millennium Garden and Leamington Road. A quotation for all of the above work had been obtained totalling £3,055 + VAT from the preferred regular contractor. It was proposed by Councillor Robinson, seconded by Councillor Franks, and unanimously agreed that this work be undertaken.

As agreed at the last meeting, the Parish Council was organising the 2018 Community Award. Notices announcing the award would be located around the village and councillors were encouraged to submit nominations by the deadline date of Friday, 30<sup>th</sup> November. The Parish Council had been invited to submit its nomination to the District Council Diamond Jubilee Community Recognition Award 2018/19 by Friday, 21<sup>st</sup> December. All councillors were agreeable to the winner of the Broadway Community Award being put forward as its nomination for the District Award, as was the usual practice.

The Royal Air Forces Association undertook a street collection earlier this year and had written to notify that the amount of £426.00 was raised.

Worcestershire Regulatory Services had received an application from the Salvation Army for a street collection, and had issued a permit for the 10<sup>th</sup> August 2019.

The County Council had issued a temporary Road Closure Order to close part of Farncombe Drive from its junction with the A-44 Fish Hill to its junction with Gloucestershire County boundary in order to facilitate carriage work by Worcestershire County Council. The work was scheduled to commence on the 5<sup>th</sup> November with an anticipated duration of two days.

The District Council had forwarded the sum of £1,488 in respect of the Community Infrastructure Levy Neighbourhood Fund for the period 1<sup>st</sup> April 2018 to the 30<sup>th</sup> September 2018 which related to the land at Lcamington Road. The Fund was fifteen per cent of the Community Infrastructure Levy received by the District Council, and in accordance with regulatory requirements must be spent within five years of receipt or, if not, returned to the District Council. The monies must be used to support development by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure, or (b) anything else concerned with addressing the demand which that development places on an area. In order to ensure transparency, regulations stated that following receipt of the Neighbourhood Fund, Parish Councils must, for each following financial year, (irrespective of whether any CIL was received or spent in that year) publish a list of its (a) total Neighbourhood Fund receipts, (b) total expenditure, (c) a summary of the expenditure, and (d) amount retained at the end of the reported year.

The latest issue of the Friends of Broadway Station had been circulated to all councillors, together with an update from Mr. Colin Fewell, GWSR, including the installation of the collision beams.

The County Council had set up a Bus Scrutiny Task Group to investigate the current bus and community/alternative transport provision, including the availability of transport at crucial times of the day to get to work, to school or to college, to medical appointments and for shopping. The Task Group would like to hear the views of parish councils and had forwarded a consultation sheet to all councils to be submitted by 22<sup>nd</sup> October. The Clerk would undertake the completion of the consultation and return accordingly.

The Badsey Brook Flood Risk Management Scheme was officially opened by Nigel Huddleston MP for Mid-Worcestershire, County Councillor Mrs. Eyre, and Tony Jones, retired Chief Engineer of Wychavon District Council, on Thursday, 4<sup>th</sup> October, who unveiled a plaque and buried a time capsule at the site. The Parish Council was represented by the Clerk, as the Chairman was unable to attend.

The Broadway branch of the Royal British Legion was progressing well with its preparations for the Remembrance Service on 11<sup>th</sup> November which this year commemorated the 'Centenary of the Armistice'. The legion had purchased seventy-two small poppy wreaths, which it would like to attach to trees, light columns and signage in the High Street during the two weeks prior to 11<sup>th</sup> November, to commemorate the seventy-two local men who lost their lives in both World Wars and in Malaya. Proposed by Councillor Mrs. Rogers, seconded by Mrs. Stephenson, and unanimously agreed to the installation of the wreaths in the High Street and also were agreeable to contribute £200 towards the purchase cost.

The District Council had asked if Broadway would like the use of one of the WW1 silhouettes and had asked for a suitable location. It was unanimously agreed that this offer be accepted and that the silhouette be positioned on the grassed area next to the War Memorial.

The residents of Smallbrook Road had written to thank the Parish Council for the recently installed white gates, adding 'that it was surprising how such a simple act could transform the community spirit, and that instead of feeling marginalized they now felt connected and proudly part of Broadway'. They had asked if a 'Welcome to Broadway' sign could be attached to one of the white gates to indicate the actual entrance to Broadway, and the Clerk had obtained a quotation for such a sign of approximately £50.00. After discussion it was unanimously agreed to this request, and the Clerk would make arrangements accordingly.

## (9) HALF YEARLY FINANCIAL STATEMENT:

A copy of the accounts for the half year ending 30<sup>th</sup> September, together with a copy of the Bank Reconciliation statement, had been circulated to all councillors.

## (10) REPORTS OF COMMITTEES AND GROUPS:

**Broadway Business Association:**

Mr. Aspey, Chairman, was unable to attend the meeting, but had submitted the following report –

(a) The sponsorship appeal for fund raising towards the costs of the Christmas lights for this year was progressing well, and it was anticipated that the target figure of £3,000 would be raised. (b) The plans for the late-night shopping event on Fridays, 30<sup>th</sup> November, and 7<sup>th</sup> December were well in hand, but publicity was being scaled back in an effort to control the number of people attending and the resulting parking problems. (c) Events for 2019 were being planned – in April the GWSR Wartime in the Cotswold event, in May the Cotswold Ferrari Owners' Club event, in July a two-day car show, and in September the Horticultural Show and the Food Festival.

## (11) PLANNING:

All councillors were agreeable to the Clerk's proposal that details of planning meetings/applications and comments should be included on the new Parish Council website, and the Clerk would put this in hand.

There was a SWDP Review – Briefing for Parish and Town Council event, to be held on Tuesday, 6<sup>th</sup> November, at County Hall, Worcester, commencing at 5.30 pm. Broadway Parish Council had been allocated two places, and Councillors Parmenter and Love would attend on its behalf and would submit a report for the next meeting. The Chairman stated how important this review could be, especially the future allocations of additional land within the village. Councillor Love added that the aim of this meeting was for the District Council to inform those present of what it considers are the issues and options available, and that it was then important that the Parish Council has a vision of what it would like, or does not like, arising out of the SWDP Review, so that representations can then be made at an early stage. The Clerk added that this review was very important for the future of the village and there should be detailed discussions within the Parish Council by all members so that the views of everyone are put forward not just by one or two members.

**Parish Council Comments:****MEETING 20:08:18**

Application 18/01474/FUL

**MRS. N. HARRISON**, Land next to Boxgrove, and rear of Two Jays ,Station Road

Proposed infill development of two dwellings providing for a 2/3 potential 3-bedroom detached property to Plot 1, and a 3/potential 4-bedroom property to Plot 2. Associated driveways, parking provision and landscaping works. Provision of new passing bay to shared driveway.

The Parish Council object to this application as follows – plot two is outside the village development boundary and is therefore in open countryside, which is not compliant with SWDP 18. The Parish Council refer to site opposite this proposed development (application 17/02518) which was refused for this reason. Concerns were also raised about the shared road regarding its suitability and compliance for the number of properties (existing and proposed) using it.

Application 18/01431/HIP

**MR. & MRS. RUSHMORE**, Hunters Court, 50 High Street

Amended garden layout between Hunters Lodge and Hunters Court.

Demolition of existing boundary wall and relocation of new wall. Proposal

also to include new low boundary wall to Hunters Lodge and new gated access to Hunters Court.

The Parish Council raised no objections to this proposal

Application 18/01406/HP **MR. J. KENYON**, 44 Gordon Close  
Installation of double hardwood framed, clear double glazed, single opening window in north facing elevation

The Parish Council raised no objections to this proposal

**MEETING 28:08:18**

Application 18/01566/HP **MR. & MR. T. WATSON**  
16 Colletts Gardens  
Erection of shed

The Parish Council object to this application on the following grounds - the shed seems substantially large for a standard garden shed plus the fact that it has a tiled roof, and the four Velux rooflights also appear to be excessive for a garden shed and overlook the neighbouring property.

Application 18/01634/HP **MR. W. WILLIAMS**  
68 High Street  
Reconstruction of existing extension roof and installation of two new lantern lights

The Parish Council raise no objections to this application.

Application 18/01355/HP **MR. A. GLEAVE**  
49 Gordon Close  
Installation of single hardwood framed double glazed single opening window to outside wall of en-suite bathroom

The Parish Council raise no objections to this application.

**MEETING 03:09:18**

Application 18/01558/FUL **MR. A. ELMAGDOUB**  
Hallam  
Evesham Road  
Proposed demolition of existing house and erection of new dwelling

The Parish Council raised no objections to this application

Application 18/01640/HP **MR. & MRS. MAYMON**  
29 Lifford Gardens  
Extension to provide disabled persons bed-sit and shower room (revised scheme).

The Planning Committee could not make any comments on this application due to lack of information and would request more information

Application 18/01340/CU **MRS. H. BOSSEI**  
12A Leamington Road  
Change of use from a beauty salon (sui generis) to one bedroom flat (use class C3), beauty salon is located on the first floor.

The Planning Committee raise no objections to this application

Application 18/01716/HP **MR. & MRS. JENKINS**  
Newlyn, Springfield Lane  
Proposed new summer house

The Planning Committee could not make any comments on this proposal due to lack of information and would request more details.

**MEETING 17:09:18**

Application 18/01729/FUL **MR. P. and DR. J. READING**  
Cowley House, 7 Church Street  
Conversion from private dwelling and bed and breakfast accommodation (use Class C1) into three separate dwellings along with all associated works

The Parish Council raise no objections to this application but requested more information in terms of measurements



Application 18/01610/HP  
Assoc. Ref: 18/01611/LB

**MR. & MRS. GILLMAN**  
**Collin House Hotel and Restaurant, Collin Lane**

Demolition of existing garage and replacement detached garage and store  
The Planning Committee raised no objections to this application but asked if the garage is in the curtilage of Listed Building.

**WYCHAVON APPROVALS:**

Application 18/01431/HP **MR. & MRS. RUSHMORE**, Hunters Court, 50 High Street  
Amended garden layout between Hunters Lodge and Hunters Court. Demolition of existing boundary wall and relocation of new wall. Proposal also includes new low boundary wall to Hunters Lodge and new gated access to Hunters Court

Application 18/01142/LB **MR. R. DUDLEY**, The Bakehouse, 6 The Green  
Removal of frontage concrete upstand level with existing footpath to match adjoining high street frontage

Application 18/01363/HP **MR. & MRS. S. PARKER**, 19 Smallbrook Road  
Extension to dwelling and erection of garden room as approved under planning permission 17/01182/HP but not in compliance with Condition 2 (so as to amend approved plans and proposed redesigned roof and addition of flue)

Application 18/01406 **MR. J. KENYON**, 44 Gordon Close  
Installation of double hardwood framed clear double glazed single opening window in north facing elevation

Application 18/01355/HP **MR. A. GLEAVE**, Meadowside, 49 Gordon Close  
Installation of single hardwood framed double glazed single opening window to outside wall of en-suite 2 bathroom

Application 18/01640/HP **MR. & MRS. MAYMON**, 29 Lifford Gardens  
Extension to provide disabled person bed-sit and shower room (revised scheme)

Application 18/01566/HP **MR. & MRS. T. WATSON**, 16 Colletts Gardens  
Erection of shed

**WYCHAVON REFUSALS:**

Application 18/01301/LB **BROADWAY DELI**, 29 High Street  
Installation of wall mounted awning over each of 2 x High Street shop windows (no demolition work involved)

Application 18/01474/FUL **MRS. N. HARRISON**, land next to Boxgrove and rear of Two Jays, Station Road  
Proposed infill development of two dwellings providing for a 2/3 potential three bedroom detached property to Plot 1, and a 3/4 potential four bedroom detached property to Plot 2. Associated driveways, parking provision and landscaping works. Provision of new passing bay to shared driveway.

Application 18/01634/HP **MR. W. WILLIAMS**, 68 High Street  
Reconstruction of existing extension roof and installation of two new lantern lights

Application 18/01041/FUL **MR. G. DELANEY**, The Granary, Christie's Guest House, 101 High Street  
Use of The Granary as a residential dwelling-house (not restricted to holiday occupancy only)

Application 18/01558/FUL **MR. A. ELMAGDOUB**, Hallam, Evesham, Road  
Proposed demolition of existing house and erection of new dwelling

(12) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:08:18 to 30:09:18

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Worcestershire County Council / Pension Contribution		540.21
Unicom / Telephone / Internet		95.43
Unicom / Office electricity		43.69
Play Inspection Co. Ltd / Annual Activity Park Inspection		125.00
R J Agricultural Services / Millennium garden		100.00

Paperstation Ltd / Office Supplies	2.49
Cotswold Security Group / Security Contract	89.00
K. Beasley / Clerk's salary – August	1,303.76
G. A. Tomkins / Assistant clerk's salary – August	558.47
E-ON / Village green electricity	51.77
UK Safety Management / PAT Testing	161.79
Cash - office supplies	41.34
Cash - postage	10.72
Cash – milk/coffee/sugar	7.41
Worcestershire County Council / Pension Contribution	540.21
Unicom / Telephone / Internet	83.90
Unicom / Office electricity	42.21
Maurice Parkinson / Mowing Contract	750.00
Maurice Parkinson / Lengthsman scheme	476.00
Maurice Parkinson / General Maintenance	415.00
Grassroots Garden Services / Activity park maintenance	84.00
C. Thomas / activity park maintenance	229.89
Cotswold Building Supplies / activity park maintenance	1.66
K. Beasley / Clerk's salary – September	1,303.56
G. A. Tomkins / Assistant clerk's salary – September	723.10
HM Revenue & Customs / P.A.Y.E.	1,264.22
Royal British Legion / Annual Donation	50.00
Water Plus / Office Water	46.75
Cotswold Building Supplies / general maintenance	5.99
Kompan Ltd / Activity Park Equipment Maintenance	2,026.90
Proludic Ltd / Activity Park Equipment Maintenance	1,486.47
EBC Group / (UK) Ltd – photocopier charges	27.30
Tower Trophies / Plaques for Benches	58.33
Paperstation Ltd / Stationery	14.70
PKF Littlejohn LLP / External Auditor's Fee	400.00
<i>Receipts:</i>	
Lloyds Bank / Gross interest	7.89
Donation re Bench in memory of J Fisher	500.00
Cash / donations re Dog Foul Bags	25.00
Signpost / contribution to Office Water	27.00
Signpost / contribution to Office Electricity	300.00
Donation re Tree in memory of Mr. & Mrs. Bradford	400.00
Lloyds Bank / Gross interest	8.14
Wychavon District Council / precept	41,351.00
Wychavon District Council / grant re precept	3,648.00
Wychavon District Council / C.I.L. funding re Leamington Road Site	1,488.00

(13) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson reported that the recent Barn Close Surgery Patient Participation Group quiz night raised £1,255.00, which would be used towards the cost of purchasing necessary equipment for the surgery. Councillor Mrs. Stephenson asked if the footpath across the Flood Alleviation Scheme, which had needed to be diverted, was now fully operational. The Clerk would contact the Environment Agency and report back accordingly.

Councillor Holmes raised concerns regarding speeding traffic on the road at the bottom of Pennylands Bank. In response, the Clerk stated that there were already a number of warning signs along that stretch of road in both directions, but would contact Highways to report the concerns and report back accordingly. Councillor Holmes also reported that the footpath from West End to Peasebrook was overgrown. The Clerk would ask the lengthsman to investigate and report back with recommendations and costs.

Councillor Dr. Clements reported that there were at least two of the original trees along Station Road that needed replacement. The Chairman raised concerns regarding the number of trees being removed as a result of planning applications, and whether, where there was a requirement to plant replacement trees, this was being actioned and/or monitored. Councillor Love added that there was an emerging policy within planning to protect and, where possible, to discourage the removal of mature trees due to increasing CO<sub>2</sub> emissions and the effects on the environment. The Clerk replied that a Tree Committee meeting was being arranged to discuss the annual tree report, and that both these matters could be included for discussion.

Councillor Miss. Hardiman reported that, following the recent tree report that the tree used for the 'Tree of Light' was in a satisfactory condition, the lights could now be installed in the usual tree on the green for this year.

Councillor Mrs. Wilson requested that special attention be paid to the Wisteria outside the 'Bakchouse' in the High Street following the approval of the planning application for work to be undertaken at the front of this property. This Wisteria is a major attraction, much photographed by visitors to the village, and should be protected at all costs. It was agreed that the situation should be carefully monitored

There being no further comments/questions from councillors, the Chairman closed the meeting at 9.00 pm and opened the PUBLIC INFORMATION SESSION:

There were no questions or comments from members of the public

The Chairman finally closed the meeting at 9.00 pm

Date & Time of Next Meeting – Thursday, 13th December 2018, at 7.00 pm

**Broadway Parish Meeting October 18<sup>th</sup> 2018 Cllr LIZ EYRE COUNTY and DISTRICT COUNCILLOR**

**County:**

**Key Stage 2 results** 39% of 11-year-olds who took their SATs in Worcestershire in May did not achieve the required score in all their tests - 2,431 children in all. The 61% attainment is lower than the England average of 64%. Nearly 2,500 children starting secondary school this year in Worcestershire finished primary education without meeting the Government standard.

**Digital connectivity for rural businesses in Worcestershire survey**

Worcestershire County Council is currently seeking up-to-date views of businesses' experience of digital connectivity in the county. While there have been real improvements we are very aware that many businesses don't always get the digital connectivity they need today in terms of broadband, mobile and WiFi particularly in rural areas – this impacts their productivity, efficiency and their potential to grow. I am sharing a 10 minute survey with BBA.

**Gigabit Broadband Voucher Scheme - funding still available**

In March 2018 the Government announced a £67 million Gigabit Broadband Voucher Scheme to support the cost of installing faster and more reliable full fibre broadband connections for small to medium-sized businesses and the local communities around them. The funding is still available. Small to medium-sized businesses can now claim up to £3,000 against the cost of connection either individually or as part of a group project. Residents can also claim a voucher worth £500 as part of a group project.

One gigabit is the same as 1,000 megabits – it could be a leap forward in connection speeds to benefit business. I am sharing with BBA. Vouchers can be pulled together to fully pay for the new connection. Some communities have already done this. Act fast as £5 million of the £67 million pot has already been allocated. A new post code checker will identify premises without access to superfast speeds.

**Extensive review into the state of the county's bus network has started**

the review will cover bus companies, community and voluntary transport providers and most importantly, bus users. But it has to report by January.

**Financial pressures increase the net budgets overspend is more than £5 million.**

Demand for social care has led to increased budget pressure. An extra £240m is being invested into the adult social care system, WCC says it isn't enough to meet the current long-term demand. The investment announced at the Conservative conference is a "a start", but more is needed.

Actions already taken in year to reduce projected overspend by more than £12.5 million

- tighter recruitment controls,
- a review of all non-contracted spend,
- management of long term borrowing
- capitalizing the costs of highways maintenance,

**New legal requirement to review local plans within five years of adoption.**

Officers prepared the technical evidence base and drafted an 'Issues and Options' document, which is the first consultation of the plan making process. The document proceeds to the three Council meetings in October, and then goes out to public consultation in November. The Government's housing requirement is set out in the document, but at this stage no allocations are proposed.

**Local issues**

**Planning/enforcement**

1. 29 High Street – Deli awnings over two windows LB
2. The Barn Evesham Road 18/01154/CU agricultural to residential – barn to house
3. 156 High Street enforcement issues
4. Land Leamington Rd plans and dust
5. Land At, Cheltenham Road, Broadway Storing building materials. Mounds of earth. ENF/18/0389

**S106 monies** due to Broadway –to football club, cricket club and the parish.

**Highways**

1. **34 Sandcroft Avenue** Request met the eligibility criteria outlined in the County Council's 'Policy on the Provision of Disabled Parking Spaces within Residential Areas'. Advertisement in paper gone out

**2. Leamington Road**

**Speeding and the schools JH**

**Flashing Lights - advisory 20mph** working but foliage needs cutting back Action PC

**Not sure where we are with St Mary's school crossing patrol**

**A potential Zebra Crossing** There is an annual budget which is fully allocated for 2018/19. I hope the money may be found for 2019/2 **No further news.**

**3. Traffic in the Leamington Road - RBn**

Sudden increase in HGV's throughout the night – A46 diversion.

**4. Wells Gardens RW** to pay for Lee rail to protect grass outside both sides. GB to liaise with RW and sort before all being well works will be completed before winter sets in.

#### **5. Fish Hill Issues**

##### **Concern re safety on Fish Hill**

Request for installing a system of double white lines on the A44 Fish Hill. When entering the downhill section (travelling north towards Broadway), which allows overtaking into the middle uphill lane, visibility distances are such that overtaking is permitted based on Department For Transport criteria, so we **would not recommend** the installation of a double white line system. When approaching the bend (prior to the roundabout), **it is recommended** to install a length of double continuous line based on the recorded 85th percentile speed of the road. In this instance the length would be 275m. This is to avoid a potential conflict between uphill and downhill overtaking traffic. Any downhill (towards Broadway) overtaking vehicle will be returned to the near side lane before coming into conflict with an uphill vehicle beginning an overtaking manoeuvre at the start of the climbing lane. Work is order placed

Lines need repainting

##### **Motorbikes JBr, LFo,CSO**

##### **Safety – meeting and report key outcome**

A police operation took place in September  
Police are to look at ways this is being handled elsewhere  
Planned activity for spring next year.

**6. Escape Lane Ringway** are, work still does not appear to have been done.

##### **Village Signage /Policies – still significant problems**

- 1. A boards:** Suggestion additional powers go back to Liaison officers - awaiting new policy
- 2. GWR sign** at the top of Cheltenham Road to indicate that the station is to the left. **Action GWR but nothing yet**
- 3. Outdoor seating** **How to guide seems fit for purpose** Bakehouse planning application may resolve issues.

#### **7. Bottom of Pennylands**

- stop sign and re white lining ordered.
- proposed 40mph ordered

## **8. West End Lane Broadway from Cheltenham Road to West End View Farm**

- a. Requested rural team to remove the vegetation.
- b. Deep rutting along the edge and churning up the verges. There are no foundations to this road. East - mainly farm machinery impacting. West - in part the movements re the EA scheme. Post EA scheme there I have asked for restoration and some strengthening along the edges as Haselor Lane
- c. An overgrown ditch needs clearing. G'oBrien to pass details to Kevin so WDC can write to riparian owner.

## **9. Streetworks**

Working closer with street works

Utility companies – all require permits, reinstatement must be as before, duty lasts for 5 years. Please inform me if they do not.

## **10. Sewer capital project update:**

- Flow and depth monitors are installed.
- Manhole and contributing area surveys carried out  
Still awaiting report

## **11.GWR**

- Car Park 18/00534/full: **85 space – finish end Oct?**
- **Bridge** - beams fitted.

## **12.Recycling –District wide issue - following up **No progress yet****

**13. Campden Hole** – Carriage way works 2 days between 5<sup>th</sup> and 16<sup>th</sup> Nov

**14. Sign to Snowhill, near Swan, corrected** – challenge re Lavender Farm

**15. Issue water on Road High Street** and some subsidence : Pike Cottage , near Four Corners

**16. Station Road** proposed extension to 30mph Speed Limit – advert stage

## **District Councillor's Report – September 2018** **Councillor Bradley Thomas**

### **Supporting Communities' Workshops**

One of Wychavon's promises is to run a two year programme of workshops for parish and town councils and community groups. The workshops will be on a range of topics that bring together successful examples and share best practice to enable others to implement their own solutions to local needs. The first round of workshops begins in October and includes running a successful village hall, applying for funding, planning and running a consultation, developing a website and setting up a community organisation.

Further details, dates and booking information can be found by contacting Tracy Grubb at [tracy.grubb@wychavon.gov.uk](mailto:tracy.grubb@wychavon.gov.uk), or Maureen Cook at [maureen.cook@wychavon.gov.uk](mailto:maureen.cook@wychavon.gov.uk).

### **Community Legacy Grants Scheme**

The scheme is for innovative, ambitious, viable capital projects that meet local needs and that will create a significant community legacy.

It is also available for start-up funding for smaller, innovative schemes that address local need. There is an annual two-stage bidding round open to parish and town councils. Individual grant awards will normally be between £10,000 and £100,000.

The deadline for round one expressions of interest is 23 November 2018, and these must be made using the online form – it can be found by searching for "Community Legacy Grants" on the Wychavon website.

Although this scheme is funded through New Homes Bonus monies, it is completely separate to the previous New Homes Bonus allocations to parish and town councils, which are governed by the rules in the 2014-2016 New Homes Bonus Protocol. A large number of parish and town councils still have unallocated funds under this scheme. They can apply for these funds by completing the proposal form on our website.