

# SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Meeting held in the Betteridge Room at Sedgeberrow Village Hall on Wednesday 17<sup>th</sup> January 2018 at 7.15pm.

Present Cllr's Mrs S Morris, Mrs M Pratt, Mr C Devereaux-Little [Chairman], Mr J De Paris, Mr R Hunt, and Mr A Thomas.

In Attendance Ms J Shields (Clerk), Cllr G Mackison (District) and Mr M Parker.

**1. Apologies:** To receive apologies and approve reasons for absence.  
Apologies were received from Cllr E Eyre (County).

**2. Declaration Of Interests.**

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

**3. To Consider The Adoption Of The Minutes Of :-**

a. The Meeting Held On Wednesday 8<sup>th</sup> November 2017, As Amended By Councillor Vote On 10<sup>th</sup> January 2018.

The minutes were agreed and signed as a true record.

b. The Meeting Held On The 10<sup>th</sup> January 2018.

The minutes, with one amendment, were agreed and signed as a true record.

*The meeting was closed.*

*Mike Parker brought to the attention of the council several matters that are not in the remit of the Parish Council. They may be addressed at the Annual Parish Assembly.*

*The meeting was re-opened.*

**4. Correspondence.**

**5. To Discuss The Parish Clerks Resignation.**

The clerk advised that there are guides available on the CALC website, which she will forward to all councillors, and that it would be in the best interest of the council to employ a qualified clerk.

The chairman with the help of Cllr Morris will draft an advert to be e mailed to all councillors for approval before being placed on the W. CALC website, Sedgeberrow Post and notice boards.

On the advice of the clerk a Staffing Group was formed: Cllrs Morris, Pratt and Hunt.

Interviews will take place on the 16<sup>th</sup> February 2018.

The chairman thanked Jackie for her work.

**6. To Discuss Existing Website Page On The Now Unsupported My Parish Website In Light Of The Transparency Code Declining Acceptance Of This Website On Data Protection Grounds.**

The council appears to have conflicting information, the clerk and chairman will jointly will contact CALC for clarification. However it was agreed that the council would continue to use,

the My Parish website to fulfil its obligations under the Transparency Act, as the clerk is the administrator.

**7. To Discuss The Overall Format And Possible Speakers At The Annual Parish Assembly On March 7<sup>th</sup> 2018.**

Cllr Morris will organise refreshments.

Speakers:- Council Chairman, District and County Councillor, Flood Group, ICG, SeSaME.

**8. To Discuss Hedgerow Removal Within The New Development Of The Southern End Of Winchcombe Road.**

The council believes that the developers removed a hedge without the owner's permission, the owner had contacted Wychavon, the chairman asked for the information to be passed to him and he would ask Wychavon to investigate.

Cllr Mackison made the point that the parish council has to ask him to become involved in this item.

**9. Finance.**

a. To Agree the Precept for 2018/2019.

Cllr Devereaux-Little proposed, Cllr Hunt seconded and it was agreed a precept of £11,000, an increase of 0.63p and 2.31% on an average tax band D property.

b. To Discuss An Application For Transparency Funding For:-

i. Sedgeberrow Parish Council To Host And Operate Its Own Website.

The council agreed for the chairman to apply for a grant from the transparency fund.

ii. Councillors Training For the Preparation Of A Parish/Neighbourhood Plan.

The chairman to investigate funding.

**10. Planning.**

a. To discuss events at Wychavon Planning Committee on the 11<sup>th</sup> January regarding 7/01102/RM land adjoining 49 Main Street Sedgeberrow.

It was noted the approval of planning document issued for this application does not address all issues raised at the Committee meeting. Cllr Morris agreed to follow up on these issues.

b. To report decisions since last meeting.

None received.

**11. Items For Future Agenda and Councillor Reports.**

Cllr Thomas asked about co-option - the council had not yet received anything from Wychavon.

**12. Date Of Next Meeting.**

Annual Parish Assembly Wednesday 7th March 2018 at 7.30pm

Parish Council Meeting Wednesday 14th March at 7.15pm.