



South Lenches Neighbourhood Plan

South Lenches Neighbourhood Plan Steering Group. Minutes for meeting held on Monday 22nd January 18, Church Lench Village Hall at 7pm.

Meeting No: 6/16

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| <p>Present: Committee: Ian Jackson (Chairman), Denise Oates (Vice-chair), David Edge, Mel Shore (PC), Jen Fletcher (PC) and Nicky Holland..</p> | |
| <p>1. Apologies: Julia Tyrell, Jan Harrison, Joan Hunt, Chrissie Brown, Emma Buckingham, Liz Ferguson, and David Proops.</p> | |
| <p>2. Minutes of meeting held on 23rd October 2017 were agreed as a true record and signed by the Chairman.</p> | |
| <p>3. Update on the Character Assessment: completed.</p> | |
| <p>4. Requirements for the Village Hall walk in exercise and allocate responsibilities. Following discussion it was agreed:</p> <ul style="list-style-type: none"> • To use free standing display boards. • The best layout would be to have the display panels standing on tables rather than on their own. These tables will be in two rows running lengthways down the hall and both sides of the panels will be utilised. • Three comparison quotations were obtained for 10 panels. Decision will be decided on final numbers when all of the documents are ready to print. Agreed for A3 size prints and A2 or A1 maps. Numbers expected = probably 50 maximum in total. • Agreed to hire the Tensa panels from Main Event who had quoted £530 for 10 including delivery and can be kept for a few days. • Agreed to use Protec for the hire of a 48" screen to provide a photo slide show as background. • Jen Fletcher will sort through the photos and get rid of the duplications or poor pictures. • Mike Cross asked to fill the gaps as there are no photos of the Church, Village Hall, School, Sports Club, Sports Fields, Malvern views etc. • Celia Hall, Chair of the Village Hall will ask for volunteers to serve the refreshments. We agreed to keep it simple with squares of | |

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| <p>cheese on a large platter and paper plates, and similar for biscuits on the Saturday.</p> <ul style="list-style-type: none"> • Will buy wine in boxes rather than bottles, and take advice on amount of cheese etc to buy. • Denise and Jen will organise some Banners to put up outside Joy Tinsons on the Main Street junction with Low Road, Handgate junction, Farm Lane and one for inside the Hall on the walk in days. • Jon Fletcher will place a copy of the messenger notice on the Lenches Website. • Please take photos of the event. Help required to set up and Velcro the notes onto the boards on the Friday afternoon and taking down on the Saturday afternoon. • Volunteer required to be on the door to direct visitors and to count numbers attending. | |
| <p>5. Public Question Time: None present.</p> | |
| <p>6. Date of next meeting: Monday 12th February 2018 at 7pm.</p> | |

Meeting closed at 20.05.