

DODFORD WITH GRAFTON PARISH COUNCIL

Draft Minutes of the meeting of Dodford with Grafton Parish Council held on Wednesday 25 July 2018 in Dodford Village Hall at 7.30pm

Present: Cllrs Lynne Griffin, Rachel Jennings (Chairman), Rory Lydon, Scottie Sanderson and Jonathan Shapiro

In attendance: District Councillor Karen May, Clerk Kay Stone and nine members of the public

1. Apologies

County Councillor Shirley Webb, and Cllr Alwyn Rea gave their apologies, reasons for which were accepted.

2. Declarations of interest

- i. Cllr Griffin – item 11
- ii. None

3. Dispensations

No requests received.

The meeting was adjourned for members of the public to raise matters of interest / items for the next agenda.

Members of the public expressed interest in items 7iv and 8 and the Chairman agreed to adjourn the meeting at these points.

The meeting reconvened as follows:

4. Minutes of the Meeting held on 25 June 2018

Approval of the Minutes was proposed by Cllr Griffin and seconded by Cllr Lydon, agreed by all and then signed by the Chairman as being a true record.

5. Reports

- i. No report had been received from County Councillor Shirley Webb, but an update had been received to say that the speed monitoring strips are down, and Cllr Webb suggested the Parish Council put in a request for the slow / bend signs and advise where they feel they should be and she will get the request approved.
- ii. District Councillor Karen May gave her report which included an update on the Local Enterprise Partnership (LEP) where she sits on the board; Bromsgrove District Council (BDC) are waiting for the new guidelines in the National Planning Policy Framework (NPPF) regarding the Green Belt, and news that the sports hall is to be demolished.
- iii. The Clerk reported that
 - a. the Parish Council had not advised the School that they had turned down their request for signs as they didn't like signage. A resident attending the meeting advised the Parish Council that the Board of Governors had sent a letter and the Clerk confirmed she had not received a letter from the Board of Governors during her time as Clerk;
 - b. she had received a report of a recycling bin lorry speeding in Yarnold Lane. This had been further reported to District Councillor May who advised the meeting that she had been in touch with Head of Services and this is being investigated, and
 - c. the next CALC meeting is taking place on Wednesday 12 September.

6. Planning

- i. Planning application 18/00845 – Battlefield Cottage, Kidderminster Road – Redevelopment of the existing double garage into a two-storey dwelling.
The Parish Council object to this application as they feel it is inappropriate development from a single storey garage into a two storey, three-bedroom residence and have serious concerns about the access on to the busy Kidderminster Road. Should the District Council be minded to approve this application, then the Parish Council request that a condition be added to the approval, that the site can only be sold as one property.
- ii. School Cottage, Fockbury Road has been approved by BDC.
- iii. No planning appeals or decisions received.
- iv. Enforcement updates were received on 26 June and circulated to Parish Councillors. District Cllr May confirmed that she is keeping up to date with these on the Parish Council's behalf.
- v. The Clerk read out a response from BDC that they had taken the Parish Council's comments on the planning application for the Coach House.

7. Highways and footpaths

- i. If anyone fills in a witness statement form for a change to the definitive map and statement, then this form remains in the public domain. District Cllr May offered to see if names can be redacted on the form.
- ii. Stiles – Worcestershire County Council will supply the materials and pay for the installation and labour. Gates - WCC will supply the materials free to the landowner who then has to either repair the gate or pay for someone else to do the repair. If there used to be a gate in place and the landowner has replaced this with a stile and the landowner refuses to change it back to a gate, then there is nothing WCC can do about it. If there used to be a stile and the landowner has put a gate in, then WCC can enforce the landowner to change it back although sometimes this is quite a lengthy/difficult process. The Clerk has put a piece on Facebook about taking photos and locations and sending them to her and a piece in the parish magazine which will appear in the September issue.
- iii. No applications have been received for the Tree Warden and Parish Path Warden vacancies, but Pershore College have advertised the voluntary opportunity.

The meeting was adjourned at this point to allow members of the public to comment on the following item

- iv. Residents were not happy with the siting of the speed monitoring strips in Warbage Lane. The Parish Council confirmed that the strips were not positioned where the Parish Council had suggested to WCC Highways. The Parish Council to write to WCC Highways asking for the speed results and if they are not happy with them to request the strips are put back down where the speeding occurs. County Councillor Shirley Webb is still to advise the date of the public meeting to discuss speeding once the speed monitoring results are in, but it is likely to be in August.

The meeting was reconvened as follows:

- v. The Clerk read out replies from TomTom and Garmin. TomTom have an online MapShare Reporter tool which allows people to lodge reports of road on their maps which require attention. This tool can be accessed at www.tomtom.com/mapshare/tools/. The Clerk has an account set up, but residents may need to set up their own account. Roads can then be pinpointed, and comments made on which roads need investigating by TomTom.
- vi. Nobody was able to attend the joint Bournheath / WCC Highways site meeting, but County Cllr Webb advised the Parish Council that the Dodford and Bournheath sign at the top of Brook Road will be changed to Bournheath and a Dodford sign will be placed at the bottom of Brook Road. They will also arrange for a sign to be placed along the route with an HGV sign on it.

Concerns were expressed about HGVs turning in and out of Brook Road in to Dordale Road and especially in icy weather. The Clerk to ascertain from County Cllr Webb as to whether the Dodford Inn has been consulted on this with regards the road signage being different to Satnav instructions for getting to the Inn.

- vii. No response from Midlands Connect about the possible resurrection of the Western Orbital Motorway but the Clerk has now been put on a mailing list to receive a monthly newsletter and will watch out for further information. District Cllr May sits on the LEP board and will also know in advance if there is any development on this issue.
- viii. The motorhome parked in the layby on Kidderminster Road has gone.
- ix. OpenReach are not responsible for preventive maintenance and is down to the landowner. If OpenReach have installed the cable and it is only inches away from shrubbery, then they shouldn't have put it so close and they are responsible. OpenReach are understanding of individual circumstances and residents who are concerned should look at their web site (reporting defective equipment) and there are various numbers for them to call depending on their individual concern.
https://www.homeandbusiness.openreach.co.uk/get-in-touch?utm_campaign=portalreferral&utm_medium=splashpage&utm_source=get+in+touch+link
The Clerk was asked to put this in the Parish Magazine.
- x. Western Power Distribution are due to do some cutting back in Whinfield Road and Warbage Lane soon. If residents in other roads have signed the survey form, then they will be able to see when they are due back by visiting their web site - www.westernpower.co.uk/Contact-us/General-Contact-Enquiries.aspx
The Clerk was asked to put this in the Parish Magazine.

The meeting was adjourned at this point to allow members of the public to comment on the following item

8. Conservation Area Appraisal and Management Plan

Residents were concerned that the previous Conservation Area Plan in 2014 had the same proposals in as the revised one in 2018. In 2014 the Area was not extended for the same reasons that still exist in 2018. Concerns were also raised about Article 4 being implemented. Some residents also reported that they had not been consulted on the changes.

After lengthy discussion the Clerk was asked to write to BDC Conservation Officer for hard data on how many representations were made to her for this change between 2014 and 2018. The Clerk was also asked to write for an extension to the deadline as they felt that due process has not been followed. Residents are encouraged to respond to the consultation individually as the Parish Council are also only consultees.

The meeting was reconvened as follows:

9. Dodford with Grafton Parish Council Neighbourhood Plan

District Cllr May advised postponing this until after BDC have understood the new NPPF guidelines.

10. General Data Protection Regulations (GDPR)

After advice received from CALC it was proposed by Cllr Jennings, seconded by Cllr Shapiro and agreed by all that the Consent Form and Privacy Notice be adopted. The Clerk to send the Consent Form to all concerned and a log kept of responses and to put the Privacy Notice on the Parish Council web site and emails will have a footer to reflect this.

At this point Cllr Griffin left the meeting as she had declared an interest in the following item

11. Grants for 2018/2019

After discussion it was proposed by Cllr Lydon, seconded by Cllr Shapiro and agreed by all that a Parish Council grant of £400 be given to the Dodford Village Hall Committee to be spent on the toilet refurbishment which will be sent to the Treasurer with August payments.

Cllr Griffin re-joined the meeting

12. Finance

- i. Q1 reconciliation and budget were presented by the Clerk. Cllr Sanderson agreed that he had received all the financial paperwork, and all was in order.
- ii. Deposit account as at 30 June 2018 - £16,216.29
Current account as at 30 June 2018 - £638.47
Payments by bank transfer for July – Acceptance proposed by Cllr Jennings and seconded by Cllr Sanderson:
 - a. Clerk’s salary - £355.45
 - b. Clerk’s expenses - £40.10 (Use of telephone and internet line for £5; storage £5 and travel 8 miles @ 45p/mile £3.60 and Stationery – black printer ink cartridge £26.50)
 - c. HM Revenue and Customs - £88.80
 - d. Lengthsman duties for June - £215.00
 - e. Direct debit due on 17 August 2018 to Public Works Loan Board - £883.62

13. Correspondence received – for information

Correspondence received was noted and Cllr Griffin confirmed she had received the key to the archive box.

14. Councillor Co-option

No applications have been received.

15. Councillors items

- i. Work has commenced on Fockbury Mill and is creating a problem with the parking of vans.
- ii. The Clerk was asked to cancel the request to WCC for posts to be erected on the corner of Priory Road and Warbage Lane to prevent vehicles parking on the grass triangle, but this will be monitored going forward.

The meeting was closed to the public at 9.20 pm.

16. Phil Richardson Community Award

Four nominations have been received and after deliberation it was decided to make two individual Awards and the Clerk to write to the recipients and the nominees to invite them to the Dodford Show to receive the awards. Cllr Lydon to present the reasons for the awards at the Show and the Clerk was asked to write to Judy Richardson to invite her to hand over the Awards.

The meeting was closed at 9.40 pm

Signed.....Chairman