

DODFORD WITH GRAFTON PARISH COUNCIL

Minutes of the meeting of Dodford with Grafton Parish Council held on Monday 24 September 2018 in Dodford Village Hall at 7.30pm

Present: Cllrs Lynne Griffin, Rachel Jennings (Chairman), Rory Lydon, Alwyn Rea, Scottie Sanderson and Jonathan Shapiro

In attendance: District Cllr Karen May, Clerk Kay Stone and 10 members of the public

1. Apologies

County Cllr Shirley Webb gave her apologies, reasons for which were accepted.

2. Declarations of interest

- i. None
- ii. None

3. Dispensations

No requests received.

The meeting was adjourned for members of the public to raise matters of interest / items for the next agenda.

- Members of the public expressed concern at the length of time for being taken for the results of the speeding monitoring and the proposed public meeting.
- The Conservation Area Appraisal was discussed in length and members of the public put forward their comments to the Parish Council.
- During the open session a resident asked why the Minutes did not include comments from the residents and the Clerk explained that Minutes of a Parish Council are intended to be formal records of official acts and decisions, not reports of speeches made by Councillors or residents. Minutes, therefore, are as short as is consistent with clarity and accuracy.

The meeting reconvened as follows:

4. Minutes of the Meeting held on 25 July 2018

Approval of the Minutes was proposed by Cllr Rea and seconded by Cllr Griffin, agreed by all and then signed by the Chairman as being a true record.

5. Reports

- i. No report had been received from County Councillor Shirley Webb.
- ii. District Cllr Karen May gave her report which included an update on the recent refuse collection problems which have now been sorted and she informed the meeting that the consultation on the revision of the Bromsgrove District Council (BDC) District Plan started on 24 September and will end on 19 November.
- iii. Cllr Rea gave his report on the recent CALC area meeting which gave information on the Community Panel, the District Plan Review and Bromsgrove neighbourhood schemes.
- iv. The Clerk reported that
 - a. she had omitted to include the approval of the Planning Committee meeting Minutes which took place on 22 August on the agenda. Approval of the Minutes was proposed by Cllr Jennings, seconded by Cllr Shapiro and signed by the Chairman as a true record.
 - b. The October meeting will take place on Monday 29 October and not 22 October as previously published.

- c. Fairfield residents had received SmartWater kits, provided by the Police, free of charge to the residents and paid for by Belbroughton and Fairfield Parish Council. The Clerk was asked to put this on the agenda for discussion at the next meeting.

6. Planning

- i. Planning application 18/00939 – Woodcote House Farm, Kidderminster Road – Conversion and extension of outbuildings to form one dwelling. The Parish Council has no objection.
- ii. Battlefield Cottage, Kidderminster Road – Redevelopment of the existing double garage into a two-storey dwelling has been refused by BDC.
- iii. No planning appeals or decisions received.
- iv. No enforcement or environmental issues or updates.
- v. The information received from BDC on Planning in Principle by Application introduced 1 June 2018 had been circulated to Parish Councillors and was noted.
- vi. No other planning issues.

7. Highways and footpaths

- i. No update on modifying the definitive map and statement.
- ii. A resident has reported a broken footpath post with photographs which has been passed on to Worcestershire County Council (WCC) by the Clerk and has been noted by WCC.
- iii. No applications have been received for the Tree Warden and Parish Path Warden vacancies.
- iv. The Clerk has been notified by County Cllr Webb that the public meeting to discuss speeding issues will take place in October or November as it is taking longer than previously thought to gather speeding information throughout her Ward. The Clerk had asked for the results of the speed monitoring in Dodford but had not received them before the meeting.

8. Conservation Area Appraisal and Management Plan

The Parish Council have listened to residents' concerns and the Parish Council's response to BDC to be discussed "in Camera" at the end of the meeting.

9. Licensing Act 2003 – Consultation on Draft Revised Statement of Licensing Policy

Point 21.4 is too vague and should be a definitive number.

10. Finance

- i. The August Financial Report was read out by the Clerk and acceptance was proposed by Cllr Lydon and seconded by Cllr Griffin.
- ii. The September Financial Report:
Deposit account as at 29 August 2018 - £13,717.57
Current account as at 29 August 2018 - £482.08
Payments by bank transfer for September – Acceptance proposed by Cllr Lydon and seconded by Cllr Griffin:
 - a. Clerk's salary - £355.45
 - b. Clerk's expenses - £109.07 (Use of telephone and internet line for August and September £10; storage for August and September £10; travel 8 miles @ 45p/mile £3.60; postage £1.25; Moonpig cards for Phil Richardson Community Award £7.25 and Stationery – paper £3.99 and colour and black printer ink cartridges £72.98)
 - c. HM Revenue and Customs - £88.80
 - d. Lengthsman duties for August + petrol - £210.00
 - e. Dodford Village Hall – Hire of hall for May, June and July 2018 - £42.00

11. Correspondence received – for information

Correspondence received was noted and the Clerk was asked to invite BDC to the October meeting to talk about the District Plan Review.

12. Councillor Co-option

No applications have been received.

13. Councillors items

- i. Priory Road footpath needs resurfacing as the current surface poses a safety hazard to the elderly, school children and people with pushchairs who must walk in the road. The Clerk was instructed to ask County Cllr Webb if she has any Divisional Fund left.
- ii. Should the Parish Council consider a safety campaign now the evenings are darker to encourage residents to wear reflective clothing. This item to be put on the agenda for the next meeting.

The meeting was closed to the public at 9.09 pm.

8. Conservation Area Appraisal and Management Plan

After much discussion it was agreed that suitable wording will be put together, and agreed, before submitted the Parish Council's comments to BDC by the end of the week.

The meeting was closed at 9.45 pm

Signed.....Chairman

DRAFT