

## **DODFORD WITH GRAFTON PARISH COUNCIL**

### **Minutes of the meeting of Dodford with Grafton Parish Council held on Monday 26 November 2018 in Dodford Church at 7.30pm**

**Present:** Cllrs Lynne Griffin, Rory Lydon (Vice Chairman and who chaired the meeting), Alwyn Rea and Jonathan Shapiro

**In attendance:** Clerk Kay Stone and 7 members of the public

#### **1. Apologies**

County Cllr Shirley Webb, District Cllr Karen May and Cllrs Rachel Jennings (Chairman) and Scottie Sanderson gave their apologies, reasons for which were accepted.

#### **2. Declarations of interest**

- i. Cllr Jonathan Shapiro item 19vi
- ii. None

#### **3. Dispensations**

No requests received.

#### **4. Presentation by Mick Simpson, Project Manager, We Don't Buy Crime, West Mercia Police on SmartWater Kits**

- When a village takes on SmartWater Kits there is evidence of 80% reduction in burglaries.
- Individual bottles are unique with a chemical-based element and are registered to individual households.
- Police can easily identify the owners should valuables be stolen by using an UV fluorescent light.
- The cost of each kit is £8.90 plus VAT and there is a 25% grant available from the Police Crime Commissioner's Office.
- Kits are dispensed by the Parish Council and the Police in the village hall on a couple of pre-arranged mornings.

The meeting was adjourned for members of the public to raise matters of interest / items for the next agenda, but no items were raised.

The meeting reconvened as follows:

#### **5. Minutes of the Meeting held on 29 October 2018**

Approval of the Minutes was proposed by Cllr Lydon and seconded by Cllr Rea, agreed by all and then signed by the Vice Chairman as being a true record.

#### **6. Reports**

- i. A report has been received from County Cllr Webb and was available at the meeting for members of the public.
- ii. No report received in advance of the meeting from District Cllr May.
- iii. No-one was able to attend the CALC AGM on 14 November and so no report.
- iv. The Clerk reported that
  - the next CALC Area meeting will take place on 12 December;
  - the triangle of land on corner of Warbage Lane and Priory Road has been omitted from the agenda and will be put on the January agenda;
  - WCC (Worcestershire County Council) Highways has responded that Parish Hill and Dodford Road are on a secondary gritting route. Dordale Road, Doctors Hill and Rocky

Lane are on primary gritting routes. Brook Road is not on a gritting route but will be monitored, and

- comments have been gathered from Cllrs Lydon, Rea and Shapiro on the Bromsgrove District Council (BDC) District Plan Consultation and the Clerk to send comments to BDC.

## **7. Highways and footpaths**

- i. A report has been received from the Footpaths Committee:
  - a. No update has been received from District Cllr May following the Parish Council's request that when residents complete the Public Rights of Way Evidence Form M.O.4 do they have the right to keep their name out of the public domain in accordance with recent GDPR legislation and the Clerk was requested to ask again.
  - b. Request the Parish Clerk to write to Open Spaces for advice with regards historic evidence
  - c. The Clerk to ask West Mercia Police on information on the use of CCTV
- ii. A resident has requested information on the Tree Warden and Parish Path Warden vacancies.
- iii. Speed monitoring
  - a. Two residents have suggested where slow signs should be painted in Yarnold Lane and Warbage Lane.
  - b. Speed monitoring results were available at the speed monitoring meeting organised by County Councillor Webb on 12 November but not the full data which has now been received by the Clerk and results were available at the meeting.
  - c. Criteria laid down by Transport National Guidelines which precludes WCC from putting in a 30mph limit through Dodford has been received from Richard Clewer.
  - d. County Councillor Webb has requested the Police accompany her to monitor speed and requested some driveways to stand in. Eight residents have come forward.
  - e. After discussion the Clerk was asked to write to County Councillor Webb to request the additional yellow lines and white zig zag lines outside the school not be painted but that they supported the proposed reduction of speed in this area.
- iv. It was agreed not to proceed with purchasing wheelie bin speed stickers.
- v. The temporary road closure in Church Road and Victoria Road in January 2019 was noted.

## **8. SmartWater Kits**

It was proposed by Cllr Griffin, seconded by Cllr Lydon and agreed by all for the Parish Council to purchase SmartWater Kits for each property in Dodford and Grafton which will be given free to residents.

## **9. Safety Campaign**

To be deferred to the January meeting.

## **10. Worcestershire County Council Grit Bins**

It was agreed not to purchase additional grit bins, but the question was asked as to whether Yarnold Lane and Warbage Lane are on A or B gritting routes.

## **11. Phil Richardson Award**

It was agreed to send the 2019 nomination form to residents with the Christmas newsletter mailing.

## **13. Christmas Newsletter**

Approved.

## **14. Parish Council meetings in 2019**

The Clerk was asked to ascertain which night of the week was more convenient to the District and County Councillors and to see if the Church was available on a Thursday night.

## 15. Finance

- i. Acceptance of the 2018/2019 budget, as presented by the Clerk, was proposed by Cllr Rea, seconded by Cllr Lydon and agreed by all. It was proposed by Cllr Lydon, seconded by Cllr Shapiro and agreed by all to not increase the Precept for 2018/2019.
- ii. The November Financial Report:  
Deposit account as at 29 October 2018 - £17,957.77  
Current account as at 29 October 2018 - £1,076.76  
Payments by bank transfer for November – Acceptance proposed by Cllr Lydon and seconded by Cllr Griffin:
  - a. Clerk’s salary - £355.45
  - b. Clerk’s expenses - £15.40 (Use of telephone and internet line £5; storage £5 and travel 12 miles @ 45p/mile £5.40)
  - c. HM Revenue and Customs - £88.80
  - d. Lengthsman duties for October and November - £435.00
  - e. Payment already made by bank transfer on 12 November as authorised in advance at the October meeting – LexisNexis for the purchase of Arnold Baker Local Council Admin book - £110.99

## 16. Correspondence received – for information

Correspondence received was noted.

## 17. Councillor Co-option

No applications have been received.

## 18. Councillors items

- i. Cllr Lydon reported there is a tree about to fall behind Sundays Hill on footpath 524

## 6. Planning

- i. No planning decisions received.
- ii. Sunday Hill greenhouse appeal dismissed by the Planning Inspectorate.
- iii. No update on enforcement / environmental issues.
- iv. It was agreed that separate planning meetings should be held to discuss planning applications.
- v. No further planning issues to discuss  
**At this point in the meeting, Cllr Shapiro left the meeting and the Church**
- vi. Planning consultations received:
  - a. 18/01369 – Meadow Cottage, Brimstone Lane – Rear ground floor extension
  - b. The Parish Council has no objection.
  - c. 18/01356 – Brooklyn House, Brimstone Lane – Single storey rear extension
  - d. The Parish Council has no objection.

The meeting was closed at 9.31pm

Signed.....Chairman