

Minutes of the Meeting of Ripple Parish Council
to be held at Ripple Parish Hall on 16th April 2018 at 7.00pm

Public Question Time: From 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting.

MINUTES

Present: Cllrs Aldridge, Blake, Jones, Weyman and Wilson

In Attendance: Cllr Paul Middleborough and 2 members of the public, Mrs V Portch (Clerk)

1. Apologies - Apologies received from District Cllr Owenson and Cllr Sutton, reason for absence approved.
2. Declarations of Interest:
 - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
 - b. To declare any Other Disclosable Interests in items on the agenda and their nature. None
 Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
3. Minutes - The minutes of the meeting held on 12th March 2018 were unanimously agreed and signed by the Chairman
 Proposed by: Cllr Jones Seconded by: Cllr Wilson
4. To receive report from District Councillor. No report presented. Cllr Owenson
5. To receive report from County Councillor.
 Cllr Middleborough advised that Wychavon had logged the concerns regarding fly tipping and rubbish along the Strensham Road and would schedule the removal. Chairman to monitor and consider if meeting with Strensham Services management would be productive.
 The works on the A4104 were continuing and regular updates are being issued by the contractors. A contribution from the County Councillors fund would be made available to assist in activities to celebrate 100 years of the end of WW1. Cllr Middleborough provided an overview of the scoping proposal in respect of the Bow Lane Gravel Extraction. No pre-application advice had been sought by the applicant from WCC and no public consultation or mention of community involvement received. The clerk to attend a meeting at Puckrup Hotel on 17th April where residents, Twyning Parish Council and Puckrup Hotel management will meet to discuss the proposals. This item will remain as a standing agenda item. Cllr Middleborough
6. Annual Parish Meeting & Resident Communications
 Annual Parish Meeting draft documents circulated to councilors for review. Clerk to arrange printing and distribution to councilors for distribution to householder. Arrangements in place for the annual parish meeting. Facebook hits increasing and the logo to be added to the RPC letterhead. The proposal to obtain a domain and provide councilors with individual RPC email accounts was discussed and unanimously agreed. Clerk to purchase domain and arrange hosting and set up email accounts.
 Proposed by: Cllr Aldridge Seconded by: Cllr Blake Cllrs
Aldridge/Wilson/Clerk
7. Grants and Donations.
 Clerk reported that the sum of £2,200 had been received as the result of a successful application for Transparency Code funding. Chairman/Cllr Aldridge
 Clerk to follow up the applications for grant funding made to Cemex, Cargill and Taylor Wimpey to be approached again.
8. Progress reports from:
 - a. Clerk General administration of correspondence, emails and post. Administration of Lengthsman Scheme. Minutes of last meeting. Preparation of documents for compliance with new Data Protection requirements effective from May 2018. Uploading of documents to WCC website on-going as part of migration from existing website for compliance. Research into acquisition of domain. Discussions regarding Section 106 funds and potential projects. Follow up with contractor regarding play equipment contractor. Research into draft Grant and Donation policy. Investigation into appropriate leisure equipment suitable for the recreationClerk

N 400

ground. Discussions with local resident regarding issues regarding enforcement action on Bow Lane and dangerous dogs and pigs. Preparation of material for Annual Parish Meeting and communications with parties attending to provide presentations. Liaison with printer regarding printing of invite to be distributed to all residents.

b. Management Group Management Group met to review on-going issues and set agenda for this meeting. Review of minutes of last meeting. Discussion regarding feasibility of potential projects for Section 106 funding within parish. Review of the various proposed planned road works affecting Upton. Chairman attended Upton Town Partnership. Review of proposed consultation document and Data Protection document to be circulated to residents with annual Chairman's Report and invitation to Annual Parish meeting.

Chairman

c. Finance Group & Approval of Invoices Cheques from last meeting distributed. Ledger updated. Preparation for year end. Uploading to website of financial documents for compliance with Transparency requirements. It was unanimously agreed to appoint Mr P Gallagher of Gallagher & Co as internal auditors.

Chairman

Proposed by: Cllr Wilson Seconded by: Cllr Blake

d. Urgent Decisions Group Issue of replacement cheque no. 001209 to Zurich Insurance in the sum of £71.52, original (001206) not having been received by post for additional premium in respect of the new noticeboards. Cheque no. 001210 M. Tomkins (Lengthsman) invoice in the sum of £180.00 and Clerks expenses, cheque no. 001208 in the sum of £268.14.

Clerk

All approved and signed by Cllrs Blake and Jones.

e. Planning Group

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>
18/00051/LB	The Old Rectory The Cross Ripple, Tewkesbury GL20 6HA	Replace external cellar steps with new and construct rear lobby/porch.
18/00272/HP	Sunnymead Naunton Upton Upon Severn Worcester WR8 OPY	Demolition of brick garage and erection of single storey extensions to existing bungalow.
17/00372/OUT	Land North East of Upton Marina, East Waterside, Upton Upon Severn, Worcester WR8 OPB	Outline planning application for the erection of up to 70 residential units with all matters reserved except for means of access.
18/00147/FUL	Land at (OS 8751 4007) Strensham Road Naunton Upton Upon Severn	Erection of general purpose agricultural building
18/00321/CLPU	2 Ploughfield Close Holly Green Upton Upon Severn, Worcester WR8 ORY	Application for a Lawful Development Certificate for a proposed rear single storey extension
17/01782/OUT	Oakford Naunton Upton Upon Severn, Worcester WR8 OPZ	Outline application for one residential unit with all matters reserved
18/00085/FUL	The Cottage Tewkesbury Road Upton Upon Severn Worcester WR8 OPU	Change of use of land to a mixed use to provide improved field and residential access on A38
18/00148/FUL	Land at (OS 8751 4007) Strensham Road Naunton Upton Upon Severn	Temporary use of land for the siting of a timber cabin for occupation by a rural worker
18/00087/FUL	Grove House Yard Tewkesbury Road Upton Upon Severn	Proposed Extension of Existing Commercial Yard to Provide Car Parking and Access Road with Landscaping
18/00113/HED	Hedgerow At (Os 8561 4095) East Waterside Upton Upon Severn	Removal of 0.7 km of hedgerow
18/00050/HP	The Old Rectory The Cross Ripple, Tewkesbury GL20 6HA	Replace external cellar steps with new and construct rear lobby/porch.

Cllr Jones provided updates on the current applications and obtained unanimous approval to lodge the submission circulated to the meeting in respect of Sunnymead. The Scoping application for Bow Lane Gravel Extraction had not yet appeared on the MHDC website but a draft response was circulated and approved by those present subject to the addition of a paragraph highlighting the need for public consultation. The submission to be shared with Twynning Parish Council in due

N/G, D/B

- | | |
|--|---|
| <p>course. Further comment to be submitted in respect of the Marina development. RPC has concerns regarding the emergency access and A4104 access (clause 14b – Emergency use if the A4104 is closed) . The demographic of the accommodation was also a cause for concern. The discussions with MHDC regarding the Section 106 funds continue, an application for funding for the development of the Ryall Recreation ground will be drafted following the meeting and costings from a recreational equipment company and public consultation with RPC residents. A consultation questionnaire will be circulated to all residents with the invitation to the APM and opt in to the revised GDPR document.</p> <p>f. Staffing and Training Group
Distribution of communications and liaison with MHDC regarding Parish Meeting.
Cllr Blake reported that Cllr Jones and the clerk to meet for an annual and review at a date after the APM.</p> <p>10. Footpaths Update.
Chairman to request a bi-monthly report from Brian Goddard for presentation to the meeting.</p> <p>11. Privacy Policy.
Cllr Aldridge to draft a policy document to be reviewed and adopted in due course.
Clerk to register RPC under General Data Protection Regulation (“GDPR”). CALC to advise on various obligations of new act.</p> <p>12. TurnBac (Bus Services) & A4104/A38 Junction.
Cllr Middleborough advised that a number of the rural Pershore bus routes had been restructured and whilst taking longer now included many rural villages and were proving successful. It was suggested that on conclusion of the First term perhaps Stagecoach might be approached to extend their Gloucester/Tewkesbury route to extend of Worcester. The divisional fund would be held in obedience by the councilor.</p> <p>13. Litter Issues. (Keep Britain Tidy Nationwide Campaign)
Covered previously under County Councillors report.</p> <p>14. Review of Parish and Town Council Forum, Parish takeover held on 9th April
Cllrs Blake and Jones attended the meeting and found the presentations and networking opportunities most helpful.</p> <p>15. Councillor comments and items for next agenda.
Cllr Weyman advised that the library committee had a meeting scheduled.
Cllr Wilson reported an oil theft in the parish and the Speed Camera had been returned and has been re-calibrated. A new rota for SpeedWatch to be prepared and training for new volunteers.</p> | <p>Clerk</p> <p>Cllr Blake</p> <p>Chairman/Mr Goddard</p> <p>Cllr Aldridge</p> <p>Chairman/Cllrs Owenson & Middleborough</p> <p>Chairman</p> <p>Chairman</p> <p>All</p> |
|--|---|

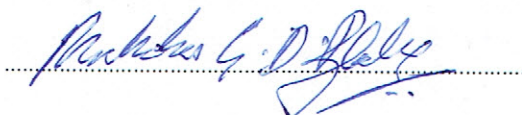
Meeting concluded at 8.15pm

Date of next meeting –AGM to be held on Monday, 14th May 2018 at 7.00pm

Public Questions:-

A member of the public raised concerns regarding the A38 speed limit and requested that consideration be given to reducing the speed limit. Cllr Middleborough advised that a speed report had been compiled by WCC and would be reviewed, speed reduction measures were likely to be implemented at the time of the alterations to the A38/A4104 junction.

Signed:



Nicholas Blake – Chairman Ripple Parish Council

14th May 2018

