

**The minutes of Knighton on Teme Parish Council Meeting  
held at Knighton on Teme Parish Room at 7.30pm on 7<sup>th</sup> March, 2018**

**Present:** Cllrs R Lear, D Hubbard, C Albert, J Powell

**In attendance:** Clerk, Mrs Karen Yates, Cllr C Dell

It was proposed by C Albert, seconded by J Powell to elect R Lear to chair the meeting

- 1) **Apologies:** C Bevan, R Collie, J Rugman, J Barnes, K Redfern, K Pollock
- 2) **Register / Declarations of Interest** – none  
**Dispensations** – none

**Public Question Time**

- 3) **District/County Councillor's Report.** Cllr K Pollock had circulated his report to all members. C Dell advised that there would be no charge from the district to empty dog bins. It was suggested that 3 bins be placed at certain areas in the parish, a request to Cllr Pollock for financial help will be made. To be placed on the next agenda.
- 4) **Minutes:** Minutes of meeting held on 6<sup>th</sup> February, 2018 were approved.
- 5) **Correspondence**
  - a) General Data Protection Regulation – preparation and training. The Clerk advised that the training course she attended together with K Redfern was disappointing, nothing new was learned. There would be no support from County for PC's, CALC advised that training would be arranged for PC's shortly. It would seem that CALC is not required to have a DPO due to exemptions, it was confirmed that Clerks really cannot be DPO's due to conflict of interests. The NALC toolkit and training via CALC is awaited, it was agreed that a review of existing data, how it is received and processed, and whether a privacy notice is required will be drawn up. All current data has been transferred to the PC laptop, emails continue to be reviewed. Email addresses that share data with other sources need to be reviewed, also how information is circulated – dropbox was suggested.
  - b) Smartwater. A re-drafted flyer was sent to our contact at West Mercia Police and agreed with him. He had sent some information which it was agreed could go on the back on the flyer for residents. J Rugman had agreed to make 4 boxes for replies, a closing date of 23<sup>rd</sup> April was agreed. Teme Span had agreed to distribute copies with the magazine, to be with them by 20<sup>th</sup> March. It was agreed to contact Cleobury and Rock PC's to request their advice on how it worked best for them.
- 6) **Planning**
  - a) There was one planning application:  
18/00225/HP The Fuggles, Newnham Court, Newnham Bridge. Proposed Garden Room.  
No objections.
  - b) The following determination was approved:  
17/01822/HP Associated Ref:17/01823/LB 2 Little London, KoT. Erection of two storey rear extension and associated repairs.
  - c) Planning applications determined under delegated powers: none.
  - d) SWDP. A review of the local plan is planned over the next 3 years. Further consultations regarding flooding management, developer contributions, travellers and renewable energy were noted.

7) **Finance**

- a) Clerks salary March-£235.40, + DP hours £90.54, + expenses £21.34. Agreed.
- b) The accounts will be handed to the Internal Auditor on 19<sup>th</sup> April
- c) Photocopies £15.96. Agreed.
- d) Parish Room – room hire and defibrillator costs £340. Agreed.

8) **Highways**

- a) Lengthsman Scheme. Account for February-£180. Agreed.
  - b) Dog fouling – suggested locations for dog bins were bus shelter, outside Oxalls Farm entrance, end of Dukes Lane. Request for financial assistance will be made to Cllr Pollock, to be placed on the next agenda.
  - c) BT rattling lid on A456. To be re-reported.
  - d) Pothole on bend at Monks Bridge – completed.
  - e) Pothole on bridge in Newnham – completed.
  - f) Tavern steps – dangerous steps have been reported to the footpath officer, this has been passed on to County.
  - g) Litter pick – scheduled for 25<sup>th</sup> March.
  - h) A456 litter pick request -completed.
- 9) **Councillors' reports and items for future agenda.** Bickley Lane is closed for 3 days from 11<sup>th</sup> April from A456 junction to Tavern Lane for BT works.
- 10) **Date of next meeting:** 7.30pm on Tuesday 3<sup>rd</sup> April, 2018.  
There being no other business, the meeting closed at 8.10pm.

Signed .....

Date .....

Chairman