

MADRESFIELD PARISH COUNCIL
MINUTES OF THE ANNUAL AND 203rd PARISH COUNCIL MEETING
HELD AT MADRESFIELD PRIMARY SCHOOL
ON THURSDAY 17TH MAY 2018 AT 6.15 PM

PRESENT

Cllrs. Mr C Eden, Mr C Eden, Mr C Freeman,.

IN ATTENDANCE

Mr M Everitt (Footpath Warden) and Mr D Sharp (Clerk).

1. ELECTION OF CHAIRMAN

Cllr. Craig was unanimously elected as Chairman and he duly completed his acceptance of office.

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: Cllr Mrs J Greenwood(accepted).

3. INTERESTS

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

4. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

The following were elected:

- i. *Footpaths Wardens (noted):* Mr Mike Everitt and Mr Martin Thorne
- ii. *Tree Warden:* Cllr. D Craig
- iii. *Charities Representative:* Cllr. C Eden

5. APPROVAL OF THE MINUTES OF THE 202nd PARISH COUNCIL MEETING OF 15th FEBRUARY 2018

These were accepted as an accurate record and they were signed by the Chairman.

6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

The Clerk was to contact Worcestershire County Council regarding the very poor broadband in the village.

A report was to be put in the Grapevine informing residents of the defibrillator which was on the exterior of the building.

Clerk to chase up WCC regarding the broken school warning sign.

New glass had been put in the telephone kiosk and it was up and running as a book share. Clerk to investigate cause of faulty light.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were none.

8. HIGHWAYS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was agreed and he was to be asked to strim around the white posts on the verge of North End Lane near its junction with Rectory Lane. It was noted that visibility was much improved following strimming around the junction of Madresfield Road and North End Lane.

It was noted that much of Rectory Lane had been resurfaced.

9. OPEN SPACE

Update on recent maintenance to village pond: Mr Gerry Davies, Cllr. Eden and the Clerk had cleared the pond of surface weed at the end of April although it was now showing signs of returning. A suggestion to use bales of barley straw were to be investigated.

10. PLANNING

To consider a response to the following any late submitted applications:

Application No	From	Details
18/00543/HP	Mr & Mrs Jean-Pierre Renaud Madresfield House, Rectory Lane	Single storey rear extension to provide additional accommodation

The following response was agreed: 'The Parish Council has no objection to the application'.

11. FINANCE

i. Appointment of Internal Auditor: Mr Steve Tustin was appointed.

ii. Completion of 'Annual Governance Statement': This was completed and signed by the Chairman and Clerk/RFO. Also the AGAR Certificate of Exemption was completed. This together with a

iii. Approval of Annual Accounts: The accounts for 2017/18 were approved and signed by the Chairman and Clerk/RFO.

iv. Approval of Payments due: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£177.00	Lengthman Fees (Feb-Apr)
Madresfield Primary School	17/05	£10.00	Hire Charge
Worcestershire CALC	01/04	£92.65	Annual Subscription
Worcestershire CALC	13/03	£30.00	Training Session
BHIB	01/05	£329.11	Annual Insurance
DA Sharp	17/05	£102.45	Clerks fees (3 months @ SCP18 £127.85)
	Total	£741.21	

After these payments are made accounts will be as follows

Premium Account B/F	£927.46	Current Community Account B/F	-£67.79
		MHDC Precept	£700.00
		WCC Lengthman Scheme	£413.00
		May Payments	-£741.21
Premium Account C/F	£927.46	Current Community Account C/F	£304.00

11. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
Paul Kennedy Safer Neighbourhood Officer	*	Monthly Parish Reports
MHDC	*	South Worcestershire Development Plan Review 20/03
MHDC	*	Parish and Town Council Forum- Monday 9 April
	*	Malvern Hills area Calc meeting - 13th of March
Clerk	*	New Vicar
MHDC	*	Statement of Community Involvement – Adoption
MHDC	*	Consultation on Traveller and Travelling Showpeople Sites
CALC	*	Data protection toolkit
Martin Butcher	*	Malvern Hills Rural Area Newsletters
WCC	*	Adopted Validation Document
HMRC		New VAT Claim Process
CPRE		Countryside Voice
WCC		Lengthman Contract
BHIB		Annual Insurance Schedule

12. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

An invitation was to be sent out asking for a volunteer to look after the book share in the telephone kiosk.

13. NEXT MEETING.

Exact date of September meeting to be determined.

There being no further business the meeting closed at 7.00 pm.