

**Minutes of the Meeting of Ripple Parish Council
held at Ripple Parish Hall on Monday, 16th October 2017 at 7.00pm**

MINUTES

Present: Cllrs Aldridge, Blake, Jones, Weyman and Wilson
In attendance: Mrs. V Portch (Clerk), MHDC District Cllr Owenson, WCC County Cllr Middleborough (Arrived at 7.30pm) and four members of the public.

Action By

1. **Apologies**

Apologies for absence received from Cllr Sutton, reason approved.

2. **Declarations of Interest**

a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
b. To declare any Other Disclosable Interests in items on the agenda and their nature. None
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

3. **Minutes**

(Circulated in advance via email) The minutes of the meeting held on 11th September 2017 were unanimously agreed and signed by the Chairman.

Proposed by Cllr Jones Seconded by Cllr Aldridge

4. **To receive report from District Councillor**

Cllr Owenson reported that following on from the public question raised by a resident of Bow Lane a meeting between the resident and the local police had taken place. The MHDC enforcement officer had visited the premises and a report awaited.

Cllr Owenson requested consideration be given to the provision of a Neighborhood Plan, it was suggested in conjunction with Upton and other surrounding parishes.

Concerns with regard to cost and time considerations were raised. It was suggested that contact be made with The Beechwood nursing home and The Wheelhouse with a view to being used a meeting venues.

Chairman/Clerk

5. **To receive report from County Councillor**

Cllr Middleborough updated on the flood alleviation works on the A4104. The current works are scheduled for two weeks with the major project commencing in November, and completion at the end of March 2018. During the works there will be traffic lights not at peak times, and occasional night closures. WCC will consider a contribution to local traders or reduced parking cost scheme to compensate for disruption during the works. It was confirmed the works would not interfere with the school bus services. A local highways consultation summit was to be set up to represent the interest of UTC and local parishes; Cllr Wilson will attend on behalf of RPC. Chairman requested Cllr Middleborough progress the requests for refurbishment of parish footpaths and as a priority the resurfacing of Stratford Bridge Lane.

Cllr Middleborough

6. **Progress reports from:** (Circulated in advance via email)

a. **Clerk** - General administration of correspondence, emails and post. Minutes of last meeting, preparation and submission of planning application responses. Ongoing communication with MHDC and WCC highways department and County Councillor regarding the recent highways review and defects within Parish. Review of currently unsupported website with a view to replacement. Continued discussion with resident regarding ongoing dangerous dog and "free range" pig incidents in Bow Lane Ripple. Communication with Cemex regarding sponsorship for the Communications Hub. Preparation of content for autumn / winter newsletter. Note:- The original deeds to the recreation ground were passed to the chairman for review and safe keeping within his deed box. Cllr Blake reported the deeds had subsequently been passed to Cllr Jones for review. The documents were returned to Cllr Blake at the meeting on 16 October 2017 for safe custody.

Clerk/Cllrs

b. **Management Group** - Management Group met to review on-going issues, including noticeboard funding (confirmation regarding VAT reclaim situation) from Big Lottery, response awaited. Review of the proposed budget for 2018/19 ready for distribution to councillors and preparation of matrix for precept setting. Chairman attended Cemex Liaison meeting on 12th

September which included a visit to the Roman site excavations. UTP Partnership met on 22nd September, meeting attended by Chairman.

c. **Finance Group** - Cheques from last meeting distributed and ledger updated. Draft budget for 2018/2019 prepared and circulated to councilors for consideration. Preparation of matrix for proposed precept for 2018/2019.

Bank balances reviewed and unanimously agreed. Chairman proposed the transfer of the sum of £8,000 from RPC current to deposit account. Unanimously agreed.

Proposed by Cllr Jones Seconded by Cllr Weyman

Clerk

d. **Urgent Decisions Group** - None

e. **Planning Group** – Current Applications:-

Application Number	Location	Proposal	Status
11/01/29/FUL	Ryall Court Farm/Ryall Court Lane Holy Green Upton Upon Severn Worcester WR8 0PF	Proposed agricultural building	Pending decision
11/01/62/FUL	Land at OS 3620 4054) Ryall Road Holy Green Upton Upon Severn	Field gate access into the rear boundary of the Penny Wells estate for agricultural use/access to agricultural land	Pending decision
11/01/42/WP	29 The Woodlands Ryall Upton Upon Severn Worcester WR8 0PQ	Single storey side/rear extension and garage conversion to laundry room	Pending decision
11/01/38/FUL	Ryall Chase Holy Green Upton Upon Severn Worcester WR8 0PU	Retrospective application for roof lights in tractor store and barn	Pending decision
11/00/72/OUT	Land North East of Upton Marina, East Waterside, Upton Upon Severn Worcester WR8 0PB	Outline planning application for the erection of up to 70 residential units with all matters reserved except for means of access	Pending decision
11/00/618/FUL	Land At (Os 3751 3757) Rectory Lane, Ripple	Proposed new dwelling and garaging	Pending decision
11/00/14/FUL	Rivendell Nurser, Uckington, Tewkesbury, GL20 6ES	Removal of Condition C on Planning Permission UR340/71.0 (Agricultural Occupancy Condition)	Pending decision
11/00/26/CCO	Land off Strensham Road, Ryall Grove, Upton Upon Severn, Worcestershire, WR8 0PP	Application for approval of details reserved by conditions - Conditions 5, 11 & 13 on Planning Permission 15/01/196/FUL	Pending decision
16/01/091/CCO	Land At (Os 3620 4054) Ryall Road, Holy Green, Upton Upon Severn, Worcestershire	Application for approval of details reserved by condition - Condition 12 of Planning Application 15/00634/FUL	Pending decision

Cllr Jones advised RPC had commented on the Ryall Chase tractor shed roof lights. RPC had recommended approval of the agricultural building at Ryall Court Farm. Gubber Hill Stables hearing at Tewkesbury Borough Council is postponed. Taylor Wimpey gate application was recommended for refusal, Cllr Owenson advised that the flooding concerns at the back of the site were the subject of an ongoing enforcement investigation with land levels being reviewed. The Dig Away car park site on A38 permitted to remain until January 2018 then to be restored. The main site is subject to an oral Appeal hearing in Birmingham.

f. **Staffing and Training Group** – Clerk to investigate bespoke group training for Cllrs Aldridge and Wilson.

Cllr Blake

7. **Approval of invoices & Clerks Expenses**

Cheque No	Payee	Amount	Description
001192	M TOMKINS	£168.00	LENGTHSMAN – SEPT 17
001193	SMARTCUT LTD	£820.80	INV 5824 4/9 & 14/9
001194	SMARTCUT LTD	£410.40	INV 5927 27/9
001195	V PORTCH	£140.17	CLERKS EXPENSES
001196	BLUE BELL INN	£60.00	ROOM HIRE
001197	GALLAGHER & CO	£120.00	REPLACEMENT #001182 lost in post

Proposed by Cllr Jones Seconded by Cllr Aldridge

8. **Half Year Financial Report 2017 / 2018** (Circulated in advance via email) figures reviewed and approved.

Clerk

9. **Budget for 2018/19** (Circulated in advance via email) Proposed budget reviewed, further consideration to be given to website and communications costs. Application for the funding of a "Communication Hub" submitted to Cemex charity committee.

Clerk

10. **Precept Setting for 2018/19** (Circulated in advance via email) - Matrix of percentage increase figures reviewed. To be discussed at next meeting.

Chairman

11. **Noticeboard Update** – Noticeboards are ready to be delivered and installed, immediately after the RPC meeting on 16th October 2017 County Councillor Paul Middlebrough offered one thousand pounds from his discretionary fund and District Councillor Jeremy Owenson offered five hundred pounds from his discretionary fund as a contribution. This brings the total sum available to £12,600. Greenbarnes will be requested to proceed with the construction of the post mounted noticeboard which will be installed to replace the one on the A4104 as per their quotation. Clerk
12. **Speed Watch Update** – Cllr Wilson reported 14 residents have signed up to attend training, date to be confirmed. Cllr Wilson
13. **Annual Newsletter Arrangements** – Clerk has received the majority of the editorial material. Distribution locations agreed by councillors. 30mph speed restriction stickers for wheelie bins to be supplied to Ryall Road properties. Clerk
14. **Recruitment of Councillors** – Advertising to be placed on noticeboards, FaceBook page, newsletter and in the Bridge magazine and word of mouth. All
15. **Councillor comments and items for next agenda**
 Cllr Aldridge shared positive feedback from residents received via FaceBook.
 The RPC website was obsolete and required significant updating, in the first instance the WCC hosting facility to be reviewed. This facility offers compliance and built in links to county council services. Clerk
 The Chairman expressed thanks to those Naunton residents who assisted in the cleaning of the newly adopted phone box. The listed Ripple kiosk remains the responsibility of BT.
 RPC meeting dates for 2018 as previously circulated were agreed unanimously.

Meeting concluded 20.35pm

Date of next meeting – Monday, 13th November, 2017 at 7.00pm at Ripple Parish Hall

Public Question Time:

Local residents questioned whether the roadwork's on the A4104 would incorporate footpaths on both sides of the roadway on completion. RPC were unable to give specific details of the works, Cllr Middleborough updated the meeting. The Chairman confirmed that WCC and the contractors had been made aware of the bench owned by RPC located within the roadwork's area. Assurances had been given that it would be retained and refurbished.

St Mary's Church Warden invited all residents to attend the Remembrance Day service and requested a member of RPC provide a reading. It was requested that during the budget review RPC consider providing funding for the upkeep of the graveyard at St Mary's church Ripple.

Signed:  Date: 13th November 2017

Nicholas Blake – Chairman, Ripple Parish Council