

BENTLEY PAUNCEFOOT PARISH COUNCIL

Minutes of the Ordinary Meeting of Bentley Paucefoot Parish Council Held On Tuesday 15th May 2018 at 8.00pm in Bentley Village Hall

Present : Chairman A Boss
 Cllr R Bewsher - Vice Chairman
 Cllr R Cheape
 Cllr J Harris
 Cllr B Spence
 Cllr G Teague

A Dyson - Clerk

Public Participation

5 members of the public were in attendance (please refer to signing in book).

1.	Apologies & Approval of Absence	
		District Cllr P Whittaker
2.	Declaration of Interest	
	a)	None
	b)	None
	c)	None
	d)	None
3.	To approve the Minutes of the Ordinary meetings which were held on Tuesday 16th January 2018 & Tuesday 20th March 2018.	
		The Minutes were accepted by all Councillors and signed by Chairman A Boss.
4.	Progress Reports	
	a)	The annual Bluebell walk had taken place and was a great success. A number of events have been arranged for the remainder of the year.
	b)	<u>Footpaths</u> Mr Milles, Footpath Officer, had informed the Clerk that he would be attending a strimmer/brush cutter course in May arranged by WCC and asked if the PC would be prepared to purchase a strimmer for his use. The PC had concerns about insurance and safety equipment for Mr Milles when using this equipment and asked if he could obtain further information regarding these issues whilst attending the course. The Clerk will contact Mr Milles.
	c)	<u>Tree Warden</u> The tree that had fallen in Lower Bentley has now been disposed of. Nothing else was reported.
	d)	<u>Tardebigge Relief, In Need & Sickness Charity</u> The next meeting will take place in in June. As Mrs G Teague has now become a Councillor on the PC, she asked if Mrs J Winslow would agree to take the role of 2 nd trustee for the PC for the Charity – Mrs Winslow kindly agreed to this request.
	e)	<u>Broadband update</u> 5 bids covering the Parish are in place for co funding from WCC. A meeting has been scheduled at the Village Hall on Wednesday 23 rd May where 2 personnel from Openreach will be in attendance to explain what is available – all residents have been invited. A further meeting is taking place on the morning of the 23 rd with the 5 bid leaders for co-funding and Superfast Broadband. Chairman Boss thanked Vice Chairman Bewsher for her help with getting the Parish to this point with Superfast Broadband and Openreach.

5.	Lengthsman
	C Cooke (Lengthsman) was unable to attend the meeting but had updated Chairman Boss and the Clerk earlier. The ford in Lower Bentley has been cleared but this has caused problems with the ditch alongside it. Highways informed the Lengthsman that the land owner needs to clear the ditch but as the ditch has become blocked because of the road problem, the Lengthsman feels it is unfair to ask the land owner to do this as he only cleared it last Summer and asked Highways if there was anything they could do. He will let the PC know what the outcome of this is. The Lengthsman is still concerned with the lack of response from Highways and signage and bollards are still outstanding. The Clerk did write to DC P Whittaker but has had no response. The Clerk will write to Ian Bamforth, Highways Operations Manager, to seek his help.
6.	NHB Community Grant Scheme 2018/2019
	Cllr Spence explained to the new Councillors what this involved and explained what the PC had applied for last year and the reason why the Legal, Equalities & Democratic Services at BDC rejected the bid. This year Cllr Spence will have a meeting with Amanda Scarce of BDC prior to any application if the PC feel it is appropriate to ensure the bid would be within BDCs guidelines. Councillors will let Cllr Spence have suggestions within the next few days of items they feel would be useful for the Parish to apply for.
7.	Road Safety Campaign
	<p>Cllrs Spence, Harris and Bewsher held a meeting (with the Chairman's approval) on the 24th April 2018 to discuss this issue, with the objective of getting speed restrictions reduced on some roads through the village. Cllr Spence contacted the Road Safety Partnership who advised him to contact the local authority. Cllr Spence then spoke to WCC Cllr K Taylor, who advised this would have to be passed to Highways who would in turn carry out a survey on the suggested roads. As 2 surveys have recently been carried out as part of the Housing proposals showing an increase of circa 10% already, Cllr Taylor agreed to visit the village along with Richard Clewer of Highways before the end of May 2018, to see for himself what impact traffic was having on the village.</p> <p>Cllr Spence has also been in contact with V Bristow who previously supplied the PC with wheelie bin stickers and she agreed to send out another 200 free of charge. The PC agreed that these would be distributed to residents along Banks Green and Manor Road. The Clerk will supply Cllr Spence with names and addresses of residents in this area and Cllr Spence will write a letter explaining what is required along with the stickers and distribute them.</p> <p>With regard to the Tesco Bags of Help funding to support a campaign to educate people about the perils of driving on country lanes, the local Tesco Store in Oakenshaw now has the Bentley Pouncefoot campaign in its store where shoppers are invited to put their "blue coin" into the charity they would most like to see funded. There are 2 other charities vying for "coins" currently but the PC is hopeful it may get some contribution from Tesco.</p>
8.	GDPR - update
	The Clerk had attended a meeting on this subject run by CALC. Following this meeting the Clerk is feeling less concerned about the amount of work to do and feels that at present the PC has covered its requirements to comply with the upcoming changes. It has been confirmed that PCs do not need to appoint a Data Protection Officer.
9.	PCC Survey
	Vice Chairman Bewsher stated with the issues that have occurred in the Parish over the last 12 months (burglaries / speeding / rural crime) that the PC should complete the survey before the deadline of the end of July. The PC agreed and the Clerk agreed to complete on the online survey on behalf of the PC.

10.	Planning		
	Small(er) scale planning applications in the Parish – new notifications / updates:		
a)	<p>17/01278/FUL – Proposed first floor extension – Besford, High House Lane, Tardebigge – the PC had no objection to this proposal however BDC had refused the application.</p> <p>18/00412/FUL – Change of use of agricultural building and associated outdoor space to dog day care facility – Bentley House Farm, Copyholt Lane – the PCC responded to this application as they had responded to the first (withdrawn) application – no objection.</p>		
b)	17/0263 & 2016/077 – response to Hybrid Planning Applications – land west of Foxlydiate Lane & Pumphouse Lane – the PC had responded comprehensively to this application. Chairman Boss thanked ex Cllr Winslow for the work she had put into this.		
11.	Finance		
a)	The PC agreed to the new insurance renewal with Zurich Municipal.		
b)	The Chairman signed the internal audit, witnessed by the Clerk.		
	Parish Council Account Bank Balance as at 27.04.18 (Account Number 70927848)	£10,549.01	
	Footpath Account Bank Balance as at 04.04.17 (Account number 53168980)	£638.70	
c)	To consider payments /receipts as per Clerks correspondence list issued at meeting.		
	A Dyson (April / May salary + expenses)	£632.39	Chq no 100483
	A Dyson (stationery)	£ 43.40	Chq no 100484
	CALC (Service & Affiliation fee)	£209.97	Chq no 100485
	Worcester CC (Rock Salt)	£504.00	Chq no 100486
	Zurich Municipal (Insurance renewal)	£244.72	Chq no 100487
	E oN (Phone box electricity)	£ 28.99	Chq no 100488
	DM Payroll Services (Internal Audit)	£ 75.00	Chq no 100489
	C Cooke (Lengthsman)	£248.40	Chq no 100490
	A Dyson (Stationery & Printing)	£ 57.00	Chq no 100491
	The Council resolved to make the following payments		
	Received monies		
	First half precept	£2762.83	
	WCC Lengthsman payment	£ 442.80	
12	Clerks Update		
	On the afternoon of the meeting, the Clerk had received an email from BDC regarding the Plan Review Issues and Options Consultation, stating BDC would be willing to attend a parish meeting, hold an exhibition day or a focussed workshop. The Clerk asked the PC what they wanted, an exhibition day was agreed. The Clerk will inform BDC of the PCs interest in this event.		
13	Councillors Reports / Items for Future Agenda		
	Cllr Harris had been speaking to a resident who was concerned about the speeding in the village and Chairman Boss had also been approached. The PC agreed this was a major issue that needed to be addressed sooner rather than later.		
13.	Date of Next Meeting		
	Tuesday 17 th July 2018 at 7.30pm, in Bentley Village Hall.		

Meeting Closed at 21.00 hrs

Signed:

A BOSS

Date: 15.05.18

Cllr A Boss - Chairman