

Parish Council of Alfrick and Lulsley

Minutes of the Meeting of the Parish Council on Thursday 22nd March 2018 at 19:30hrs in the Village Hall, Alfrick.

Present: Cllr B Martin, Chair

Cllrs A G Cooper, A Crockford, B Fishwick, G Lowe, E Mutter, G M Brewin (Clerk),

Dist. All Cllr S Rouse, D Bradley (Parish Tree Warden),

Apologies; Cllrs; Ms B Brown, Ms L Randall, N Tudge, Dist. Cllr A Warburton,

Visitors; One parishioner.

Public Question Time prior to the formal meeting; A point of public concern was raised regarding the survey of housing needs in Lulsley parish. It was noted that in the survey documents which had been posted to Lulsley residents that day made no reference to the fact that this was for commercial use and not as might be expected for local government. The clerk said that he would contact the organisers and ask them to correct this as a matter of importance.

Reports: County and District Councillors, Footpaths' Warden, Tree Warden, Village Hall, Community Shop, etc.

There were verbal reports from: C. Cllr P Tuthill, Dist. Cllr S Rouse, Cllr B Fishwick, Village Hall representative and Cllr B Martin, Village Shop representative.

The formal meeting commenced at 20:15hrs

AGENDA.

1.

Members' Apologies for absence

The apologies from Cllrs Ms B Brown, Ms L Randall, and N Tudge were accepted.

2.

Members' Declarations of Interest

There were no Declarations of Interest in agenda items.

3.

Confirm the minutes of the monthly meeting held on 22nd February 2018 (circulated in advance)

These had been circulated in advance. It was agreed that the minutes were a true record and were signed by the chair.

4.

Financial Matters;

- a) Note Clerk's delegated payment – M Bennion, Litter Bin installation etc £150.00 - Noted
- b) Approve payment – Mr R Wilks, - Lengthsman, Feb, £201.60 inc vat. - Approved
- c) Approve payment – Mr R Wilks, - Lengthsman, March, £115.20 inc vat. - Approved
- d) Approve payment – Clerk's Expenses, Jan - March, £250.89 - Approved

5.

Planning and Environmental Matters; -

- a) Review status of developments at -
 - i) Clay Green Farm, Approval of the layout and other final details is still undecided.
 - ii) Chapel Meadow, see item b) below.
 - iii) Folly Road, The developers have advised the clerk that they expect to start work at the end of April or early May. They will begin with the installation of the side road and the planting of this screening hedges etc. This is to be followed by the construction of the first property. A proposed name for the site is 'Meadow Rise'. This will need to be confirmed by MHDC and the Council in due course..
- b) Planning Application 18/00243/FULL had been received after the agenda had been published. This is a change to the detailed approval for two larger houses on the Chapel Meadow site. The clerk advised that the council discuss this and make a response via the clerk.
There was unanimous agreement that the introduction of these two larger properties was completely out of keeping with the format of the site in general and would be inappropriate. The clerk was instructed to draft an objection to this application and consult with the chair before sending to MHDC.

6.

Review the Data Protection Officer situation. (information circulated in advance)

The clerk noted that although the National Association of Local Councils advised that the clerk should not be the Data Protection Officer other organisations including the Local Council Public Advisory Service and the Information Commissioners Office stated otherwise providing the regulations were met.

The clerk proposed that as the council is a very small organisation a statement as follows could be made to conform with the new regulations. This would be sent to every resident in the next newsletter but would be published on the councils website immediately after confirmation:

General Data Protection Regulation (GDPR) 2018

The Council appoints the Clerk as Data Protection Officer. (with effect from the Council’s Annual Meeting on May 24th 2018)

This Council does not hold any data on residents in a form suitable for processing.

The Council does not process personal data of any type and has no plans to do so.

The Clerk has a list of email address only - not containing, nor linked to, names, addresses, personal information - for the purpose of sending the Council’s twice-yearly Newsletter to them electronically for which consent has been obtained.

The Clerk hold a list of councillors, containing only their name, address, tel. no. email address - for the purpose of communicating the Council’s business

7.

Review the possibility of re-surfacing the Village Hall Car Park. (information circulated in advance)

Cllr B Fishwick reported that the Village Hall Committee had decided to deal with the resurfacing project itself and not work via the Parish Council. However the access to the Playing Field could be considered separately and the Village Hall Committee would appreciate confirmation that the Parish Council would participate in this additional work subject to confirmation of the cost and detailed arrangements.

This was confirmed unanimously.

8.

Clerk's Report -

a) Actions from the previous meetings:

He was continuing to work with the Land Drainage Enforcement Officer on the two issues raised at the last meeting.

b) Correspondence received:

All items had been sent to councillors via email.

c) Items drawn to the council's attention:

He would print two copies of the South Worcestershire Design Guide Supplementary Planning Document for members' use.

He asked members to note the date of the Annual Parish Meeting - Tuesday 8th May in the Village Hall Alfrick at 7.30pm.

9.

Items for the next meeting.

Cllr A G Cooper gave his apology in advance to the meeting as he would be unable to attend.

10.

Confirm the date of the next meeting;

Thursday, 26th April 2018, at 19:30 hrs. in the Village Hall, Alfrick agreed.

The meeting closed at 21:10 hrs

Minutes confirmed.....

26/04/2018

