

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 14th May 2018 in West Malvern Village Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner, Mr T White.

In Attendance

District & County Cllr. Prof. J Raine, District Cllr. N McVey and Mr D Sharp (Clerk).

53/18 Election of Chairman

Cllr Shearer was elected unanimously and duly completed his acceptance of office.

54/18 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mrs C Bower (accepted). Also Mr C Penn (Malvern Hills Trust).

55/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: Cllr. Harden declared an ODI in planning application 18/00150/FUL since she was friends with the owners. She had already been granted a dispensation to discuss (28/18iii).

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

56/18 Election of officers, committees, working groups and Parish Council representatives:

The following positions were elected:

Vice Chairman – Cllr. Turner

Community Woodland Working Group – Cllrs. Shearer, Harnden & Turner

Playing Fields Working Group – Cllrs. Shearer, Harnden & Turner

Tree Wardens – Mr John Nixon & Mr Robert Eyre

Footpaths Warden – Mrs Catherine Campbell's appointment by WCC was noted.

Allotment Wardens – The Chairman, Secretary and Treasurer of the Allotment Association

Allotment Association representatives – Cllr. Shearer

Playground Inspector- Cllr. Turner

Village Hall Representative – Cllr. Burford

57/18 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:

District Cllr. Natalie McVey reported that a litter pick had been arranged over the weekend of 30/06 and 01/07.

58/18 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 9th April were approved and signed by the Chairman.

59/18 Progress Reports and other matters arising from the minutes

The telephone kiosk by the village hall now had a full complement of shelving and books. The AONB were to produce a map for the kiosk at the Dingle which had yet to be renovated.

60/18 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
18/00150/FUL	11:11 Property 230B West Malvern Rd	Erection of a three bedroom dwelling, car parking spaces and associated works
18/00495/HP	Mr Chris Buckley The Coach House, Blackheath Way	Single storey extensions to side and rear with balcony at rear and 4 no. Velux windows on North elevation.
18/00584/HP	Mr Richard van Ewyk The Hermitage, Westminster Bank	Erection of conservatory

The following responses were agreed:

18/00150/FUL – It was agreed to enquire the height that the top of the new property will be above West Malvern Road ground level.

18/00495/HP - "The Parish Council has no objection to the application."

18/00584/HP - "The Parish Council has no objection to the application."

61/18 Playing Fields

The Rospa playground report was noted.

The Clerk confirmed that he was to spray any knotweed that was showing on the bank later this week.

62/18 Allotments & Community Woodland

It was agreed to proceed with an S106 application to put a path through the Glade. Estimate of cost was £1500.

Allotment fence to be repaired following vehicle damage.

63/18 Highways & Footpaths

i. To review weekly cleaning of bus shelters: The Clerk was to discuss any problems that the current contractor was having to ensure the work was completed satisfactorily.

ii. To consider joining the WCC Lengthman Scheme and appoint a contractor: This was agreed and Mr Barrett was to be offered the contract provided he could guarantee the service.

64/18 Finance

i. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Michael Barrett	30/04	£86.20	Bus Shelters (Apr)
British Gas	09/04	£674.04	Supply for Gas Lamps
Playsafety Ltd	20/04	£105.00	Playground Report
Go Greener	-	£216.00	Allotment Skip Hire
B&Q	21/03	£31.30	Weed Killer
DA Sharp	-	£100.00	2 nd ½ Annual Expenses 17/18
DA Sharp	14/05	£336.42	Clerk's Fees (Gross £420.42 SP25)
	Total	£1,548.96	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,494.26	Community Account B/F	£11,085.13
		MHDC Precept	£8,700.00
		Allotment Rents	£54.25
		May Payments	-£1,548.96
Savings Account C/F	£14,494.26	Community Account C/F	£18,290.42

ii. To confirm appointment of internal auditor: Mr Steve Tustin was appointed.

65/18 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
MHDC Planning	*	193 West Malvern Road (16/01342/FUL).
WCC Planning	*	Adopted Validation Document
Malvern Hills AONB	*	Newsletter
Play Safety	*	Playground RoSPA Report
UK Cycling Events	*	Malvern Mad Hatter 23 rd June Cycle Event
Malvern Hills AONB	*	Management Plan Review Workshops - 22 nd and 24 th May 2018

66/18 Councillors' items for Report

Nothing further was discussed.

67/18 Next Meeting

The next Parish Council Meeting will be held on Monday 11th June 2018 in the Fisher Hall.

There being no further business the meeting closed at 9.50 pm.