

Parish Council of Alfrick and Lulsley

Minutes of the Annual Meeting of the Parish Council on Thursday 24th May 2018 at 19:30hrs in the Village Hall, Alfrick.

Present:

Cllr B Martin, Chair,

Cllrs Ms B Brown, E Mutter, G M Brewin (Clerk),

Apologies Miss L Randall, Cllrs A G Cooper, A J Crockford, B Fishwick, G Lowe, N Tudge.

Visitors -

Some 14 parishioners attended requesting the council's support for their request that Sandy Lane - currently an unmaintained public highway be re-designated to prevent its use by motor vehicles and motor bikes. Those councillors present agreed to use the council's good offices to assist in achieving this.

The speed of motor vehicles through the parish was also raised and this would be further discussed at the next meeting of the council on June 28th.

The formal meeting commenced at 20:20 hrs

The meeting was opened by the chairman; Cllr B Martin.

1.

To accept nominations and appoint a Chairman

By unanimous agreement Cllr B Martin was nominated.

Cllr Martin agreed, signed the 'declaration of acceptance of office' and took the chair.

2.

To accept nominations and appoint a Vice-Chairman

Cllr A G Cooper was nominated and agreed unanimously .

(In sending his apology for absence to the clerk Cllr Cooper had agreed to his nomination.)

3.

Members' Apologies for Absence

The apologies for absence from Cllrs Miss L Randall, A G Cooper, A J Crockford, B Fishwick, G Lowe and N Tudge were accepted.

4.

Members' Declarations of Interest

The Chair declared an interest in 11. (a, as a member of the Alfrick and Lulsley Residents' Association.

5.

Appoint councillors to committees and representatives to external organisations;

a) Designate consultees on Planning Matters.

Proposed and agreed - Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Miss L Randall, G Lowe; Lulsley, Cllr E Mutter.)

b) Village Hall Committee.

Proposed and agreed; Cllr B Fishwick

c) Community Shop Committee.

Proposed and agreed; Cllr B Martin

d) 2 representatives to WCALC Area Meeting.

Proposed and agreed; Cllrs A Cooper, B Martin

e) Alfrick Trustee of the Suckley Charities

Proposed and agreed; Miss L Randall

6.

Confirm the minutes of the monthly meeting held 26/04/18.

These had been circulated in advance, were agreed as a true record and signed by the chair.

7.

Review the Annual Risk Assessment;

This had been circulated in advance, it was agreed no changes were needed and was signed by the chair.

See appendix -a)

8.

Financial Matters

- a) Confirm Clerk's salary and hours of work for 2017-8; (NALC - SCP27 - £12.815/hr, 312hrs/yr) £333.19/month. Agreed
- b) Approve payment - Annual Parish Meeting - Alfrick and Lulsley Village Hall - £32.50 - Approved
- c) Approve payment - Annual council insurance premium - £569.30 (5% discount for 3yrs. agreement.) - Approved
- d) Approve payment - Tree Warden's expenses, Pollinators Conference - £13.88 - Approved
- e) Note Clerk's Delegated Payment - MCB Landscapes (Playing Field maintenance.) £180.00 inc vat. - Noted

9.

Confirm the adoption the General Power of Competence

This Council declares that it meets the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz:

- i. At least two-thirds of total number of councillors must have been elected
- ii. The Clerk holds CiLCA 2012 or other relevant qualification.

And therefore confirms the adoption of the General Power of Competence as set out in the above act.

Confirmed

10.

Planning and Environmental Matters;

- a) Review status and actions ref. Clay Green Farm.

The Chair and Cllr Ms L Randall were in informal discussions with the planning officer concerned to review the situation.

- b) Review status and actions ref. Chapel Meadow Development.

Work is about to start and Cllr A Cooper would be in contact with the builders to ensure a smooth progress.

- c) Baston Hall - change of use (18/00548/FUL) - consider objecting to this. (Information circulated in advance)

In discussion it was agreed that although this could result in some impingement on an AONB it could also provide employment for local residents. As such the council would not object to this but recommend that the preferred route of access would be from the A44 via the Suckley Road and the White House crossroads.

11.

Adopt New Standing Orders (As recommended by NALC) (Circulated in advance)

Agreed

12.

Data Protection Officer

Appoint the Clerk as the Council's Data Protection Officer, ref General Data Protection Regulations 2018

Agreed

The clerk noted that the government was likely not require small parish councils to appoint a data protection officer but it seemed appropriate that the council name the clerk in this position so that in future any references to data protection matters could be addressed to the right person.

He also noted that the council did not hold any personal data and it would not process personal data within the meaning of the act. He was asked to publicise this and also issue a privacy statement via the medium of the council's newsletter.

13.

Clerk's Report

- a) Items from the last meeting. There were no matters outstanding.

- b) Outstanding matters requiring the council's notice;

All items intended for this review had been covered by agenda items and the informal conversation with parishioners.

- c) September meeting of the council. - He requested that this be brought forward to Thursday 20th September and this was agreed.

14.

Items for the next meeting

Sandy Lane re-designation, Vehicle speeds through the village, Summer Newsletter.

15.

Confirm the date of the next meeting;

Thursday 28th June 2018 at 7.30pm, Alfrick Village Hall.

The meeting closed at 21:07 hrs

Minutes confirmed..... 24/05/2018