

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 5th June, 2018**

Present: Cllrs R Lear, J Rugman, K Redfern.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.

1 Apologies: J Barnes, D Hubbard, C Albert, Cllr K Pollock

2 Register / Declarations of Interest – none

Dispensations – none

Public Question Time

3 District/County Councillor's Report. Cllr K Pollock had circulated his report to all members.

Cllr C Dell suggested holding a ward members surgery in the parish, perhaps together with a security marking event. Advice was sought regarding local heritage buildings at Station House, it was suggested we contact the Victorian Society. Concerns were raised for those residents not able to have wheely bins for recycling due to access, a further rollout phase is due at the end of the year. It was suggested that a glass recycling unit could be provided at the parish rooms car park, but again access could be a problem.

4 Minutes: Minutes of meeting held on 1st May, 2018 were approved.

5 Correspondence

a General Data Protection Regulation – preparation and training. A folder had been compiled and letters to the Clerk, Lengthsman and Clerks other PC obtaining consent to use data were approved. Members email problems to be resolved, confirmation of the DPO and where to seek advice will be sought.

b Standing Orders. Model standing orders were approved, with further amendments pending.

6 Planning

a There were two planning applications:

18/00691/AGR Commonwood Farm, Knighton on Teme. Steel portal frame building with fibre cement roof. No objections.

18/00619/HP 3 Station Close, Newnham Bridge. Detached garage with attic room above for storage. No objections.

b The following determination was read out

18/00355/FUL. Newnham Court Barns, NB. Change of use of agricultural land to domestic garden and associated landscaping. Refused.

c Planning applications determined under delegated powers: none.

d Station House. Advice previously sought will be followed up, the Victorian Society to be contacted.

7 Finance

a Clerks salary June-£398.60 incl. salary increase and GDPR hours, and expenses £31.22. Agreed.

b To approve the annual governance statement for y/e 31st March, 2018. Approved and agreed.

c To approve the accounting statements for y/e 31st March, 2018. Approved and agreed.

d To approve the risk schedule and asset register for y/e 31st March, 2018. Approved and agreed.

e Photocopies April-June - £71.10. Approved and agreed.

8 Highways

- a Lengthsman Scheme. May account to be added to the next agenda. Blocked drains below the church and water holding outside Woodgates Green have been passed to the Lengthsman.
- b Dog fouling – to be discussed further at the next meeting – awaiting further information.
- c Blocked drain at Monks Bridge - reported.
- d Speeding concerns through Newnham Bridge. Further information is awaited, the Safer Partnership Team to be contacted to request the speed camera van more often and to request and data available.
- e Seat by Caravan Park – state of repair. Previously a resident within the parish agreed to maintain this seat, to be contacted.

9 Vacancy for 3 Parish Councillor's. Co-option notices have been posted. To be placed in Teme Span.

10 Councillors' reports and items for future agenda. There is a pothole opposite the Old Vicarage. The right side of the road in Church Hill is washed away. Complaints regarding burning toxic plastic from the builder at The Tavern will be passed to planning enforcement and environmental health. The fire service have apparently been called numerous times during the last 2 days.
Potholes outside Wrens Nest (Shropshire) to be reported.

11 Date of next meeting: 7.30pm on Tuesday 3rd July, 2018.
There being no other business, the meeting closed at 8.25pm.

Signed Date

Chairman