

# Birtsmorton Parish Council

Draft Minutes of Meeting of Birtsmorton Parish Council  
Monday 3 September 2018 at 7.30 at Berrow Village Hall

Present: Chair: Michael Barnes  
Councillors: Roger Gillard, Vance Withers, David Williams, Mary Dowding, Alison Faulkner and Richard Foord.

In attendance: DCllr. Mick Davies and Clerk  
Public: 1

**Public Comments: None**

## **26/2018. Apologies for Absence.**

None

## **27/2018 Declarations of Interest**

1. *Register of Interests.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

## **28/2018. Confirmation of Minutes**

Minutes of meeting of 9 May 2018 were confirmed and signed as true record.

## **29/2018. Matters Arising**

Minute 22/2018 STWA have been advised of water leaks at pumping station points.

## **30/2018 District Councillor Report**

The following was reported:

- Council Building presently under renovation for installation of reception facilities by Spring 2019.
- MHDC Property: Brunel House & Portland House sold for residential development and The Grange new tenants.
- STDP: Within review process prospective development sites have been registered and now in process of appraisal.
- Village Survey part of SWDP review
- Projects arranged by MHDC Physical Activity and Well-being Officer
- Waste & Recycling: Weekly emails not only act as reminders.
- Jobs Fair: Tuesday 11 September Malvern Library.
- Universal Credit
- Parish/Town Council Forum: Monday 22 October.

## **31/2018. Finance Report**

**Current financial situation:**

	£	£	
<b>Balance as at 9 May 2018</b>		<b>5,195.63</b>	
<b>Income pre meeting</b>			

<b>Expenditure at meeting</b>			
Clerk	294.30		Salary SCP 19 and Exps
Lengthsman	22.50		
ICO	40.00		Reference GDPR Registration
Total		<b>356.80</b>	
<b>Balance at end of meeting</b>		<b>4838.83</b>	
<b>3 Sept 2018</b>			

- i) Cheque Signatories still to be updated.

### **32/2018 Coombegreen Common**

An update was provided. Good accessibility for parishioners. No thistle cutting this year and with recent hot weather has not created a problem and will be carried out next year if required. Bramble clearance to be undertaken Nov/Dec. Ragwort cleared. No fundraiser this autumn with funds still available to support the PC match funding.

### **33/2018 Parish Drainage/Lengthsman**

- Planings have been put into highway on corner of Watery Lane. Levels still to be checked with support of DCllr.
- Clerk to follow up BT pole along Marsh Road
- Increasing number of stones being sited on roadside/highway verge outside private properties. DCllr to seek further guidance from WCC on these possible highway hazards. Also determine sites and limit of highway responsibility.
- Damaged highway near Birtsmorton Court as reported by parishioners. Concerns of safety as adjacent to deep ditch. Clerk to log and also report directly to WCC.
- Culvert/verge near Home Farm to be cleared by lengthsman.
- Inappropriate large vehicle parked on Rye Street and creating a hazard. The owner has previously re sited this vehicle albeit temporary. Advice from police will be sought.
- Millers Court update from concerns expressed at annual meeting by a parishioner. Discussions have taken place with owners and a subsequent reply received to letter. Reported that there is less traffic and an improvement noted. Further concerns by parishioner were passed onto County and District Councillors so speed data will be obtained, bollards put by the culvert at The Leys and a survey undertaken of the present road condition.

### **34/2017 Planning**

17/01854/FUL	Land At (Os 7911 3631) Birts Street Birtsmorton,	Proposed siting of a log cabin for holiday use.	MHDC Approved
18/00914/HP	Morton House Farm Birts Street Birtsmorton Malvern WR13 6AW	Conversion of stables to studio/habitable room accommodation incidental to Morton House	MHDC Approved

### **35/2018. Correspondence**

Any information presently sent to Cllrs via email and particular reference to:

- BBC Hereford & Worcester new evening show from 10 September will include community news.

- Enviro Week – Community litterpicks across the district planned for October half term. Advertise in magazine.
- SWDP review. Development boundary review – Proposed methodology consultation.
- SWDP Review. Village Facilities and Rural Transport survey. Completed as 2 villages (1 parish) and Confirmed. DCllr. Explained the significance of this survey.
- Skylarks on the Malvern Hills

**36/18 General Data Protection Regulations**

It was **agreed** to adopt the prepared privacy statements which will be published on the parish website to conform with the new general data protection regulations. It is also a requirement and agreed for the Parish Council to register with the Information Commissioners Office which will incur a fee of £40.

**37/18 Meetings**

Much information was been reported from the recent meetings hosted locally by Malvern Hills Trust in preparation of its forthcoming public consultation document. It is anticipated that this document will be available to view and consider at the end of October.

**38/18 Any Other Business**

The clerk reported that she was in receipt of a letter of resignation from Cllr.Roger Gillard. Roger has been a member of Birtsmorton Parish Council for 17 years and during that time either chairman or vice chairman. There was acknowledgement to his years of excellent service and contribution in many ways towards maintaining much appreciated harmony within the council. He and his wife are wished well in their new home in Upton.

**39/2018. Confirmation of date of next meeting**

The next meeting date **Monday 12 November 2018** at 7.30 pm at Berrow Village Hall.

The meeting closed at 9.00pm

Signed..... Date.....