

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th September, 2018**

Present: Cllrs R Lear, D Hubbard, C Albert

In attendance: Clerk, Mrs Karen Yates, Cllr K Pollock, 1 member of the public

Mr D Hubbard chaired the meeting.

1 Apologies: K Redfern, J Barnes, Cllr C Dell

2 Register / Declarations of Interest – none

Dispensations – none

Public Question Time

The agent acting for the landowner regarding the planning application at 6a advised that they are in discussions with the PROW team regarding the objections they raised.

3 District/County Councillor's Report.

Cllr Pollock had distributed his report to all members and briefly discussed its contents.

4 Minutes: Minutes of meeting held on 7th August, 2018 were approved.

5 Correspondence

a SWDP open space assessment consultation – this was a similar document to the village facilities request and will be completed as requested.

b SWDP development boundary review consultation – to be considered at the next meeting. It was noted that both our parishes are categorised as 4a and 4b with limited services and bus routes. Comments are requested for those villages in categories 1, 2 and 3 that do not currently have a development boundary, although all comments are welcome.

c Model standing orders 15, 17, 18 and 21 were amended to reflect recent changes in contracts and GDPR.

6 Planning

a There was one planning application:

18/01135/FUL Knighton on Teme Caravan Park. Steel framed storage building.

No objections. We are pleased to see existing hedgerows and trees are to be retained to provide a screen for neighbouring properties, and that negotiations are ongoing between the applicant and PROW team to establish a suitable right of way.

b There were no determinations

c Planning applications determined under delegated powers: none

d Station House. To be placed on the next agenda.

7 Finance

a Clerks salary August-£247.55, and expenses £30.90. Agreed.

b Photocopies for July – September were approved at £20.76

c 1st draft budget was circulated for information and further consideration at the next meeting.

8 Highways

a Lengthsman Scheme. August account approved - £192.

b Dog fouling. A request for bins has been sent to Malvern, awaiting reply.

c Pothole outside Wrens Nest, Shropshire – a reply has been requested.

- d Speeding concerns through Newnham Bridge. Further information from West Mercia Police and the SRP regarding community speed awareness and recent data was made available. We are on the waiting list for speed cables to be laid outside The Forge to gather current speeds. To be discussed further at the next meeting.
 - e Bickley Lane speeding concerns. Traffic calming measures have been requested by the railway bridge.
 - f Overgrown hedges at Woodgates Green. A letter has been sent to the landowner.
 - g Overgrown hedges near the Parish Rooms. The landowner has also been contacted by the Parish Room Committee, the letter will not now be sent.
 - h Release of Chinese lanterns at Bickley. A letter has been sent to the resident and the local fire team, further information has been received from the local fire team.
 - i A letter had been received from a resident highlighting local concerns relating to:
 - a caravan at 1Bickley Corner. The Clerk had looked through planning records and could find no details relating to this caravan;
 - the notice placed outside Brick House regarding the temporary siting for caravans and motorhomes. This is permitted development and the suitability of the site will be determined by the Caravan and Motorhome Club. The planners will be informed;
 - a proposed wedding venue at Commonwood Farm. The Parish Council is not aware of this proposal and would expect to be informed through the normal planning route.This information will be relayed to the resident.
 - j Proposed diversion of footpath KT-608, Sugar Hill, Bickley. No objections.
- 9 **Glass recycling in the parish.** The Clerk to request clarification on the this via the MHDC website. current criteria for glass recycling and alternatives available where glass is not collected.
- 10 **Vacancy for 4 Parish Councillor's.** An application has been received from Emma Mapp. It was proposed by C Albert, seconded by R Lear to co opt Emma to the Parish Council, all agreed.
- 11 **Election of Vice-Chairman**
Duane Hubbard was proposed by R Lear, seconded by C Albert, accepted and agreed.
- 12 **Councillors' reports and items for future agenda.**
- 13 **Date of next meeting:** 7.30pm on Tuesday 2nd October, 2018.
There being no other business, the meeting closed at 8.50pm.

Signed (Chairman)

Date