

Minutes of the Ordinary Meeting of Tibberton Parish Council held 4th September 2018

Democratic Period: 1 member of the public present. No matters to report for future action.

9.1 Attendance

Present: S. Pearson (Chair) (SP); R. Grimer (RG); C Hartwright (CH); E. Holding (EH); J. Penzer (JP)
Apologies: M. Rowley (MR); County Councillor A. Miller; West Mercia Police
In Attendance: J. Hill (Clerk)

9.2 Declarations of Interest

- a. Declaration of Interests: none
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: none
- c. Declaration of Other Disclosable Interests in items on the agenda: none.

9.3 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

9.4 Minutes of Previous Meetings of the Council

Minutes of the Extra Ordinary Meeting of Tibberton Parish Council held on Tuesday 21st August 2018 having been previously circulated were, subject to amendment of Minute 8.10 to read "nominated (by) JP" not JH, approved (RG/JP) and signed by the Chairman as a correct record.

9.5 Progress Reports/Updates on matters considered at the previous meeting

None reported.

9.6 To receive the report of the County Cllr Tony Miller - For Information

Cllr Miller had submitted apologies for his absence from the meeting.

9.7 To receive the report of the District Cllr Margaret Rowley - For Information

DCllr Rowley's report had been circulated by email prior to the meeting: Members noted MR's meeting with WDC's Greenspace Officer at the play area off Hawthorn Rise. It had been agreed that a basket swing would be an appropriate addition to the play facilities and he would revert with costs of purchase, installation and safety surfacing. It was envisaged that S106 monies would fund the purchase and installation.

9.8 Reports by Councillors

- a) Village Hall: no new matters
- b) Neighbourhood Watch: dog fouling issues along the canal tow path and Church Lane
- c) Community Speed Watch: MR's report had been circulated by email prior to the meeting: 6 volunteers and 7 authorised locations for operation
- d) Tibberton Community Land Trust: Members resolved (CH/EH) to appoint RG as TPC's representative to TCLT's Board of Directors
- e) County Association of Local Councils: MR's report had been circulated by email prior to the meeting: presentation on the roles of WCC/Landowners and Parish Paths Wardens. The next Wychavon Area Meeting will take place on 5th September with a presentation on the SWDP review process.

9.9 Report from the local Police officer – For Information

Email report circulated.

9.10 Planning

- a) To consider planning applications referred by Worcestershire County Council and Wychavon District Council for comment: none
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting: none
- c) Details of Decision Notices: none
- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting:
 - i) Members noted receipt of South Worcestershire Open Space Assessment (including Community Buildings) - Town/Parish Council Survey: SP volunteered to complete the survey
 - ii) Members noted receipt of South Worcestershire Development Plan Review - Development Boundary Review - Proposed Methodology Consultation Monday 20th August to 5pm Monday 8th October 2018.

9.11 Highways and Byways

- a) Lengthsman: Members noted correspondence from WCC re lengthsman training and compliance with PPE. Clerk to resolve
- b) Recruitment of a permanent Lengthsman: pending resolution of (a) above
- c) PRow (Footpaths): no new matters
- d) New Highways and Byways Issues: Clerk to follow up on vegetation obscuring highway visibility by the canal bridge and issues re flooding at The Holloway.

9.12 Finance

- a) Bank Reconciliation: Members noted that the bank statements had been passed to a bank signatory liaising with HSBC and were therefore not available
- b) Receipts: Members noted that the bank statements had been passed to a bank signatory liaising with HSBC and were therefore not available
- c) Payments to be made in respect of outstanding invoices and requests for payment were reported totalling £1,013.34. All payments were approved (EH/RG). Payments included annual subscription to CPRE as Members had resolved (JP/SP) to continue with membership
- d) Members resolved (EH/RG) open a new (3rd) HSBC bank account. Account to be used initially for new hall build related receipts and payments. CH and JP as authorised signatories had an appointment with the bank manager to set up the account.

9.13 Tibberton Village Hall (existing) in relation to Legal Matters

Members noted that the Village Hall Management Committee had long standing issues with specific residents using the car park to store and park their own vehicles which impacted upon those residents seeking to use the facilities to park when they were using the village hall: assistance had been sought from West Mercia Police.

9.14 Tibberton Village Hall (TCLT development)

Members noted the report from the Working Group that the request to MHCLG for borrowing approval had been submitted.

9.15 Correspondence

No additional correspondence requiring consideration.

9.16 Items for inclusion on a future agenda

Lengthsman appointment; replacement VAS: long term use of the adopted BT phone box; drainage issues at The Holloway; vegetation obscuring visibility by canal bridge; on-going review of regulatory documentation.

9.17 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 2nd October 2018 at 19:30 hours at Tibberton Village Hall.

The meeting closed at 20:45 hours

(Chairman – 2nd October 2018

Expenditure: 04/09/2018	Gross
CPRE - Subscription	£36.00
Remuneration Contractor and staffing costs	£977.34
	£1,013.34