

MALVERN WELLS PARISH COUNCIL

Minutes of the Parish Council Meeting of Malvern Wells Parish Council duly convened and held in Malvern Wells Village Hall, Wells Road, Malvern Wells commencing at 7.30pm on Wednesday 26th September, 2018

Present: Councillors Mrs H Burrage (Chairman)
B Knibb, M Dyde, J Baker

Also, in attendance: David Taverner (Clerk and Responsible Finance Officer)
P C Susan Parr (until 7.55pm)
County Cllr L Hodgson (from 8.25pm)

The Clerk advised that, as the meeting would be non-quorate, items on the agenda would be for discussion only and any formal decisions taken would need to be ratified by the Council at its next meeting.

- 63/18 Apologies for absence:** Councillors T O 'Donnell, C O'Donnell, J Smethurst, N Chatten, S Freeman, J Black, K Wagstaff, J Wagstaff, B Murphy
- 64/18 Declarations of Interest**
- a) Register of Interests: Councillors were reminded of the need to update their register of interests:** No Changes were required
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature:** There were none.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:** There were none
- 65/18 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none
- 66/18 Approval of minutes of Parish Council meeting held on 21st July June, 2018**
The minutes of the meeting held on 21st July were approved as a correct record of the meeting and were signed as such by the Chairman
- 67/18 Matters arising from minutes of the 21st July Parish Council Meeting**
There were none
- 68/18 Report from PC Susan Parr on local policing matters**
PC Parr gave details of vehicle speed and enforcement activity that had recently been undertaken along the Hanley Road and the A449. Speed penalty tickets and warning letters had been issued to drivers exceeding the relevant limits. It was agreed that Data downloaded from the Councils VAS equipment would be made available to the police team to assist with future vehicle speed monitoring.
- 69/18 Reports from Working Groups**
- (a) Neighbourhood Development Plan (NDP) working group**
The Council's consultant, Peter Hamilton, had been undertaking a good deal of initial ground work on the composition of the plan and had been reviewing the Council's responses to previous planning applications in the Parish to get a baseline feel for the overall planning strategy of the council.

The Clerk advised that he had submitted an initial grant claim to the DCLG to help with the costs of the preparation of the plan. An amount of up to £9,000 was available to be called on.

(b) Gas lamps working group. There had been no meeting of the Group since the previous Council meeting. It was noted that as the application to the Lottery Heritage Fund for grant funding had not been successful, the new gas lamps project would not be able to proceed unless alternative external funding sources could be identified.

(c) Communications working group. There had been no meeting of the Group since the previous Council meeting.

(d) Events working group.
The Summer Fete and Classic Car show had been very well enjoyed by all who had attended, and thanks were given for the support of councillors and volunteers on the day

Some new items of equipment, such as new gazebos, for the event had been purchased for use in future years. A further meeting had recently taken arranged to review the event and to discuss initial arrangements for the 2019 renewal which was due to be held on Sunday 8th September.

After allowing for grant income the event had generated a surplus of approximately £100. The level of the donation to the Worcester Ukulele Band, following their appearance at the fete, was due to be considered at the October Council meeting

Preparations had been put in place for the Council's Remembrance Day service and parade on Sunday 11th November

The Christmas Carol concert was due to take place in the Village Hall on Friday 7th December.

(e) Open Spaces working group. There had been no meeting since the previous Parish Council meeting.

(f) Jubilee Gardeners working group
The Heart of England In Bloom assessor's inspection for 2018 taken place on 4th July. During a review of the 2016 entry records the assessor had noticed scoring errors which had meant that the garden should in fact have been awarded a higher grading than in fact had been the case. This matter was to be corrected by issuing a new 2016 certificate. The 2018 awards ceremony was being held in Birmingham on 27th September and was being attended by Ian Burrage and a member of the WI.

Cllr Burrage advised that the Jubilee Gardeners will be continuing with planting work during the Autumn working on the area immediately around the Fountain itself. It was thus important that any works needed on the Fountain's water tap, and drainage that might cause disturbance to the plantings, should be completed as soon as possible.

The Council had previously agreed a £500 feasibility budget for the project which Cllr Black had agreed to lead, working in conjunction with Cllr Burrage as both Councillors had been involved with the Malvern Spa Association project team which had worked with David Armitage of the AONB to renovate the Fountain in 2006/2007. That group had instigated the purchase of the Victorian push-button tap for the fountain that has never really functioned properly.

The lack of run-off water drainage at the Fountain was the reason the push-button tap was installed during the Fountain's renovation. Cllr Black had already met with Ian Burrage for the Gardeners and had carried out a quick assessment of the water run-off from the Fountain and identified which drain in Grundys Lane might inherently capture any water should the tap be left on. Cllr Black had agreed to contact David Armitage about the tap itself, and the Fountain's internal plumbing, to begin the process of identifying a solution to the problem and a plan of action in this regard would be presented to a future meeting of the Council.

(g) Cemetery Working group

There had been no meeting of the group since the previous Council meeting. Members of the Council extended their best wishes to Martin Thomas, the cemetery maintenance worker who had been unwell but had now happily returned to work

70/18 Report of County Councillor

The report can be viewed at the following weblink [Report of County Councillor 26th September 2018](#)

71/18 Financial Matters

(a) Annual Audit and Governance return (AGAR) for 2017/18

The Clerk reported that the Council's external auditors PKF Littlejohn LLB had completed their audit of the Council's AGAR for 2017/18 without qualification or comment. The AGAR can be viewed at the following web link:

[Malvern Wells Annual Audit and Governance return 2017 18](#)

(b)

Payment of accounts

The following accounts were approved for payment: -

1294	AMAZON	Gazebos Fete	329.94		329.94
1295	D M TAVERNER	Salary August	1,675.55		1,675.55
1296	FIRST PAIGE	Flyers for Fete	42.00		42.00
1297	NEST	Pension July	70.31		70.31
1298	NEST	Pension august	92.53		92.53
1299	AMAZON	Games purchase fete	4.06		4.06
1300	AMAZON	Games purchase fete	7.45		7.45
1301	AMAZON	Games purchase fete	8.38		8.38
1302	AMAZON	Games purchase fete	8.38		8.38
1303	ABODE EXPORT PDF	Abode Subscription	15.94		15.94
1304	BRANDON HIRE	Toilets & Generator Fete	400.19		400.19
1305	EVENT HIRE PICNIC TABLES	Picnic tables - Fete	424.00		424.00
1306	XL DISPLAYS	Display boards fete	129.00	25.50	154.50
1307	CANVASTENT SHOP	Fete Tent	315.00		315.00
1308	Cash for pony hire -fete	Fete cash -ponies	200.00		200.00
1309	Cash floats	Fete	150.00		150.00
1310	Amazon	Gazebos fete	113.98		113.98
1311	Cash for fete prizes/tombola etc	Fete Cash	200.00		200.00
1312	Print Plus	Wells News	1,696.00		1,696.00
1313	Steve Maund	Outdoor work Sept	743.48		743.48
1314	Martin Thomas	Outdoor work August	388.57		388.57
1315	Namesco	Website domain Renewal	179.99		179.99
1316	Office Outlet	Laminated remembrance posters	19.56		19.56
1317	BT Wi-Fi	Mobile wi Fi August	12.50	2.50	15.00
1318	Namesco	Starter and Host pack - Website	227.77		227.77
1319	Bank Charges		7.80		7.80
1320	D M Taverner	Clerk Salary September	1,675.55		1,675.55
1321	HMRC		1,167.48		1,167.48
		TOTALS	16,302.56	223.71	16,526.27

72/18 There being no further business to transact the Chairman closed the meeting at 9.10pm

Chairman..... Cllr N Chatten
Dated 31st October 2018