

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 8th October 2018 in West Malvern Village Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harden, Mr C Rouse, Mr A Turner.

In Attendance

Mr C Penn (Malvern Hills Trust) and Mr D Sharp (Clerk).

108/18 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr T White (accepted). Also District & County Cllr. Prof. J Raine & District Cllr. Mrs N McVey.

109/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

110/18 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

Mr Charles Penn reported that the proposed changes to the governance of the organisation had been put to the appropriate government department and the charity commission. Once approved there would be a six week consultation period, probably commencing before the end of the year. This would take the form of both online and hard copy forms as well as several drop in sessions.

He also confirmed that several 'easement' applications were pending relating to access to land across Trust property as well as requests to tarmac sections of access routes.

111/18 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 10th September were approved and signed by the Chairman.

112/18 Progress Reports and other matters arising from the minutes

No matters were discussed.

113/18 Planning

To consider responses to the following and any late submitted applications:

Application No	Location	Details
18/01059/HP	72 West Malvern Rd	2nd floor extension and rear extension to dwelling including alterations to access to create on-site parking
18/00940/HP	Hillside Blackheath Way	Extension of existing flat roofed dormer to side elevation.
18/01351/HP	119 West Malvern Rd	Replacement of existing single storey rear extension with single storey extension (part retrospective)
18/01370/FUL	139 Old Hollow	Change of use from residential dwelling (use class C3) to children's home (Use Class C2); including conversion of existing integral garage to ancillary office and the conversion of existing ancillary office to one bedroom (part retrospective)

It was agreed to submit the following responses:

18/01059/HP - "The amendments to the application do not address the issues previously stated and the Parish Council's objection remains".

18/00940/HP, 18/01351/HP, 18/01370/FUL - "The Parish Council has no objection to the application".

114/18 Playing Fields

The Clerk confirmed that MHDC had received details of the Deed of Variation with regard to the proposed development on Broadlands Drive that would allocate some S106 funding to West Malvern for 'outdoor space and recreation'.

Cllr. Turner was to arrange public consultation to assess the needs of the parish with regards to play equipment and also outdoor adult gym equipment.

115/18 Allotments & Community Woodland

Update on S106 application: The draft grant funding agreement with MHDC had been distributed and its approval was delegated to the Clerk in consultation with councillors. The Clerk confirmed that he had included the cost of two benches into the scheme to accommodate funds available and there would be a small amount of match funding for the Parish Council to raise which was approved.

116/18 Highways & Footpaths

i. Update on gas lamp and telephone kiosk maintenance: The lamp posts had now all been painted and were a great improvement. Clerk to source stencils so that identification numbers can be inscribed in gold.

The discoloured perspex panes had been removed from the dingle kiosk and was awaiting painting.

ii. Update on Lengthman Scheme: Michael Barrett was to attend the second half of Highways training this week. He had removed most of the ivy from the Lamb bus shelter and was to side out some of the footways.

117/18 GDPR

To consider for adoption privacy notices and data protection policy: These were approved and the Clerk confirmed that registration with ICO would cost £40.00 per year.

118/18 Village Hall

To consider funding for display boards: No information had been received and the issue would be addressed at the next meeting.

119/18 Finance

To consider payment of invoices presented:

The following payments were approved:

From/Due to	Date	Amount	Details
Michael Barrett	02/10	£206.00	Bus Shelters (August) & Gas Lamps
Malvern Town Council	28/09	£378.00	Grass Cutting/Waste Removal (Jul-Sep)
HM Revenue & Customs	-	£252.20	PAYE (Jul-Sep)
Cromwell Tools	14/09	£32.67	Gas Lamp Paint
Information Commissioners Office	-	£40.00	Data Protection Registration
DA Sharp	08/10	£336.42	Clerk's Fees (Gross £420.42 SP25)
	Total	£1,245.29	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,496.79
Savings Account C/F	£14,496.79

Community Account B/F	£13,080.80
MHDC Precept	£8,700.00
October Payments	-£1,245.29
Community Account C/F	£20,535.51

120/18 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
WCC	*	Worcestershire Autumn Parish Conference Tuesday 9/10 6PM
Citizens Advice	*	AGM - South Worcestershire 1/10
MHDC	*	SWDP Review – Briefing for Parish and Town Councils Tuesday 6 th November 2018, Council Chamber, County Hall 5pm
CALC	*	CALC and NALC Membership
MHDC	*	South Worcestershire Open Space Assessment
MHDC	*	Parish Forum, 22 October, Cancelled
MHDC	*	S106 Funding Agreement
MHDC	*	Showcase of Services for Older People Event 2018 Malvern Theatres 9/10 11am-2pm

121/18 Councillors' items for Report

The Clerk was asked to contact Regents College about the poor state of the wall bordering West Malvern Road opposite St James's church.

The viability of creating a no parking zone near the Dingle to give better visibility for drivers was to be investigated.

Replacement boards for the bus shelter near the village hall were to be sought.

122/18 Next Meeting

The next Parish Council Meeting will be held on Monday 12th November 2018 in the Fisher Hall.

There being no further business the meeting closed at 9.10 pm.