

WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held Monday 3rd December 2018
at Lyppard Hub commencing at 7.30 pm

PRESENT: Councillors N. Fielden (Chairman), R. Harris (V/Chairman), R. Morris, A Taylor, D Merriman and D. Long

Also present: Ward Cllr L. Hodgson, Richard Fowler (Chair of the Neighbourhood Plan Steering Group), A. Booth (Parish Warden), Police and 3 members of the Public.

APOLOGIES: Councillor V. Barrall, County Cllr A. Roberts, Ward Cllr S. Hodgson.

DECLARATIONS OF INTEREST: None

The meeting was suspended at this point to allow members of the Public to address the Council. Matters discussed:

- None.

MEETING CHAIRMAN: It was proposed by Cllr Long, seconded Cllr Taylor, that Cllr Morris act as Chairman for this meeting in the absence of both the Chairman and Vice-Chairman. All agreed.

Item	Minute Recorded	Action agreed
60	<p>The Minutes of the Parish Council Meeting held 5th November 2018 were agreed and signed as a true record. Proposed Cllr Taylor, seconded Cllr Morris, all agreed.</p>	
61	<p>Reports: Police – recent incidents dealt with included mini motorcycles, ‘boy racers’, vehicle crimes, burglaries. Concern was raised at the meeting regarding parking for the Rugby Club impacting on Berkeleys area – the Police confirmed that pavement obstructions can be reported to Police but the Reportee must be in attendance. The Police may also defer matters to the City Council.</p> <p>VAS – report as circulated by Cllr Morris. VAS has been repaired and positioned again. Technology upgrade options were also circulated for consideration in the future. County Cllr Roberts has offered to part fund if an upgrade is approved in the future. Data recorded has no impact for GDPR as not personal data and therefore persons cannot be identified.</p> <p>County Councillor – no report made.</p> <p>Ward Councillor – report as circulated via email. Libraries consultation dates and brown bin collection issues noted.</p>	<p>Cllr Morris to contact SRP re potential interest in VAS upgrade. All agreed to reconsider the upgrade at a future date – Cllr Morris to advise.</p>

62	<p>Environmental Matters: Report as circulated via email from Cllr Merriman. Tree survey – quotes still awaited. Winter works – work in progress. Parish Warden – report as circulated by A. Booth. Cllr Merriman confirmed her attendance at a recent Community Engagement training by CALC. Training suggestions were noted including the setting up of a PC Facebook page in the future.</p> <p>Village Gateways – Cllr Morris had circulated an update via email regarding this project. The PC agreed the signage on the gateway from various options which had been circulated. There is maximum £3000.00 provision for the full costs of installation. It was proposed by Cllr Morris, seconded by Cllr Harris to proceed with the gateway. All agreed.</p>	<p>Next agenda – PC Facebook page.</p> <p>Cllr Morris to proceed with the gateway installation as agreed.</p>
63-	<p>Planning & Rights of Way: Cllr Taylor circulated reports for October and November decisions submitted. P18P0259 – amended to ‘no objection’. P18P0485 – document as circulated to Councillors to draft a response. Comments required asap. P18Q0509 – response noted as ‘no objection’. P18Q0522 – agreed ‘no objection’.</p> <p>Neighbourhood Planning – the meeting was addressed by R. Fowler, Chairman of the Neighbourhood Plan Steering Group. A short presentation was given regarding the recent NP consultation results and data analysis. Papers returned = 453 Online responses = 157 Total 610 responses made = 14.34% Paper responses had been mapped and were well spread across the parish. Online data to follow. Data inputting had been carried out by NPSG Volunteers to save costs. Headline data – Good spread across age groups in responses. 96.2% of responses thought that the Significant Gap is important. Individual public spaces all received high percentage support. Increasing employment land or housing received a high percentage of negative responses. Degrees of support for the draft vision – 86% vision and each of the objectives 93-97% support. The NPSG will be able to map responses across the parish via postcodes which may assist with pin pointing areas with raised concerns eg. Parking or ASB. The PC thanked Mr Fowler for the work carried out to date.</p> <p>The Harleys: proposed prohibition and restriction of waiting orders: An email had been received and circulated by the Clerk regarding proposals to introduce a Prohibition of Waiting and</p>	

	Restriction of Waiting Monday – Friday 11 am – noon Orders on various roads in The Harleys area. Having considered proposals it was unanimously agreed to support the proposals.	Clerk to confirm support for the proposals.
64	Leisure & Community Affairs: No Councillor report made. Allotments – Councillor Morris gave an update to the meeting. Newsletter – all delivered. Next edition to be signed off at the February meeting. Content required during January please.	All – newsletter content during January.
65	Financial & Governance Matters: Statement of accounts agreed as circulated. 2019-20 Precept and draft budget – proposals had been circulated by the Finance Working Group together with budget notes. The proposal by the FWG to increase the precept by 7% was discussed – it is necessary to maintain balances and allow for increased costs expected, including election costs. It was noted that unexpected spend will impact on future reserves and would need to be risk assessed. The Risk Register also needs to include future by-elections and the need to build up election reserves. It was proposed by Cllr Morris, seconded Cllr Long to increase the precept by 7% for 2019-20. All agreed. By-election – the Chairman gave an update on the process. Date of by-election is 13 th December 2018. GDPR – no update.	Clerk to notify City of precept required.
66	Reports from Outside Bodies: Lyppard Hub Management Board – no report. Worcester City Standards Board – meeting attended by Cllrs Merriman & Barrall. Worcs CALC – updates as circulated by the Clerk.	
67	Councillor Reports & Items for Future Agendas: Next agenda – PC Facebook page – Cllr Merriman. Cllr Taylor – the document ‘The Future of Planning by 2020’ included proposals for community challenge – noted.	Cllr Taylor to circ via email.
68	Report of the Clerk: Accounts proposed for payment by Cllr Morris, seconded Cllr Taylor. All agreed. £565.00 Clerks salary £ 48.97 Clerks expenses (£27.70 mileage + parking, £21.27 phone & internet) £246.00 Westcotec - VAS repairs £697.20 Brodie Planning Consultants – NP work £55.23 D. Merriman – reimbursement bulb planting(retro) £21.81 D. Merriman – reimbursement bulb planting	Clerk to pay accounts as agreed.
	There being no further business the meeting closed at 8.55 pm	Next meeting Monday 7 th January 2019.