

# POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held  
Wednesday 7<sup>th</sup> November 2018 at Callow End Village Hall commencing at 7.30pm

**PRESENT:** Cllr A. Lamb (Chairman), Cllr J. Allsopp, Cllr P. Harris, Cllr J. Foy, Cllr S. Underwood, Cllr M. Richmond and Cllr R. Humpage.

**Also present:** 2 members of the Public.

**APOLOGIES:** Cllr C. Phillips (V/Chairman), Cllr D. Jones, Cllr B. Pilcher, Cllr R. Willetts

**DECLARATIONS OF INTERESTS:** None

ITEM:	MINUTE RECORDED:	ACTION AGREED:
46	<b>The Minutes of a meeting held 3<sup>rd</sup> October 2018</b> were agreed and signed as a true record. Proposed Cllr Richmond, seconded Cllr Harris. All agreed.	
47	<b>Matters Arising:</b> (38) The Chairman has spoken to Rev. Crellin regarding options for the parish magazine. A further meeting will be held in the new year. It was also noted that Cllr Allsopp will be attending 'Lessons & Carols' on behalf of the PC	
	<b>The meeting was suspended at this point to allow members of the Public to address the Council:</b> A resident thanked the PC for the new waste bin in Bush Lane which seems to have improved the dog fouling situation. MHDC has also dealt with regular offenders.	
48	<b>Lengthsman Report:</b> Tasks up to date as required. PPE ordered via Highways. Lengthsman attending refresher training via Highways. Tasks requested- 1. Notice boards to be trimmed around. 2. vegetation overhanging along Upton Rd – clear where possible. 3. Sparrowhall Lane towards Bowling Green Garage vegetation needs clearing off the path.	Clerk to report to Lengthsman.

49	<p><b>Financial &amp; Governance Matters:</b> Statement of accounts as circulated – agreed. Budget / 2019-20 precept now being worked on and all to inform the Clerk of any future requirements for the next financial year by end of November. Election costs to be included for 2019.</p> <p>Bank account – it was agreed that the PC should work towards opening accounts with Unit Trust Bank in 2019. The Clerk will progress this matter as required.</p> <p>GDPR – no updates.</p>	<p>Clerk &amp; FWG to work on budget &amp; precept for 2019-20. To be agreed at Jan 2019 meeting.</p> <p>Clerk to progress UTB accounts.</p>
50	<p><b>Newsletter:</b> Clerk and Cllr Richmond had circulated all draft content for approval. Comments made to the meeting were noted. Any further comments to be made by start of next week. Final draft to be circulated for approval at the Dec. meeting.</p>	<p>Clerk to circ. final draft to Dec meeting.</p>
51	<p><b>Playing Field Reports:</b> Callow End – R. Pendleton attended the meeting to update the Council on recent matters regarding the pavilion and sports field including a number of repairs and maintenance undertaken and arranged by the PFA. External lighting has also been ordered as agreed with the Clerk. It was noted that the zip wire usage had been stopped as required whilst repairs are awaited. The total cost of repairs has been quoted as £1450.00 + vat. It was proposed by Cllr Richmond, seconded Cllr Harris that the PC pay for the repairs as quoted and it was noted that it would be x2 staged payments for different repairs to be undertaken. All agreed.</p> <p>Hospital Lane – The Clerk &amp; Cllr Phillips are to meet with MHDC re s.106 funding requirements for the car park works. The Clerk updated the PC regarding the situation with the boundary fence, gate and future site maintenance options. D. Cllr Newman has been asked to liaise with the Scouts regarding their future site work options. Tenders for the pavilion build are required to be advertised on Contract Finder in line with Financial Regs. It was proposed by Cllr Foy, seconded Cllr Harris that the advertisement goes ahead as soon as possible via the Clerk.</p>	<p>Clerk to liaise with RP regarding repairs as quoted and agreed.</p> <p>Clerk to upload the tender to Contracts Finder once able to do so.</p>

	Advert to include the specification drawn up by Cllr Foy and the drawings via Glazzards Architects. All agreed. The Clerk will need to have an account approved on Contracts Finder in order to advertise the tender.	
52	<b>District &amp; County Councillor Reports:</b> County Cllr – no report. District Cllr – as circulated via email.	
53	<p><b>Councillor Reports &amp; Items for future Agendas:</b></p> <p>Cllr Foy – the public footpath to the right-hand side of the Powick Church gates needs renewing. Countryside Service to be notified.</p> <p>Cllr Underwood – notified the PC that he will be involved with the cycleway matter from Powick towards Malvern. Noted.</p> <p>Cllr Richmond – there s a rotten stile by Bush Hill Farm and the overgrown path needs clearing. Countryside Service to be notified.</p> <p>Also noted residents’ concerns re the phone kiosk at Old Malvern Rd being used for charity publicity. The PC agreed that this not a PC matter and that residents should contact the charity concerned.</p> <p>Cllr Allsopp queried if grant applications could be brought to the next meeting, which was confirmed by the Clerk.</p> <p>Cllr Harris reported a blocked drain outside 16 Upton Rd which needs to be reported to Highways.</p> <p>Cllr Lamb clarified re newsletter deliveries made. Also suggested including a newsletter article re reporting matters to the Worcs Hub.</p> <p>The entrance to HLPF from the A449 needs repair – will liaise with the Clerk.</p> <p>A telephone call had been received regarding the option to combine x3 parish fetes, but it is considered too difficult as different organisations with different target outcomes. All agreed not a PC matter.</p> <p>The x2 ‘Tommys’ have been ordered and it is hoped they will be delivered before 11<sup>th</sup> Nov. Options for their location are being discussed with residents, but generally agreed that they need to be visible and in a central location to both villages.</p>	Clerk to report matters to Countryside Service & Highways as required.

54	<p><b>Report of the Clerk:</b>  Parish Paths Warden/s – update given re recruitment ongoing.  A notice had been received regarding the temp. closure of a footpath at Bastonford – noted.  The Chairman and Cllr Harris are to attend the Remembrance Services at Powick and Callow End respectively.</p> <p>Accounts proposed for payment by Cllr Richmond, seconded Cllr Humpage. All agreed.  £961.22 Clerks salary (September)  £56.61 Clerks expenses  £1552.61 Clerk – reimbursement for x2 ‘Tommys’ statues purchase  £420.00 Lengthsman fees (October)  £480.00 S. Skeys – verge cutting (retro. paid 18/10)  £67.46 Eon pavilion gas bill (retro. paid 26/10)  £105.60 Madresfield Estate – hedge cutting  £40.00 Gill Lungley – CiLCA training fees  £265.98 Callow End PFA – caretaking Apr – Sept 2018  £25.00 Royal British Legion – poppy wreath</p>	
	<p><b>There being no further business the meeting closed at 9.10 pm</b></p>	