

# ECKINGTON PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held 13<sup>th</sup> November 2018  
At Eckington Village Hall commencing at 7.30pm

**Present:** Councillors George Glaze (Chairman), David Bainbridge (Vice Chairman), Geoff Ransted, Mary Hughes, Nils Wilkes, Cilla Cameron, Chris Yarnold and Mike Wood.  
**Also present:** District Councillor Ron Davis.

**Apologies:** Councillor Chris Auty.  
Apologies were also received from County Councillor A. Hardman.

**Public Participation:** No public attended.

**Declarations of Interest:** None.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
79	<p><b>The Minutes of the Meeting held 9<sup>th</sup> October 2018</b> were agreed and signed as a true record. Proposed Cllr Cameron, seconded Cllr Ransted. All agreed subject to amendments below.</p> <ul style="list-style-type: none"> <li>• Cllr Chris Yarnold was confirmed as having apologised.</li> </ul>	
80	<p><b>District &amp; County Councillor Reports</b> County Councillor – no report. District Councillor – Cllr Ron Davis reported on the following matters:</p> <ul style="list-style-type: none"> <li>• Manor Farm planning application – update given. It was suggested that the Chairman write to WDC to note frustrations and raise any further queries.</li> <li>• SWDP large scale development at Strensham and impact on this parish.</li> <li>• Thanks were given re the Remembrance Parade.</li> <li>• Change of WDC Leader to Bradley Thomas. Deputy Leader, Richard Morris.</li> <li>• SDWP and NP review process. The Chairman noted the need to clarify with WDC how this will work.</li> </ul> <p>Cllr Wood raised the issue of an application to tip soil near Strensham Church. Cllr Davis will confirm details with Strensham PC.</p>	<p>Cllr Glaze to write to WDC.</p> <p>Cllr Glaze to contact A. Ford at WDC re NP review process.</p> <p>Cllr Davis to speak with Strensham PC re soil tipping.</p>
81	<p><b>Progress Reports</b> <b>Clerk</b> – updates were given regarding Police &amp; Road Safety event week. Also noted the new Police Officer for the area based at Pershore.</p>	

<p><b>Village Hall</b> – Cllr Bainbridge reported as follows -</p> <ul style="list-style-type: none"> <li>• Jumble sale raised £450.70</li> <li>• Coffee morning planned for 1<sup>st</sup> Dec</li> <li>• WW1 events held and future events on on 9<sup>th</sup>, 10<sup>th</sup> &amp; 11<sup>th</sup> Nov</li> <li>• Next Village Hall meeting on Weds 2<sup>nd</sup> Jan 2019</li> </ul> <p><b>Recreation Centre</b> – Cllr Auty had circulated the minutes from 17<sup>th</sup> October Committee meeting. Matters were discussed as follows -</p> <ul style="list-style-type: none"> <li>• Grit needed for new grit bin – it was agreed that the PC Chairman will arrange purchase of the grit.</li> <li>• Drinking Fountain – it was agreed that the PC need to know costs and benefits involved before making a decision or discussing NHB option. Cllr Wood to ask the Rec. Committee for more information.</li> <li>• “Fantastically Fresh” proposal discussed. It was agreed that Cllr Wood should inform the Rec. Committee that the PC would prefer not to support this option as it is over complicated in terms of legal / H&amp;S matters. It would also set a precedent for future commercial enterprise, which is not what the site was designed for.</li> </ul> <p><b>Footpaths</b> – Cllr Wilkes is arranging a quote for repairing the broken gate post. (Dec meeting) It was also noted that Cllrs Glaze and Wilkes are to meet with landowners regarding Hammock Rd brook dredging.</p> <p><b>Tree Warden</b> – no report.</p> <p><b>Bredon Hill Conservation Group</b> – Cllr Ransted reported re the recent meeting attended and updated regarding current issues including the housing development at Mitton Bank and development by Eckington Marina.</p> <p><b>Church &amp; Bridge Trust</b> – no report.</p> <p><b>Wychavon CALC</b> – no report.</p> <p><b>Partnership</b> – no report.</p> <p><b>Cemetery &amp; Churchyard</b> – Cllr Wilkes had obtained a quote for gravestone repairs (H&amp;S essential maintenance). It was agreed that the Clerk would contact the contractor again to see if the stones could be laid down as a safe and more cost-effective option. Notices will also be placed on the stones once work has been agreed. It was also agreed that the Clerk should look at other local cemeteries re insurance indemnities and how ongoing stone repairs are funded. The War Memorial has been cleaned by Cllr Wilkes and the names are now much clearer to read.</p> <p><b>Allotments</b> – Cllr Wilkes is obtaining a quote for the fencing repairs. (Dec meeting).</p>	<p>Cllr Glaze to arrange grit purchase.</p> <p>Cllr Wood to ask the committee for costs and benefits as requested.</p> <p>Cllr Wood to feedback to the Rec. committee.</p> <p>Cllr Wilkes to bring quote to next meeting.</p> <p>Clerk to ask for a revised quote.</p> <p>Clerk to look into insurance and funding.</p> <p>Cllr Wilkes to bring quote to next meeting.</p>
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	<p><b>Community Engagement</b> – Cllrs Auty &amp; Yarnold had previously circulated a set of documents for feedback. The new Facebook page has been set up and draft content will now be added for approval before the page goes live. Links to other village websites to be included. All agreed that progress should continue to be made. Feedback was also requested for the draft community engagement questionnaire and it was agreed that should also be progressed further. It was noted that due to the NP questionnaire, it may be best to carry out the Comm Engnt questionnaire in the new year. An article in the parish magazine would also be a good idea to raise awareness. Questionnaires could be in hard copy or electronic format and would be available locally in the shop, Rec. etc.</p> <p>Councillors agreed to write personal profiles by end Nov. (approx. 200 words) which could be used publicly.</p>	<p>Clerk to re-circulate the draft docs for feedback.</p> <p>Cllrs Auty, Yarnols &amp; the Clerk to draft and upload content to FB page.</p> <p>Cllrs Auty &amp; Yarnold to progress questionnaires and plan re circulation etc. Also to draft parish mag. Article.</p> <p>All Cllrs to draft personal profiles by end Nov.</p>
82	<p><b>Planning Matters</b></p> <p><b>Application for consideration:</b>  18/02029/FUL - Drakes Bridge Drakes Bridge Road Eckington Pershore WR10 3BN Demolition of existing property and construction of 4 no. houses. Further to discussion and concerns raised at this meeting and by the previous owner, it was agreed that Cllr Bainbridge draft a response for approval. It was noted that the dwelling is not listed nor is it in the Conservation Area.</p> <p><b>Notifications:</b></p> <ul style="list-style-type: none"> <li>• 18/01769/FUL - Manor Farm, Manor Road, Eckington, Worcester, WR10 3BH - Proposed stock building - approved</li> <li>• 18/01814/HP – The Cottage, Upper End, Eckington Wr10 3DQ – construction of a timber framed garage – approved</li> <li>• 18/01569/FUL – Eckington CofE Primary School, School Lane Eckington WR10 3AU – single storey extension to increase size of small classroom – approved</li> <li>• 18/01686/HP – Court Gate Nursery, Station Rd, Eckington WR10 3BB – construction of a timber framed carport – approved</li> <li>• 18/00727/FUL - North House, Church Street, Eckington, Pershore, WR10 3AN -Detailed planning application for 3no 4 bed detached dwellings (with garages), 1no 3 bed bungalow and 4no car parking spaces for Crown Court residences (alterations to planning permission ref: W/15/02149/PN) – withdrawn. It was agreed that the Chairman should write to the Planning Officer re pre-app meeting.</li> </ul>	<p>Cllr Bainbridge to circ. a draft response for approval.</p> <p>Cllr Glaze to write to WDC re pre-app meeting.</p>

	<ul style="list-style-type: none"> <li>18/01512/HP - Rectory House, Church Road, Strensham, WR8 9LW - Applicant to extend and Crenellate Rectory House – refused</li> </ul> <p>SWDP 'Issues &amp; Options' - document as circulated by the Clerk with a response required by 17<sup>th</sup> December. Cllrs asked to read and feedback to the Chair or Vice Chair before the next meeting. Matter to be further discussed in December.</p>	<p>All to read and feedback as requested. Next agenda item.</p>																										
83	<p><b>Financial Matters</b> Payments proposed by Cllr Ransted, seconded Cllr Cameron. All agreed.</p> <table border="0"> <tr> <td>£341.47</td> <td>Clerks salary (net)</td> </tr> <tr> <td>£37.91</td> <td>Clerks expenses – phone &amp; internet £17.21) / mileage £20.70</td> </tr> <tr> <td>£866.28</td> <td>New Farm Grounds Maintenance grass cuts July &amp; Aug (church, cemetery &amp; Recreation Centre)</td> </tr> <tr> <td>£36.00</td> <td>Eckington Village Memorial Hall room hire (Sept &amp; Oct)</td> </tr> <tr> <td>£168.00</td> <td>R. Hartland hedge trimming</td> </tr> <tr> <td>£30.00</td> <td>Bredon Hill Conservation Group annual contribution</td> </tr> <tr> <td>£2527.20</td> <td>Lepus Consulting Ltd for preparation of environmental report</td> </tr> <tr> <td>£1673.33</td> <td>Public Works Loan Board ongoing repayment (Direct Debit 03/12/2018)</td> </tr> <tr> <td>£25.00</td> <td>RBL Poppy Appeal</td> </tr> </table> <p><b>Monies received:</b></p> <table border="0"> <tr> <td>£684.00</td> <td>Burial fees received</td> </tr> <tr> <td>£7.00</td> <td>Scout Hut rental (to 2018) – awaiting cheque.</td> </tr> <tr> <td>£121.00</td> <td>Parkinson Wright legal fees reimbursement (NP)</td> </tr> <tr> <td>£1525.50</td> <td>Parkinson Wright reimbursement (NP)</td> </tr> </table> <p><b>Account balances:</b></p> <p>£14,994 - Treasurers Account £25,905 - Business account</p> <p>Precept and budget 2019-20 – there will be a Finance Committee meeting on 28<sup>th</sup> Nov and all Cllrs were asked to feed any requests to the Clerk or Chairman before then. Quarter 2 reconciliation has been completed but it is noted that the Financial Regs require someone other than the Chairman to carry out the checks with the Clerk. Possibly the Internal Auditor? Clerk to look in to options. It was also agreed that payments made between meetings need to be tightened up re approval obtained and minuting. All</p>	£341.47	Clerks salary (net)	£37.91	Clerks expenses – phone & internet £17.21) / mileage £20.70	£866.28	New Farm Grounds Maintenance grass cuts July & Aug (church, cemetery & Recreation Centre)	£36.00	Eckington Village Memorial Hall room hire (Sept & Oct)	£168.00	R. Hartland hedge trimming	£30.00	Bredon Hill Conservation Group annual contribution	£2527.20	Lepus Consulting Ltd for preparation of environmental report	£1673.33	Public Works Loan Board ongoing repayment (Direct Debit 03/12/2018)	£25.00	RBL Poppy Appeal	£684.00	Burial fees received	£7.00	Scout Hut rental (to 2018) – awaiting cheque.	£121.00	Parkinson Wright legal fees reimbursement (NP)	£1525.50	Parkinson Wright reimbursement (NP)	<p>Clerk to pay accounts as agreed.</p> <p>Clerk to chase up reimbursement from WDC for S.E.A.</p> <p>Cllr Wilkes to receive cheque from the Scouts.</p> <p>GG/CC &amp; Clerk to meet on 28<sup>th</sup> Nov.</p> <p>Clerk to speak with J. Smith re reconciliations.</p>
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	payments will now be circulated to the PC for approval between meetings and then recorded at the next meeting in the minutes.	
84	<p><b>Staffing Matters</b></p> <p>Lengthsman training ongoing via Highways. PPE has been ordered via Highways – awaited. New mandatory highways signs will cost approx. £150.00 plus the cost of new equipment as required. It was proposed by Cllr Cameron, seconded Cllr Bainbridge that whatever is needed should be purchased by the Clerk in liaison with J. Pitchforth. All agreed. Old Lengthsman equipment, currently with the Chairman, needs to be collected by J. Pitchforth asap. Clerk to arrange. Lengthsman job description (local version) to be circulated to the PC by the Clerk.</p>	<p>Clerk to purchase equipment and signage as required.</p> <p>Clerk to arrange collection of old equipment.</p> <p>Clerk to circ. JD.</p>
85	<p><b>Governance Matters</b></p> <p>Cllr Bainbridge to progress set up of generic emails for Cllrs.</p>	Cllr Bainbridge to progress emails.
86	<p><b>Neighbourhood Plan</b></p> <p>Reg 14 consultation has started and will end mid Dec. Will then be reviewed again before sending to WDC for Reg 16. The Chairman is responding to queries raised by Cllr Hughes regarding the signed agreements.</p>	Cllr Glaze to respond to queries from Cllr Hughes.
87	<p><b>Highways Matters</b></p> <p>Speed survey currently in place along Tewkesbury Road – data awaited. Manor Road repairs requested – Clerk to action via Highways. Gully emptying along the main road now needed before winter sets in – Clerk to action via Highways.</p>	Clerk to action Highways requests made.
88	<p><b>New Homes Bonus</b></p> <p>No applications received.</p>	
89	<p><b>Parish Matters</b></p> <p>Bus services – Cllr Ransted updated re meetings attended, the Hopper Service and Transport Group. It was agreed that any future meetings minutes should be circulated via the Clerk before PC meetings. Rural Communities Programme – Cllr Hughes had circulated the minutes of the meeting held 10<sup>th</sup> October. Next meeting 14<sup>th</sup> Nov. Neighbourhood Watch &amp; Community Speed Watch – Cllr Ransted reported on new person interested in NW. There is a problem with having enough volunteers for CSW currently.</p>	Cllr Ransted to circ. future minutes via the Clerk.

	<p>Speeding reduction / parish concerns – deferred until survey data is available. All asked to read report as circulated by Cllr Auty.</p> <p>Defibrillator refresher training – Clerk to check if PB is still available. Next agenda item.</p>	<p>All to read Cllr Auty report.</p> <p>Clerk to check re PB.</p>
90.	<p><b>Correspondence for Information</b></p> <p>Clerks &amp; Councils Direct circulated – Cllr Cameron to pass on.</p>	
91	<p><b>Councillor Reports &amp; Items for Future Agendas</b></p> <p>No reports.</p> <p>Next agenda – SWDP Review / Libraries remodelling.</p> <p>All reminded to circulate reports prior to meetings please.</p>	
	<p><b>There being no further business the meeting closed at 10.00 pm.</b></p> <p><b>Date of next meeting – Tuesday 11<sup>th</sup> December 2018 at 7.30 pm in the Village Hall.</b></p>	