

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
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Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

Thursday 1st November 2018 at 7pm

Present: Cllrs M. Yarnold (Chair), P. Jeanes, T. Betteridge, Mrs A. Jeanes, D. Saunders, Mrs P. Stone and S. Vaughan

Also present: J. Adams, Clerk; 4 members of the public

- 1. Apologies:** Apologies had been received from District and County Cllr L. Tucker
- 2. Declarations of Interest:** There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 4th October 2018 were a true and accurate record.
- 4. District and County Councillors reports:** Cllr Tucker has sent apologies.
- 5. Parish Councillors reports:** Cllr Yarnold reported that the work resulting from the auditor's report was being organised. He took the opportunity to ask fellow councillors what policies they would be prepared to draft. Cllr Vaughan agreed to take on the Disciplinary Policy, Grievance Policy and the risk assessment for the playing field. Cllr Yarnold would work on the Training Policy, Clerk's Contract of Employment and Member Responsibilities, Cllr P. Jeanes would work on the Privacy Policy and together they would organise the clerk's appraisal. The clerk would work on the Standing Orders and Financial Regulations.
- 6. Progress reports**
 - a) Playing Field and mowing: The mole treatment would take place next week. New mower: on hold.
 - b) Play area: The play area inspection had been received and circulated and would be on the next agenda.
 - c) Flood / Drainage: Nothing to report.
 - d) Footpaths: The public footpath from Blacksmiths Lane to Bridge Street had now been cut back. The A44 path had been cut back somewhat.
 - e) Village Hall: Cllr A. Jeanes reported that the AGM had been set for the 22nd November. No-one had yet volunteered to take on the administration or bookings.
 - f) Neighbourhood Watch: Cllr Stone had spoken to the police and also the organiser of the Fladbury NW. She would continue to seek volunteers with a view to launching the scheme in the new year.
 - g) Landfill Site: The minutes of the recent meeting had been circulated.
 - h) Lengthsman: Nothing to report.
 - i) Newsletter: Launch event for the new path; appeal for helpers and ideas for Field Day 2019; Carols on the Field with the Salvation Army; update on the Parish Games. A section would be set aside if the Village Hall committee wished to advertise for volunteers.
 - j) Report from NHB /S106 Group: The application for Section 106 funds for the rest of the funding for play equipment, a memorial bench and lights along the path would be discussed at Wychavon on the

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5th November. As the New Homes Bonus funding had already been secured, the lights had been ordered. The benches for the path were due to be delivered on the 8th November.

7. Planning

a) To discuss and comment on any current planning applications: There were none.

b) Wychavon District Council Decisions: There were none.

c) To note or discuss Planning Correspondence, Information and Issues: Cllr Saunders asked when the houses in Bridge Street would be complete. Cllr Yarnold reported that slow progress was being made with the build.

8. To discuss uses for CIL funding: Just under £350 of CIL funding had been received. This had already been paid over to the Parish Council. It was agreed that, if the Section 106 funds could not be used for the memorial bench, the CIL funds would be put towards the cost.

9. To discuss the launch event for the new path: It was agreed that the launch date for the new path would be Sunday 9th December 2018 at 12 noon. It would be promoted through the newsletter.

10. To discuss arrangements for the bonfire: Arrangements for the bonfire were on track. Pallets would be arriving at 9am on Saturday to create the bonfire. The event would be covered by the Parish Council's insurance. An email would go round to residents asking for helpers on the day and for the clear-up the day after.

11. To discuss speeding in the village: Cllr Yarnold reported that the police were unable to set up effective speed traps in the village as their monitoring equipment needed a long enough 'run-up'. Also, the problem was not necessarily vehicles breaking any set speed limit, but vehicles driving too fast for the narrow roads. The Speedwatch scheme and letters to parishioners was thought to be a little confrontational. Regarding flashing speed signs, some time ago, Wychavon had declared that these would no longer be funded via New Homes Bonus. However, many parishes had continued to apply and been successful, so this would not necessarily be ruled out. If speed signs from neighbouring villages could be borrowed in the short term, assessment could be made of their usefulness.

12. To discuss Field Day 2019: Cllr Yarnold had circulated a discussion document prior to the meeting. The biggest problem appeared to be getting enough people to volunteer to help plan the event, but there was also some discussion on whether Field Day should be a 'fete' type of event or a 'sports day' event with running races and competitive games. The council agreed to set the date provisionally as Sunday 9th June, as this avoided clashes with other nearby village fetes and walkabouts. Cllr Stone suggested that a meeting be set up to which residents would be invited to put forward ideas – the date of this was duly set as Thursday 10th January. The meeting would be advertised in the newsletter.

13. To decide on a play equipment supplier: It was resolved to go with Kompan to supply the play equipment. As there were concerns over the location of the zipwire, the sales advisor would be asked to visit the site and advise councillors.

14. To discuss the purchase and installation of the Christmas tree for 2018: Two quotations were considered. The council resolved to purchase a tree from a supplier in Evesham and Cllr Stone would visit to select a tree and arrange delivery for the 29th November.

15. Finance: To report on the financial situation of the Parish Council and to approve cheques for payment.

Income since last report

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Date	Received from	Details	Total £
04/10/2018	HMRC	VAT 01/04/18 - 31/08/18	4,076.49
04/10/2018	Severn Waste	2nd half of grant for path	9,920.00
10/10/2018	Lloyds Bank	Bank Interest - Oct 2018	0.40

Cheques for approval

Date	Payee	Detail	£ inc VAT
18/10/2018	P. Jeanes	Reimbursement sand, gravel, slabs for benches	414.00
25/10/2018	Smart Cut	Grasscutting 3/9/18	197.76
25/10/2018	Opkill Ltd	Mole treatment - near path and pitch	348.00
31/10/2018	J. Adams	Salary Oct '18	230.66
31/10/2018	J. Adams	Allowances: Phone/Computer Oct '18	17.50
25/10/2018	P. Jeanes	Steel fencing pins	31.98
30/10/2018	CPAS	Playground inspection	98.40

Current account
A/c 01865441

Balance as at 25/10/2018 26,533.74

Savings account
A/c 07578509

Balance as at 25/10/2018 10,027.97
(£10,000 Flood Alleviation)

Total cash assets 36,561.71

It was resolved to approve the cheques for payment.

16. Correspondence for Information: The following correspondence had been received and circulated:

- Notification of a FarmWatch event at the Three Counties Showground
- Notification of the Parish Games presentation evening
- Invitation to a briefing event about changes to local library services. A consultation would run until the 2nd February 2019.

17. Clerk's report: The council's streetlighting energy contract had now been switched to EON. The Clerk reported that the work following the Call for Sites for Travellers and Travelling Showpeople had been put back as there had been fears it would delay the main SWDP document.

18. Date of next meeting and items for next agenda: Thursday 6th December 2018. Items: playground inspection report.

The meeting was closed at 9.00pm.

Public Questions

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A parishioner asked if the Parish Council was marking the centenary of the end of the First World War. Cllr Yarnold explained that funding had been sought for a Memorial bench and that Cllr P. Jeanes would be laying a wreath at the Remembrance service on the 11th.

More that one parishioner reported anti-social behaviour in the village over Halloween, with eggs being thrown at properties. The police had arrived promptly when called and the PSCO had advised that all incidents be reported. Cllr P. Jeanes said that the relaunch of the Neighbourhood Watch scheme was anticipated in the new year.

A parishioner reported concerns over two trees in May Tree Road. Cllr Yarnold would contact Rooftop Housing.

A parishioner reported that she had problems pulling out of her driveway in Salters Lane on occasion due to speeding traffic on the road. Cllr Yarnold said that the council was looking into ways of reducing traffic speed in the village and the issue appeared later on the agenda. A flashing speed sign had been considered and a lower speed limit, but even 20mph was too fast for some streets in the village so police enforcement would not achieve anything, even if they could be prevailed upon to visit. It was likely that the speeders were local as the village had little through traffic.